

Community House Advisory Committee Meeting
Monday, October 10, 2016 4:30p-5:30p

Meeting Notes

Attending: Carl Schuler, Eleanor Howe, Linda Convissor, Keith Taylor, Janis McFarland, Janice Tyler, Nancy Trueblood, Stephani Kilpatrick, Rick Edens

1. Additions or changes to Agenda
2. Planning for Community House Open House Oct. 27th
 - a. Stephani will make sure IFC has a separate link on website for Open House (separate from Annual Meeting) and then email to CHAC members
 - b. When CHAC members send emails to their contacts, send a link to website, rather than attachment
 - c. Nancy, Eleanor, Carl, will be here; Linda may be here – they will be greeters and IFC staff and residents will give tours
 - d. Stephani will get everyone name tags
 - e. Stephani will make sure Open House Flyer is included in report to Town of Chapel Hill
 - f. Eleanor and Carl will design Volunteer Information handout for people who come for tours; Stephani will get a holiday meal coupon or info for this
 - g. Can IFC do a media release for Open House, especially Chapel Hill News, Durham Herald, WCHL – Stephani will ask Lucie (IFC volunteer) to send our flyer to media
3. August and September Good Neighbor Plan Reports
 - a. When we have incidents to report, follow up next month

4. CHAC Committee feels that any requests for changes to Good Neighbor Plan should wait until after 2nd year; Keith Taylor suggests that at that time we should ask for a meeting with the neighbors first, then go to the Town.
5. Future meeting schedule
 - a. 1/9/17
 - b. 4/10/17
 - c. 8/7/17
 - d. 10/9/17