

**Housing Advocacy Internship
Habitat for Humanity of Orange County**

Habitat for Humanity of Orange County builds and sells homes at an affordable price with the goal of increasing access to the social and financial benefits of homeownership. Habitat also works to preserve the existing supply of affordable homes in Orange County through critical repairs and accessibility modifications. Founded in 1984, Orange Habitat recently celebrated its 300th new home and 200th repair in our community.

In addition to building homes, Habitat works collaboratively to promote policies and resources that broaden access to safe and stable housing. Orange Habitat seeks an intern to help advance systems and policies in support of housing affordability. The selected candidate will play a critical role in efforts to establish new local sources of funding for affordable housing. The intern will report to the VP of Policy and Advocacy. The ideal candidate is a self-starter, with excellent writing, research, and policy analysis skills, who has experience and passion in policy and possesses some prior understanding of housing issues.

Responsibilities include but are not limited to:

- Research and report on policy models and best practices for housing trust funds and other local government funding sources
- Prepare reports and presentations for stakeholders including elected officials, municipal staff and Habitat supporter constituencies
- Provide support for events and communications tools focused on racial equity and housing.
- Track and report advocacy metrics
- Create policy and advocacy related communications content, including for the Habitat website and social media channels
- Help to design and execute strategies to mobilize volunteers, homebuyers, donors and community members to advance Habitat's policy priorities
- Provide support to Orange County Habitat's Advocacy Committee

Desired skills and experience:

- Strong interest in housing policy and local government
- Demonstrated qualitative and/or quantitative research skills
- Ability to work independently and manage multiple projects
- Proficiency with spreadsheet and presentation software
- Experience organizing groups of people to enact social change
- Graphic design experience a plus

This is a paid internship at a rate of \$20/hr, with a commitment of 150-200 hours between October 2021-April 2022. Habitat and the selected candidate will determine a mutually agreeable schedule. Most work can be completed remotely with occasional in person meetings. Habitat currently requires proof of vaccination or weekly testing for all staff and interns.

To apply, submit one document with resume and cover letter in PDF format with email subject line "Advocacy Internship – last name" to Alice Jacoby at ajacoby@orangehabitat.org.