

Hon. Glenda M. Hernández

Profile

Experienced bilingual legal professional, fluent in English and Spanish. Diverse background with in-depth experience in legal research and writing, mediation, and representation. Demonstrated expertise in arbitration, litigation, administrative and ethical issues, and case and statutory law. Licensed to practice in New York.

Professional Experience

New York City Civil Court, Criminal Division

Civil Court Judge, 1/1/25-Present

- Preside over criminal court matters in Queens County, Criminal Court in various parts including arraignments, all purpose parts, hearings, and trials.

New York City Civil Court, Criminal Division

Associate Court Attorney, 5/2024 to 12/31/24

- Court Attorney to the Hon. Anna Mikhaleva in Bronx County Criminal Court.
- Assisted in the research and drafting of motions to the Court.
- Maintained files and other relevant documentation.
- Communicated with litigants regarding motion schedules.

The Urban Justice Center, Safety Net Project (UJC)

Supervisor Attorney, 2022 to 2/2024

- Supervisor attorney in the Safety Net Project of UJC. Supervised four attorneys with various degree of experience which include recent law graduates and one paralegal. The supervisory duties included disseminating organizational protocols, review of active cases including review of court documents, assistance with the drafting of court documents, instructions in court procedures, negotiation training, client interviews, and trial preparation among others.
- As a member of the litigation unit, I provided legal representation to tenants in Housing Court cases throughout New York City.
- Litigation experience includes virtual and in-person conferences in the various parts of New York City's Housing Court, including NYCHA's Hearing Department. I actively engaged in landlord settlement negotiations, factual investigations, hearings and trials, motion practice, and drafting of other relevant documents.
- Experienced in client/attorney communications and relationships.
- Proficient in remote access programs such a Slack, Microsoft Teams, Zoom, and Share Point.

Neighborhood Association for Inter-Cultural Affairs, INC. (NAICA)

Senior Staff Attorney, 2/2020 to 9/2022

- Senior staff attorney providing legal representation to tenants in Housing Court cases throughout New York City.

Hon. Glenda M. Hernández

- Litigation experience includes virtual conferences in the various parts of Housing Court, landlord settlement negotiations, factual investigations, hearings and trials, motion practice, and drafting of other relevant documents.
- Experienced in client/attorney communications and relationships, in addition to providing legal advice during weekly landlord/tenant telephone hotline sessions.
- Proficient in remote access programs such as Slack, Microsoft Teams, Zoom, and Cisco Webex.

Civil Rights Consortium, Inc., Mt Vernon, New York

Per Diem Attorney, 10/2018-2/2020

- Per Diem attorney providing litigation services in matters involving potential violations of individual civil rights within New York State.
- Litigation experience includes Administrative Trials and conferences, and Supreme Court appearances in the areas of Labor and Criminal law.

ZR Per Diem Services, Great Neck, New York

Per Diem Attorney, 11/2017-2/2020

- Provide attorney services to other attorneys and firms in various courts and venues within New York City.
- Services included trials, conducting and defending depositions, settlement negotiations, mandatory discovery conferences, motion practice, and management of filings in multiple areas such as Personal Injury, Foreclosures, Trusts and Estates, Landlord and Tenant, Medical Malpractice, Family and Matrimonial.

GM Hernandez Law, PLLC, Bronx, New York

Owner and Manager, 11/2017-2/2020

- Owner and manager of a general solo practice.
- Handled matters involving Administrative Hearings (Employment and Social Entitlements), Estate Planning, Elder Law, Landlord/Tenant matters, and Contracts.

Appellate Division, First Judicial Department, New York, NY

Executive Assistant to Presiding Justice, 10/2014–10/2017

- Collaborated with the Presiding Justice in the administration of the Appellate Division, First Department and Provided various legal services as specifically requested by the Presiding Justice.
- Supervised staff, performed legal research and writing, and conferred with/advised the judge on ethical issues.
- Reviewed Notice of Appeals to determine eligibility for the court's mediation program.

New York State Supreme Court, Criminal Division, Bronx County, NY

Principal Law Clerk, 1/2002–1/2013

- Partnered with and advised judges on complex legal questions regarding criminal trials, hearings, and motions.
- Drafted opinions, orders, jury charges, and verdict sheets.
- Attended and witnessed criminal trials in order to prepare for potential issues.
- Contributed to several decisions that were published in the *New York Law Journal* and *Official Reporters*.
- Managed the motion calendar in a timely manner, eliminating the need to report late or delayed motions.
- In cases of first impression, analyzed and interpreted established case and statutory law in order to advise the judge on the legally correct conclusion.

Civil Court of the City of New York, Bronx County, NY

Hon. Glenda M. Hernández

Small Claims Arbitrator, 2002–2006

- Conducted trials and inquest hearings and mediated settlement conferences.
- Discerned relevant facts in order to render decisions that comported with substantial justice in commercial contracts, property damage, insurance, landlord/tenant disputes, contracts, and employment law.

Civil Court of the City of New York, Bronx County, NY

Associate Law Clerk, 1/2000–1/2002

- Researched and analyzed issues pertaining to municipal liability and personal injury.
- Took initiative, independently reviewing contracts and medical records. Drafted opinions and orders, reporting solely to the Administrative Judge of Civil Court.
- In two years of service, via mediated settlement conference, successfully reduced a four-year calendar backlog.
- Undertook administrative duties in the Civil Court of Bronx County, including the management of court calendar and handling of personnel issues.

Civil Court of the City of New York, Kings and Bronx County, NY

Court Attorney—Trial Part, 1/1998–1/2000

- Researched and analyzed case law in order to draft decisions and orders and managed the motion calendar.
- In every case assigned to judges, conducted mediated settlement conferences with litigants and/or their attorneys with the primary goal of reaching an agreement.
- Settlement skills were useful in clearing dockets and reducing the backlog of cases.
- When settlements could not be reached, clarified and delineated the central issues of each matter, presenting the trial judge with the particular issues of the case for trial purposes.

Rodman and Campbell, PC, Bronx County, NY

Associate, 1/1997-11/1997

- Primarily the associate in charge of the adoption practice for a small law firm; established the criteria and procedure to follow in order to achieve timely, successful adoptions.
- Litigated hearings and trials in Surrogates Court, Civil Court (Small Claims Court), and Supreme Court.
- Negotiated settlements, conducted discovery conferences, interviewed clients, and drafted correspondence, pleadings, and motions.
- Completed over 10 adoptions of children formerly in foster homes.

Education and Credentials

Juris Doctor

Jacob D. Fuchsberg Law Center, Touro College—Central Islip, NY

Co-Editor, Arts and Entertainment Law Newsletter

Vice-President, Latin American Law Students' Association

Teaching Assistant, Legal Writing and Contracts

Award, Exemplary Contributions to the Quality of Student Life

Bachelor of Arts in English

Hunter College, CUNY—New York, NY

Delta Phi Epsilon Sorority | Dean's List

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Certification

Basic Mediation, Advanced Commercial Mediation, and Advanced Divorce Mediation (2012–2013)
Paralegal Studies (1992)

Licensure

Licensed to practice law in New York

Professional Associations

Latino Judges Association-Member
Queens Latino Lawyers Association-Member
New York State Bar Association, Member
LGBTQ Bar Association, Membership Pending
NYC Bar Puerto Rican Task Force Committee, Member 2017-2019
Puerto Rican Family Institute, President, Secretary, and Board Member, 1998–2006
New York Peace Institute (Brooklyn, NY), Approved Mediator, 2015