



Inter-Faith Council @ SECU Community House

Roles & Responsibilities of the Community House Advisory Committee

The Town of Chapel Hill granted the Inter-Faith Council for Social Service (IFC) a Special Use Permit (SUP) for construction of the new Community House on May 9, 2011. The permit required that IFC draft a Good Neighbor Plan (GNP), with input from numerous stakeholders, and also convene a standing Community House Advisory Committee (CHAC). The Town Council approved the GNP on June 11, 2012. The Town Council's guidelines for the GNP and CHAC are listed in Resolution C of the SUP.

Because of their familiarity with both the GNP and IFC's intentions for the new Community House, the IFC agrees with the Town Council, as per Resolution C, that the CHAC will be well-served if some of the GNP stakeholder-advisors "continue their role as stewards of good neighborhood relations by serving on the CHAC."

The IFC is hopeful that having some GNP advisory committee members also serve on the CHAC will help establish a positive and productive relationship between IFC and the CHAC. In addition, IFC is mindful that the CHAC membership should be broadly representative of the Chapel Hill-Carrboro community while also making sure that local neighbors and allied social service agencies are well represented within the committee.

The Good Neighbor Plan, plan attachments and Resolution C can be found at:
ifcweb.org/projects/gnp.

CHAC Reporting Responsibilities: "The CHAC will monitor and participate in reporting on the implementation of the Good Neighbor Plan to the Town Council. The CHAC will report to the IFC Board and the Town Council on the following items quarterly for the first two years of occupancy of the Community House facility:

- I. Communications between program staff, volunteers, *transitional residents* and surrounding neighbors and neighborhoods about the Good Neighbor Plan
- II. Identification of success implementing each element of the Good Neighbor Plan
- III. Identification of issues implementing each element of the Good Neighbor Plan
- IV. Proposed changes to any elements of the Good Neighbor Plan"*

Topics of Concern: The CHAC "will continue to strengthen communications among Community House partners, neighborhood groups and the Town of Chapel Hill."* In addition, "the CHAC will also develop a process for receiving neighborhood and community inquiries, concerns and complaints."*

Based on previous community meetings, including those of the GNP advisory committee, we anticipate these issues will receive regular attention:

- Concerns about safety and security
- IFC reporting requirements
- Emergency shelter operations

CHAC Meetings:

- Initially, meetings would be quarterly beginning in January 2015.
- After the IFC @ SECU Community House opens, meetings would be monthly for the first six months.
- We ask that each committee member be able to serve throughout 2015 and prefer a two-year term of service.
- We anticipate that each meeting will last 60 minutes.

For more information contact:

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*Excerpts taken directly from the Good Neighbor Plan (pages 8, 2 and 9 respectively)