

**Poll Worker Training**

General Election  
November 3, 2020  
Ashe County Board of Elections

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**Video One**

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**Ballots**

- One Ballot
  - B0001
- Write-Ins
  - Presidential Race
  - Board of Education
  - Soil & Water Conservation District Supervisor

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**Voter ID**

- No ID Required
  - On Tuesday, December 31, 2019, the federal district court issued an order and preliminary injunction of the photo ID requirement.
- Totem will have NO ID Required Signage

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**Electioneering**

- Clothing –NO shirts, hats, buttons, etc can be worn by a precinct worker that supports a candidate or party.
- Signage – There can be NO flyers, signs, brochures, etc that support a candidate or party with-in the voting place.
- Media – You may have your cell phone, DO NOT watch or listen to any media (including TV or radio) that has ads or information that supports a candidate or party.

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**Personal Protective Equipment**

- Face Masks – You may use your own mask.
- Face Shields
- Gloves
- Protective Shields
- Hand Sanitizer

❖Note – Voters are not required to wear a mask to be eligible to vote.

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### Polling Place Set-Up

- Voting Place – Building where voting is held.
- Voting Enclosure – Room where voting takes place.
- Electioneering / Buffer Zone
  - 50 foot radius from front entrance
  - NO candidate signs or candidates can be within this space.

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### COVID Requirements

- Masks and/or face shield are required for all precinct workers.
- Clean each booth or table between voters.
- Each voter will receive their own pen.
- Masks and hand sanitizer is to be offered to each voter.

❖Note – Voters are not required to wear a mask to be eligible to vote.

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### Video Two

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### Opening of the Polls

- Voting enclosure set-up
- EViD set-up
- DS200 set-up
- Announce opening at 6:30am
- Call BOE office
  - Contact information
    - Office 846-5570, 846-5586
    - John 877-0614
    - Devon 620-2777

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### Closing of the Polls

- Announce Closing
- Voters Waiting in Line
- Sign the Poll Book
- Counting the Votes
  - Print DS200 tape
  - Call BOE
  - Fill out Ballot Reconciliation sheet
- Ballots
  - Open DS200 door, close top of blue bin, lock and seal with security ties.

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### Return to Board of Elections

- DS200 Thumb drive
- EViD Activator(s)
- Ballots in Blue Bin (Used Ballots)
- Unused Ballots
- ATVs
- Green bag
  - Keys
  - Provisionals
  - Ballot Reconciliation Form
  - Time Sheet
  - Blue Folder
- Supplies

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### Video Three

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### Curbside Voting

- Signs
- No one may obstruct, intimidate, or interfere with any person voting
- **IF REQUIRED** to show ID
  - NC Driver's License
  - NC ID card
  - HAVA Document
    - Current utility bill
    - Bank statement
    - Government check
    - Paycheck
    - Other government document

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### Provisionals

- Why would a voter cast a Provisional Ballot?
  - We can't find record of voters registration
  - Voter has been removed
  - Unreported Move – moved out of the precinct and did not inform the BOE (moved more than 30 days prior to election day)
  - Convenience Voting is acceptable

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### Provisional Voting

- Provisional Poll book
- Provisional Envelope
  - Clear sleeve to place forms
  - Marked ballot sealed in envelope
- Voter Instruction Sheet

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### Challenges

- Burden of proof is on the challenger.
- Challenger can be registered in any precinct within the county.

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### News Media

- Media must identify themselves to chief judge
- Only comment on the number of voters
- NO zoom lens can be used
- NO photos of voters within the voting enclosure without the permission of the voter and the chief judge (if the voter is a candidate only the permission of the voter is required)
- Polls must be taken outside the buffer zone

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**Cell Phones**

- NO cell phone use during the voting process
- NO Phone calls/texting
  - Exceptions
- NO PHOTOS
- NO VIDEOS

❖ Voters may use there phone to look up candidates/text as long as they are not disruptive.

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**Voter Assistance**

- Voters may ask assistance from any person, except employer or union representative.
- Equal treatment to all voters.
- Common courtesies and guidelines.
- Suggestions for making polling places accessible and usable.

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**Security at the Precinct**

- Be conscious of your surroundings, including people who are not with candidates.
- Don't hesitate to call us if someone makes you feel uncomfortable, we will send a rover or Sheriff's Department to investigate.

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### Temporary Precinct Relocation

- Laurel Precinct – Riverview Community Center (old Riverview School)
- North Fork Precinct – Creston Fire Department

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### Other Precinct Changes...

- Pine Swamp – New Fleetwood Fire Department

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### EViD Set-Up

- Laptop
- Printer
- Activator (Memory Stick)
- Paper (3 Hole Punch)

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**EViD Troubleshooting**

- USB Ports
  - Printer port in back
  - Activator port on side

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**Questions?**  
Please call or email,  
**(336)846-5570**  
[devonhouck@ashecountygov.com](mailto:devonhouck@ashecountygov.com)  
[johnshepherd@ashecountygov.com](mailto:johnshepherd@ashecountygov.com)

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**THANK YOU FOR  
YOUR SERVICE TO  
ASHE COUNTY!**

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