
Outside Agency Assistance

314.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance to members when requesting or responding to a request for mutual aid or when assisting another law enforcement agency.

314.2 POLICY

It is the policy of the Montgomery County Sheriff's Office to promptly respond to requests for assistance by other law enforcement agencies, subject to available resources and consistent with the applicable laws and policies of this office.

314.3 ASSISTING OUTSIDE AGENCIES

When another law enforcement agency requests assistance from this office, the Sheriff or their designated person may authorize, if available, the appropriate personnel, equipment or supplies to assist. Members are reminded that their actions when rendering assistance must conform with applicable laws and be consistent with the policies of this office.

Certain requests involving task specific personnel must be detailed and have prior approval before being initiated.

314.4 REQUESTING OUTSIDE ASSISTANCE

If assistance is needed from another agency, the member requesting assistance should, first notify a supervisor who in turn forwards the request to the Sheriff or the authorized designee. The handling member or supervisor should direct assisting personnel to where they are needed and to whom they should report when they arrive.

314.5 REPORTING REQUIREMENTS

Incidents of outside assistance or law enforcement activities that are not documented in a crime report shall be documented in CAD under calls for service, or as directed by the Shift Supervisor.

314.6 MANDATORY SHARING

Equipment and supplies purchased with federal funds or grants that require such equipment and supplies be shared with other agencies should be documented and updated as necessary.

The documentation should include:

- (a) The conditions relative to sharing.
- (b) The training requirements for:
 - 1. The use of the supplies and equipment.
 - 2. The members trained in the use of the supplies and equipment.
- (c) Any other requirements for use of the equipment and supplies.