

Ashe County Parks & Recreation Park Support Staff Job Description

Employee Schedule

Part time position with the potential for additional hours based on season and events.

Flexibility of schedule required.

Availability to work weekends, holidays and evenings as deemed necessary. Required to work extended hours for special events such as July 4th.

Skills

A park worker must work well alone or as a member of a team, and often with little supervision. Park maintenance workers also spend plenty of time on their feet and performing jobs that involve lifting and making repairs, and therefore will need a fair amount of stamina and strength.

Duties & Responsibilities

Responsible for maintaining all buildings and grounds.

Clean buildings and perform grounds maintenance such as mulching, move picnic tables, etc.

Heavy lifting may be required at times. Assist with inventory, restocking and maintaining appropriate amount of products to be prepared for events. Make sure park and grounds are maintained at the highest standards at all times and ready to go at last-minute notice.

Clean walls and glass, and remove rubbish. Additional duties may include routine maintenance activities, notifying management of need for repairs, and cleaning snow or debris from sidewalks/driveway/parking lot.

Work side-by-side with fellow employees and volunteers.

Provide information as requested and deemed appropriate, forward messages, etc.

Major goal: to make the park a clean, safe and enjoyable experience for visitors.

Applications are available at the Parks and Recreation Office located in Family Central, 626 Ashe Central School Road, Unit 16 Jefferson, NC 28640.