

**A RESOLUTION REQUIRING A GOOD NEIGHBOR PLAN FOR THE INTER-FAITH COUNCIL COMMUNITY HOUSE MEN’S SHELTER (FILE NO. 9880-21-3142) (2011-05-09/R-10)**

WHEREAS, the Council of the Town of Chapel Hill has reviewed and acted upon a Special Use Permit application for the proposed Inter-Faith Council (IFC) Community House Men’s Shelter development, on property identified as a portion of Orange County Property Identifier Number 9880-21-3142; and

WHEREAS, the Council of the Town of Chapel Hill requires that the applicant for the proposed Inter-Faith Council (IFC) Community House Men’s Shelter development provide a stand-alone Good Neighbor Plan; and

WHEREAS establishing mutual understanding and respect for program residents and the community will be the primary goal of the Good Neighbor Plan; and

WHEREAS a variety of interests are to be represented during the creation of the Good Neighbor Plan; and

WHEREAS it is important that some of the stakeholders be invited to continue their role as stewards of good neighborhood relations by serving on a Community House Advisory Committee (CHAC); and

WHEREAS the Town Council has an interest in specifying a framework for the Good Neighbor Plan, including a communication plan for sharing information about the Plan’s progress; and

WHEREAS the Town Council recognizes that the Good Neighbor Plan will be a tool for communicating expectations and intents between the IFC and the Community and as such will include some flexibility to respond to special needs and circumstances through mutual agreement on the Plan’s framework; and

WHEREAS the Town Council has a responsibility as the lessor for the development property; and

WHEREAS as lessor the Town Council will review and approve the Good Neighbor Plan as a condition of the lease.

NOW THEREFORE BE IT RESOLVED that:

1. The stakeholders for the Good Neighbor Plan will include but not be limited to the University of North Carolina, the Town of Chapel Hill, the United Church of Chapel Hill, nearby business representatives, representatives of nearby neighbors, residents of Community House, and representatives of Freedom House and other social service agencies such as Housing for New Hope; and
2. The IFC will review work done by other social service agencies in the creation of similar plans for their facilities and document that review for the benefit of the stakeholders during the development of the Good Neighbor Plan; and
3. The Good Neighbor Plan will include but not be limited to the following elements:
  - a. Description of the Community House Program;
  - b. Roles and Responsibilities of the Community House Advisory Committee, including the regular scheduling of both committee and community-wide meetings;
  - c. Standards and Procedures for Communications and Reporting;
  - d. Safety, Health, and Security Rules for Program Residents. This section may refer to Community House case management policies and procedures for residents including “Rights and Responsibilities” and “Actions and Consequences;”
  - e. Control of Loitering;
  - f. Control of Litter;
  - g. Statement of and Provision for Resident Needs;
  - h. Crime Prevention Strategies;
  - i. Community Education;
  - j. Referral of Concerns;

- k. Mediation and Dispute Resolution; and
  - l. Details of off-site pick-up and drop-off location(s) for emergency guests; and
4. The IFC will invite a selection of stakeholders from the creation of the Good Neighbor Plan to serve on a Community House Advisory Committee (CHAC); and
  5. The CHAC will monitor and participate in reporting on the Plan to the Town Council; and
  6. The IFC or the CHAC will report to the Town Council on the following items quarterly for the first two years of occupancy of the Shelter:
    - a. Communications between program staff, volunteers, residents and surrounding neighbors and neighborhoods about the Good Neighbor Plan
    - b. Identification of success implementing each element of the Good Neighbor Plan
    - c. Identification of issues implementing each element of the Good Neighbor Plan
    - d. Proposed changes to any elements of the Good Neighbor Plan; and
  7. At the eighth quarterly report, the Council shall decide the frequency of continued reports on the Good Neighbor Plan.

NOW, THEREFORE, BE IT FURTHER RESOLVED that prior to the execution of the Inter-Faith Council Community House Men's Shelter lease, the IFC shall submit a Good Neighbor Plan to be reviewed and approved by the Town Council for consistency with the requirements of this Resolution.

NOW, THEREFORE, BE IT FURTHER RESOLVED that prior to renewal of the Inter-Faith Council Community House Men's Shelter lease, the Town Council will review an updated Good Neighbor Plan for consistency with the requirements of this Resolution.

This the 9<sup>th</sup> day of May, 2011.

Amended May 10, 2011.