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| **Job title** | *Farming Program Assistant* |
| **FT or PT** | *Part-time (20-25 hours per week); 901 hours per term* |
| **Schedule** | *Flexible schedule made with site supervisor; some weekend and/or evening hours required.* |
| **Reports to** | *Jordan Baker, Farm Manager, and Adam Barnes, Manager of Community Life (Jordan.baker@peacehavenfarm.org)* |
| **Location** | *Peacehaven Community Farm (1458 NC Highway 61, Whitsett, NC)* |
| **Criminal Background Requirements** | *3 part check (National Sex Offender Registry, NC SBI, FB)* |

Job Purpose

The Farming Program Assistant at Peacehaven Community Farm will address the challenges adults with intellectual and development disabilities (IDD) face regarding meaningful housing options and communities. In particular, this role will also focus on our sustainable farm, helping our farm to cultivate life in and for our community.

Essential Functions

* Build attentive, compassionate, and curious relationships with individuals with disabilities who live or visit the farm to learn more about the assistance or services they need
* Help individuals with disabilities to learn and practice sustainable farming
* Assist in the facilitation of Core Member farming, with opportunities to lead, support, and accompany the Core Members. Some examples of farming with the Core Members may include: harvesting, maintaining, and planting produce, pulling weeds, preparation and distribution of our Community Supported Agriculture, preparation and distribution of our donated produce
* Work alongside of community volunteers on our farm, working towards a safe and meaningful experience
* Assist in our summer job-preparedness program for adults with IDD, Julian and Friends, serving as a job coach and mentor throughout the program
* Collaborate with other staff and volunteers in the preparation and evaluation of the Julian and Friends program
* Identify locations for meaningful food donation throughout the community
* Provide donated farm produce to organizations that serve economically disadvantaged clients
* Serve as an accompanier to Core Member (being present and actively participating alongside)
* Discuss Core Member concerns with staff
* Assist our Farming Manager directly with various farm-related tasks
* Cultivate healthy relationships with others through collaboration, communication, celebration, and compassion.
* Caring for the sustainability of the farm and resources
* Respecting and following policies and procedures established by the community
* Advocate for the inclusion of homeless, disabled, or at-risk clients in the workforce and throughout the community
* Promote the practices of sustainable farming

Qualifications

* Demonstrated maturity in a community-oriented living, working, or educational experience
* Person of integrity with healthy boundaries and demonstrated good judgement
* NC Driver’s License
* Commitment to the core values and practices of Peacehaven Community Farm
* Strong interpersonal and communication skills
* Self-starter and highly motivated team player
* Ability to listen and respond appropriately to both verbal and nonverbal communication
* Ability to organize and present information to others in groups
* Adaptability and flexibility
* Strong personal organization and time management skills
* Ability to work collaboratively with others
* Knowledge and experience with farming preferred
* Four year undergraduate degree or equivalent experience preferred
* COVID-19 vaccine: Has been vaccinated (including evidence of vaccination) or is willing to be vaccinated.

**\*Note**: See EEO and ADA section for more information.

Working Conditions

* Will need a North Carolina driver’s license to transport food for donation, etc.
* Will need to do physical exercise as part of our farming programs
* Exposure to a rural, farm setting with seasonal issues such as pollen, ticks, etc.
* Will be working with adults with intellectual and developmental disabilities

Physical Requirements

* Able to participate in light to moderate physical exercise with residents
* Be able to assist a resident in case of a fall
* Assist in outdoor and greenhouse farming with the residents and community volunteers
* Able to lift roughly 20 pounds

Program Benefits

Living stipend of $508/month

Education award $3,097.50

Shared bedroom and bathroom available on-site

About Peacehaven Community Farm

Peacehaven Community Farm is a life sharing community that provides permanent housing for adults with intellectual and developmental disabilities. Located in rural Whitsett, NC community members live in a supportive and family style home situated on our sustainable farm—89 beautiful acres of organic gardens, rolling pastures, and lush woodlands. Our first residential home, Susan’s View, was completed in 2014.

The residents of Susan’s View include our Core Members and Home Life Leaders. Core Members are the permanent residents who come to us with intellectual or development disabilities and a desire to live in the community and participate in the work of the farm. We call them Core Members because they are the core of all that we do, and they are the best teachers of the value of a community.

Alongside of Susan’s View, we are expanding our sustainable farming efforts. In 2019, we grew over 2,000 pounds of produce. We are on pace to double that production this growing season, and we hope to expand our production even more in 2021. We donate roughly 10-percent of our produce through local partnerships, non-profits, etc.

AmeriCorps Members provide support for day programs at the farm, including weekly Core Member programs and garden workdays.

Contact Megan Scales for more information at [mscales@theservantcenter.org](mailto:mscales@theservantcenter.org)

EEO and ADA

We will not discriminate against a member on the basis of race, color, religious creed, ancestry, union membership, age, sex, sexual orientation, national origin, disability, nor political affiliation. Under the ADA, employers are required to provide reasonable accommodations to qualified employees with disabilities, unless doing so would pose an undue hardship. Qualified employees are those who hold the necessary degrees, skills, and experience for the job; and who can perform its essential functions, with or without an accommodation.

COVID-19 Vaccine: Members in need of an accommodation regarding the COVID-19 vaccine due to a medical reason or a sincerely held religious belief can submit a completed request for accommodation to the host site to begin the process as soon as possible. A copy of the accommodation request should be provided to the host site and Partnership to End Homelessness program director. Should a member feel discriminated against for not receiving the COVID-19 vaccine the individual may follow the grievance procedure as outlined in the Partnership to End Homelessness policies and procedures.