

# CAREER PATHWAY: ACCOUNTANT



**What do they do?** Analyze financial information and prepare financial reports to determine or maintain record of assets, liabilities, profit and loss, tax liability, or other financial activities within an organization.

**People with these roles and responsibilities are also called:** Certified Public Accountant (CPA), Staff Accountant, Accounting Manager, Cost Accountant, General Accountant, Accounting Officer, Business Analyst, Accounting Supervisor, Financial Reporting Accountant

**Some typical job duties include:**

- Prepare, examine, or analyze accounting records, financial statements, or other financial reports to assess accuracy, completeness, and conformance to reporting and procedural standards.
- Establish tables of accounts and assign entries to proper accounts.
- Compute taxes owed and prepare tax returns, ensuring compliance with payment, reporting or other tax requirements.
- Provide internal and external auditing services for businesses or individuals.
- Analyze business operations, trends, costs, revenues, financial commitments, and obligations, to project future revenues and expense.



**HOW MUCH DO THESE JOBS PAY IN OHIO?**

**AVERAGE:**  
**\$64,520**

**MOST IMPORTANT OCCUPATIONAL SKILLS**

**Basic Skills:** Active Listening, Mathematics, Writing

**Social Skills:** Social Perceptiveness, Coordination, Negotiation

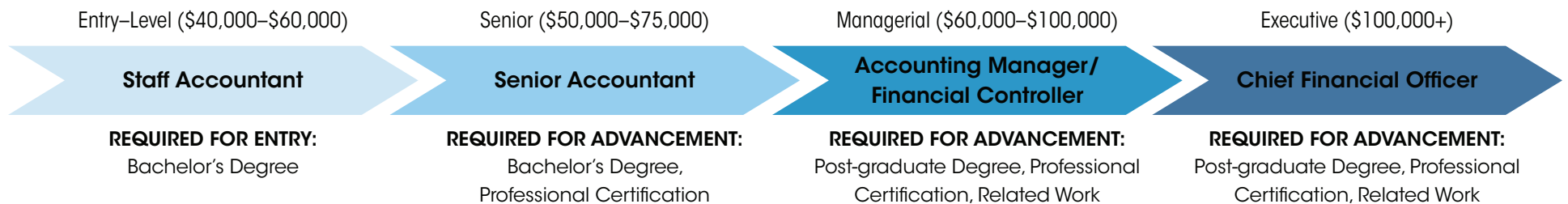
**Problem Solving Skills:** Complex Problem Solving

**Technical Skills:** Operations Analysis, Operation Monitoring

**System Skills:** Judgment and Decision Making, Systems Analysis, Systems Evaluation

**Resource Management Skills:** Time Management, Management of Personnel Resources, Management of Financial Resources

**CAREER PATHWAY AND EDUCATIONAL REQUIREMENTS**



**CERTIFICATIONS THAT CAN HELP YOU ADVANCE:**

**Certified Public Accountant (CPA)**  
*American Institute of Certified Public Accountants*

**Accredited Financial Examiner**  
*Society of Financial Examiners*

**Certified Financial Examiner**  
*Society of Financial Examiners*