

## **FP 7: Operational Reporting**

***County staff will provide to the Board a report on the operating results of the County.***

All excess revenue collected by the County that exceeds the projected budgeted revenue figure from a specific revenue category for each fiscal reporting period must be reported to the Board on a monthly basis. The expenditure of any and all excess revenue will be at the Board's discretion and cannot be utilized within the County budget without the Board's approval.

Likewise, all expenditures that exceed the projected budgeted expense figures in excess of \$5,000 on a departmental level must be reported to the Board in writing by the next scheduled Board meeting. Expenditures that would cause an increase above the \$5,000 cap on a departmental level cannot be made without prior approval of the Board.

Cost savings that may occur within a specific department can be utilized within that particular department; however, this cost savings cannot be transferred to another department without prior approval of the Board.