

The Right-of-Entry (ROE) form is a document that property owners complete to allow the US Army Corps of Engineers or its authorized contractors to temporarily enter their property to remove debris. The ROE form is required for participation in FEMA's voluntary debris removal program. Here are some instructions for completing the ROE form:

- **Property owner:** The property owner must complete the ROE form. If more than one owner is listed on the deed, all owners must sign the form.
- **No transfer of ownership:** Signing the ROE form does not transfer ownership of the property.
- **Temporary access:** The ROE form only grants the government or its contractors temporary access to the property.
- **Multiple gated communities:** If the property is in a gated community, a separate ROE form is required for each community.
- **Fields to complete:** The ROE form includes fields for the event name, applicant name, date, ROE number, address, city, state, tax ID block or lot, FEMA-DR, and landmark.
- **Witness:** If demolition is occurring, a witness must sign the ROE form. If no demolition is occurring a witness signature is not required.

More about the ROE form:

Right-of Entry-Form (ROE) To participate in this government-sponsored voluntary debris removal program, the property owner must complete a right-of-entry form that allows USACE to temporarily enter the private property and remove fire-damaged materials. Signing an ROE form does not transfer ownership of the property. An ROE only allows the government and/or its authorized contractors temporary access to the property to begin the debris removal process. No removal of fire-damaged materials will begin on private property without the permission of the property owner. Any other right-of-entry forms – such as those pertaining to volunteer assistance – are not valid for this purpose.

By law, FEMA cannot provide funding when any other source has covered expenses for the same disaster-related need, including but not limited to: insurance, crowdfunding, local or state programs, or financial assistance from aid organizations. The property owner agrees that any insurance proceeds they

receive that are designated for debris removal or proceeds from a general policy with debris removal not used for rebuilding must be applied to reimbursement of private property debris removal program costs. If you are the property owner and do not have insurance or there is no debris removal coverage in your insurance policy, there is no cost to you to join the debris removal program. Property owners are not required to pay any additional money to the government agency other than designated debris proceeds granted to them in their policies. In most cases, the cost of debris removal will be substantially greater than the insurance coverage(s) available. In other words, the reimbursement amount will not be greater than the costs of debris removal on your specific property.