



## Home Preservation Program

### **About the Program:**

Habitat for Humanity of Orange County's Home Preservation serves low-income homeowners who struggle to maintain the interior and exterior of their homes. The program is designed to help preserve affordable homeownership and assist homeowners to live in healthy, safe and accessible homes.

Types of repairs include: Critical repairs (roof, HVAC, plumbing), accessibility modifications (wheelchair ramps, grab bars, and handrails), interior and exterior work (porch or deck, painting, patching, minor repairs).

### **Eligibility Criteria:**

- You must be a resident of Orange County, North Carolina.
- You must own and occupy the home in need of repairs.
- Your household income must fall below 80% of A.M.I. (Area Median Income). Income guidelines are listed on the final page of this application.
- You must be current on property taxes, mortgage payments (if applicable), and homeowner's insurance premiums.

### **Costs:**

If you qualify, you will be asked to pay a small portion of the repair costs using a sliding scale and payment plan.

### **How to Apply:**

The Home Preservation application process is a multi-step process. Once, Habitat has received a complete application (with income documentation), we will schedule a home repair assessment to assist in determining your eligibility for program assistance. If approved for the program, the amount of time required to complete the home repair project depends upon the nature of the work, weather, the number of other families who have already been approved for the program, and other related factors

**For more information, please contact:**

Kevin Giff at [kgiff@orangehabitat.org](mailto:kgiff@orangehabitat.org) or (919) 932-7077 ext. 232.

## Homeowner Information:

Head of Household: \_\_\_\_\_  
Last First

Address: \_\_\_\_\_  
Street City State Zip

Primary phone: (\_\_\_\_) \_\_\_\_\_ Secondary phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: \_\_\_\_\_ Race/Ethnicity: \_\_\_\_\_

Does the homeowner live in the house? Yes  No  Number of Years at Address: \_\_\_\_\_

If not, what is your relationship to the owner? \_\_\_\_\_

Did you or anyone in your household, serve or is currently serving in the military?

Yes  No  If yes, which person? \_\_\_\_\_

Language Preference (if you would like to be contacted in a language other than English):

\_\_\_\_\_

Provide information below for everyone who lives in this home, including yourself:

Name	Birthdate	Relationship	Disability Status (Y/N)
	/ /	SELF	
	/ /		
	/ /		
	/ /		
	/ /		
	/ /		
	/ /		

Best alternative contact for you (caregiver/social worker/case manager):

Last name: \_\_\_\_\_ First Name: \_\_\_\_\_

Agency (if applicable): \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Other Ph. No.: (\_\_\_\_) \_\_\_\_\_

**Income Information:**

What is your total annual household income (before taxes)? \$ \_\_\_\_\_

Please list the names, relationships, and monthly gross income of all people living in the home.

You must attach proof of all household income.

Name	Relationship	Gross monthly Income (before taxes)	Income Source (Employment, Social Security, etc.)
	SELF		

**Requested Repairs:**

What repairs or modifications are needed on your home?

Repairs/Modifications	Explanation

What other concerns do you have about your home or living situation?

### Program Referrals:

In an effort to provide you with improved services, we participate in the Orange County Home Repair Coalition, which includes organizations that provide weatherization, energy efficiency, urgent repair, or other related services (program assistance).

If your application is a more appropriate fit with another, similar program may we share your application with them?

Yes  No

### Homeowner Certification:

I hereby certify that:

- 1) I own and occupy the home described above as my primary residence.
- 2) I am current on property taxes (or have a payment plan), mortgage payments (if applicable), and homeowner's insurance premiums.
- 3) I have attached income documentation for each adult in the house listed in this application.
- 4) I give permission to Orange County Habitat for Humanity to access information to verify the contents of this application and to facilitate the repair and/or improvements to my home.
- 5) I understand that filling out this application does not guarantee that my household will receive program assistance.
- 6) I give consent and authorize Orange County Habitat for Humanity permission to enter my home at an agreed upon time and date in order to conduct a home repair assessment to assist in determining my eligibility for program assistance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Income Guidelines: \*

- **1 person:** Your family must earn less than \$47,500 in a year to qualify.
- **2 people:** Your family must earn less than \$54,300 in a year to qualify.
- **3 people:** Your family must earn less than \$61,100 in a year to qualify.
- **4 people:** Your family must earn less than \$67,850 in a year to qualify.
- **5 people:** Your family must earn less than \$73,300 in a year to qualify.
- **6 people:** Your family must earn less than \$78,750 in a year to qualify.
- **7 people:** Your family must earn less than \$84,150 in a year to qualify.

\*Based on HUD FY 2019 Area Median Income Limits (<80%)

**PLEASE RETURN THIS APPLICATION AND INCOME DOCUMENTATION  
BY MAIL, FAX, OR E-MAIL TO:**

Habitat for Humanity of Orange County  
88 Vilcom Center Drive, Suite L110  
Chapel Hill, NC 27514

Phone: (919) 932-7077 ext. 232.

Fax: (919) 932-7079

Email: [kgiff@orangehabitat.org](mailto:kgiff@orangehabitat.org)