

COUNTY OF ASHE POSITION VACANCY

Present-Use Value (PUV) / Exemption / Exclusion Specialist

Ashe County is seeking applications to fill a vacancy in the Tax Administration Department as a Present Use Value / Exemption / Exclusion Specialist. Successful applicant will be responsible for administering the Present-Use Value Program and other Exemption/Exclusion programs by responding to taxpayer inquiries. Employee will review all applications needed for qualification, continuation, or loss of eligibility of the programs. Employee must exercise initiative and independent judgment in performing assigned tasks and ensuring accurate records. Applicant must exercise tact, courtesy, and firmness in frequent contact with the general public. Salary: \$34,023.00 annually plus excellent benefits package. For a full job description and an application, contact the NCWorks Career Center, 626 Ashe Central School Road, Jefferson, NC 28640. Deadline for applications is Monday, December 17, 2018 at 1:00 p.m. Criminal records check and pre-employment drug testing is required. **EOE/AAE**