



**Carry Conceal Handgun Permits are processed by appointment only.** Please contact the sheriff's office by telephone at 910-572-1313 to obtain information concerning important information concerning the application process and to schedule your appointment. The processing of your application will begin at the date and time of your submission of your completed application and required fee.

**Hours of Operation: *Carry Conceal Handgun Permits are processed by appointment only.***

**Fees: New Application - \$90.00 (includes notary fee and fingerprinting fee)**

**Renewal Application - \$75.00 (includes notary fee)**

**Duplicate - \$15.00**

**Method of Payment: (Correct cash, please).**

**Application Requirements:**

- Must apply in person.
- Must be able to properly complete application process.
- Must be 21 years of age or older.
- Must provide current/valid identification.
- Must provide proof of U.S. Citizenship or legal residency.
- Must be a resident of Montgomery County.
- Must have successfully completed an approved N. C. Concealed Handgun Training Course firearms training course and provide the original certificate with application.
- Sworn Law Enforcement Officers and Armed Security personnel may exempt the CHP class requirement by bringing in a copy of their most recent qualification scores signed by either their range officer or direct supervisor.
- Must authorize Mental Health background check.
- Must pass criminal history background check.
- Must provide complete set of legible fingerprints (taken at time of application).
- Must be eligible to own, possess or receive a firearm under the provisions of State or Federal Law.
- Any other issues, which are required by NC General Statute.

Processing may take up to 45 days after the background check is complete and all mental health returns are received. This process generally takes 60-90 days from the date of application. If the application for a permit is denied, the applicant will be notified in writing, stating the reason for the denial. An applicant may appeal the denial, revocation, or non-renewal of a permit by petitioning the Chief District Court Judge.

Any applicant wanting to check the status after 90 days from application date, of a permit may request an update. Applicants must provide proper identification when permit is picked up.

### **General Information:**

- Permit applications are taken under oath and notarized. False or fictitious information provided during the application process may cause the applicant to be criminally charged.
- Permit is valid for a period of 5 years.
- Renewal of existing permit can be submitted *up to 90 days before* the expiration date. Failure to renew an existing permit prior to the expiration date may result in requiring a new firearms safety certificate.
- If a permit is lost or stolen, the applicant must immediately notify the sheriff's office. An application for a duplicate card can be initiated at the fee listed above.
- When a change of address occurs, applicant must notify the permits unit within thirty days. There is no fee incurred for this process.
- Fingerprints are submitted to the SBI and FBI for criminal background checks; rejection of fingerprints may result in the denial of an application.
- There is no fingerprint requirement on renewals if prints were submitted electronically via AFIS machine after June 30, 2001.
- State Law now allows individuals who possess a Carry Concealed Weapon Permit to make handgun purchases without a gun permit.