



Montgomery County

Information / Instruction

New Fueling Platform

Training Objectives

- A review of the current fueling system.
- Disadvantages of the current system.
- A review of the new fueling "platform."
- Advantages of the new platform.
- Assignment of access cards.

Training Objectives

- Fueling sequence. (order of purchasing)
- Instructions of how to use the new fueling platform.
- Restrictions.
- Problem solving.
- Sequence of change over to new system.

Current System

- County maintained fuel pumps (County Agriculture building / water treatment plant.
- Some departments may have commercial gas credit cards, i.e. Voyager, BP, Exxon.
- Some departments may also have “charge accounts” at local convenience stores, i.e. Quik Chek.

Limitation of Current System

- It is operated and maintained by the county which is a strain on county personnel and accounting systems.
- Backup or secondary system which is not flexible and accessible when the primary system is not operational.
- Flexible and accessible access to fuel outside of the county.
- Does not avail the county to current fueling technology.
- Accurate reports as it pertains to fuel use and fuel efficiency.

New Fueling Platform

- It will be operated by an outside vendor (**Go Energy, Inc.**), which specializes in serving company fleets and governmental agencies.
- It is truly a “platform” which means one system will serve many functions to include a backup system in the event the primary system is not functioning.
- The new system will allow the most flexible and accessible when needing fuel while outside of the county.

New Fueling Platform

- Avails the county to the newest technology as it pertains to fueling partnerships and collaborations.
- Improved reports provided to the county and departments reflecting fuel consumption and efficiency.

Major Differences

- The current system assigns a “pro key” to personnel who regularly operate a county vehicle.
- The new platform assigns a “card” to each and every vehicle to better track use.
- The card MUST stay with the vehicle not the driver therefore the uniform place the card is in the vehicle glove box. (CARDS ARE TO BE KEPT IN THE VEHICLE GLOVE BOX)

Sequence of Purchases

- The pump at the County Agricultural Building at 206 Glen Road, Troy, NC
- (County Water Treatment Plant will be on-line at a later date)
- Commercial fuel vendors inside the county, i.e. SWIFT ISLAND BP, UWHARRIE SPORTSMAN, ALCO BP, UWHARRIE GAS, QUIK CHEK, CITGO, EZEE GAS, MURPHY-WALMART, QUALITY MART, PILOT, SHOP N SAVE, 211 EXXON...(Practically all gas stations)
- Most major convenience stores, gas stations and truck stops throughout the nation.

Instructions

- Insert / swipe the card at the pump/kiosk.
- Enter mileage (**MUST BE SIX (6) DIGITS**), i.e. 010920 for a vehicle showing ten thousand, nine hundred and twenty miles ***do not use tenths***.
- Enter Personal Identification Number-PIN, (**MUST BE SIX (6) DIGITS**), 000105 (Note this is your county employee identification number), so if your county employee identification number is 105 you should enter 000105.

Instructions

- Dispense fuel as usual.
- No receipt is required or desired.
- If you experience problems approach the cashier, present the card and ask for assistance.

Limitations

- Car washes, food or snacks
- Oil or automotive fluids. (This will need to be an employee purchase with the employee submitting a request for reimbursement with supporting receipts.)
- You MAY NO LONGER purchase gas at any location where your department may have had a "charge account" i.e. Quik Chek. You MAY NOT obtain fuel at the County Water Treatment Plant until they have completed the retrofit of their pump.

Please take your time

- Do not guess mileage or PINS
- Remember mileage must be six digits
- Remember PINS generally are six digits.

Problem Solving

- Self-assistance
- Co-worker assistance
- Convenience store assistance
- Contract your departmental manager.
 - Speak with your fleet manager or agency quartermaster if you have forgotten your PIN.
 - You need to report to your departmental fleet manager or quarter master of the county pump/kiosk is not functioning.

Implementation of Platform

- Training and distribution of information/materials.
- Assignment of cards to vehicles
- Temporary closure of current pumps for change out to new pumps (May/2017)
- Use of cards to purchase fuel commercially for approximately one week
- Collection of "pro keys" old gas keys or gasoline credit cards

Questions



Thank You for your
time and attention to
ensure a smooth
transition.