



UTILITY SERVICE APPLICATION COMMERCIAL PROPERTIES

Service Address:

City: _____
State: _____
Zip Code: _____
Service Start Date: _____

For MCPU use only

Account No: _____

Is the Service Address owned or leased by your business?
If leased, please provide the following information:

☐ Owned ☐ Leased

Owner's Name: _____
Owner's Phone: _____

Type of Service Requested:☐
☐

Water
Sewer

☐
☐

New Tap Required
New Tap Required

Size Requested: _____
Size Requested: _____

Business Information:

Name of Business: _____
Type of Business¹: _____
Tax ID #: _____
Business Phone #: _____
Email: _____
Paperless Billing: Yes or No (Please circle)

Billing Address:

Street: _____
City: _____
State: _____
Zip Code: _____

Name: _____
Last

First MI

Business Title: _____
Date of Birth: _____
Driver's License #: _____ State: _____
Social Security #: _____
Phone #: _____
Email: _____

(i.e. Owner, President, etc.)

Home Address:

Street: _____
City: _____
State: _____
Zip Code: _____

¹ Please enter: Sole Proprietor; Partnership; Corporation; or Other (*please specify*)

Authorization for Services:

I hereby grant to Montgomery County, its agents, employees and contractors a license to bill me for services, install a water meter on the water line (if necessary), install sewer line and clean out, (if necessary) and enter upon my property to read the meter or to service Montgomery County equipment and lines. It is understood that Montgomery County or its representatives shall enter upon the property only for operation and maintenance of the water and sewer system. I agree to pay for the replacement of any non-standard driveways (exposed aggregate, etc.), headwalls, light posts, sodded areas or similar improvements within the rights-of-way or easements which Montgomery County deems necessary to remove or damage in order to repair, replace or alter Montgomery County utilities. I agree not to plant, install, construct or situate any buildings, structures, obstructions, trees, fences, berms, ponds or pools within the rights-of-way or easements. Furthermore, I agree not to impede, block, prohibit, or deny Montgomery County access to its meter box in any way whatsoever. I understand that Montgomery County will restore grade, as close as possible, to the condition prior to any utility work performed by Montgomery County, including standard driveways (concrete, asphalt or stone) and reseeded of the disturbed area. I agree to maintain any pet in a fashion that will not hinder or prohibit access of Montgomery County to its meter box or otherwise endanger County personnel. I agree to not alter the water lines and/or sewer laterals and clean-outs without the express written consent of the Montgomery County Public Utilities Department. I agree to have any such alterations inspected by a representative of Montgomery County's Public Utilities Department prior to the covering of the area where the alterations were made. I agree to pay for any damage done to County equipment and lines by my representatives, contractors, tenants or myself. I understand that I may be subject to a monetary civil penalty for any breaking, damaging, destroying, uncovering, defacing or tampering with any structure, appurtenance or equipment which is part of the water and/or wastewater collection system or water and/or wastewater treatment facilities. I agree to notify Montgomery County of any changes in ownership or tenancy and will be responsible for fixed meter and consumption charges billed for water and/or sewage usage until service in my name has been terminated in accordance with County policy. I certify that the information provided on this form is accurate and I have disclosed fully all information requested. I also certify that I have read and understand the Montgomery County Public Utilities Billing and Collections Policies attached herewith.

Applicant's Signature

Date

By printing name and date electronically you are agreeing to the authorization for services.

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3. Has the applicant(s) had previous service within 90 days?

☐ Yes ☐ No¹ If yes, Account No.: _____
Termination Date: _____
Outstanding Bal.: _____

2. Has there been previous service at this address?

☐ Yes ☐ No² If yes, Account No.: _____
Termination Date: _____

3. Did Applicant(s) benefit from the above service³?

☐ Yes⁴ ☐ No If yes, Outstanding Balance: _____

Outstanding Balance⁵:

Application Fee: _____

Capacity Fee: _____

Tap Fee: _____

Reconnection Fee: _____

TOTAL: _____

Financed: ☐

Financed: ☐

I certify that the ownership of the property was verified through the Montgomery County Register of Deeds or that the lease information was verified with the property owner. I further certify that any outstanding balances have been paid, and the fees noted above have been received or financed per MCPU policy. The Billing and Collections policies have been reviewed with the applicant and presented to them. Work Order No.: _____ has been generated to (check all that apply):

☐ Install a tap

☐ Install a meter

☐ Unlock, Turn-On, & Read

MCPU Representative Signature

Date

Notes:

1. Application Fee applies; Outstanding balances on any
2. Capacity Fee applies; Tap Fee applies if no tap
3. Was the Applicant(s) listed on the previous service account, own the property, or maintain residence at this location
4. Reconnection Fee applies
5. Report all outstanding balances – even if older than 90 days