



MOBILE PANTRY PROGRAM VOLUNTEER Agreement

Second Harvest Foodbank of Southern Wisconsin (SHFB) asks Mobile Pantry Program volunteers to follow the following guidelines to ensure for a safe and positive experience. Thank you for your support!

Safety:

1. To protect yourself and our other guests, we ask that you stay home if you have infectious health conditions (like fever, open wound, vomiting, and severe coughing).
2. We ask volunteers to wear sturdy close-toed shoes instead of sandals or slippers.
3. Please remember that a simple yet critical component of food safety is hand washing. *Please wash your hands with soap and water whenever needed.*
4. Mobile Pantries are safe spaces - possession of weapons, alcohol, or illegal drugs is not permitted.
5. Mobile Pantry distributions may require standing and moving items using team lifting techniques. Please let the Onsite Coordinator know if you need an accommodation so we can make your experience the best possible.
6. To keep your work area safe, pallets should be stacked no taller than 5 feet, keep walkways/exits clear, and do not engage in horseplay or ride on pallet jacks. Only trained SHFB staff should be in the delivery truck.

Program Policies:

7. The minimum age to volunteer is 8 years old. Volunteers between the ages of 8-15 are welcome to volunteer if they are accompanied and supervised by an adult.
8. We ask that volunteers refrain from smoking or eating while assisting with the distribution.
9. SHFB is committed to a work environment in which all individuals are treated with respect & dignity. Volunteers & guests have the right to participate at mobile pantries without discrimination or harassment. Abusive or threatening language is not allowed. Report any violations to mobilepantry@shfbmadison.org
10. Please be aware that SHFB and its partners are not responsible for any lost or stolen items.
11. Volunteers must respect client confidentiality and should not engage in sharing pantry guest information. Photos can only be taken of guests with a signed photo release form.
12. If a volunteer is in need of food assistance, they can follow the Volunteers as Guests policy. "Volunteers are able to get food if they are in need and follow the same intake procedure as all guests and take the same volume allotted to every guest. Volunteers are in NO WAY expected to volunteer in order to receive food, and they will not receive more/better food for doing so." Volunteers wishing to pick up food for someone else can ask the Onsite Coordinator for how to do this.



I, _____, have reviewed and will comply with SHFB's Mobile Pantry Volunteer Requirements.

Signature (if over 18)

Date

Guardian signature (if under 18)

Date

Supervisor signature (for youth groups)

Name of group:

Date

Volunteer Name: _____	
Volunteer email: _____	
In case of emergency, please contact:	
Emergency Contact Name: _____	
Phone: _____	Relationship: _____