



MONTGOMERY COUNTY **BOARD OF ELECTIONS**

John Adams, Chair
Teddi Benson, Secretary
Kelsey Brown, Member
Debbie Burris, Member
Dree Wynkoop, Member

BOARD MINUTES **Tuesday, October 14, 2025** **5:30PM**

The Montgomery Board of Elections (BOE) met on October 14, 2025, at the Montgomery County Board of Elections office located at 327 N Main Street in Troy for the regular monthly meeting. Members John Adams, Teddi Benson, Kelsey Brown, Debbie Burris, and Dree Wynkoop were present. BOE staff, Director Kimberly Walter and Deputy Director Donna Moore were present.

Chair John Adams called the meeting to order at 5:30PM.

The Board Meeting Agenda was presented. Member Benson made a motion to approve the agenda. Member Wynkoop seconded the motion. All were in favor. The agenda was approved.

The Board meeting minutes from September 9, 2025, were presented. Member Burris made a motion to approve the minutes. Member Benson seconded the motion. All Members were in favor. The minutes were approved, signed and returned to BOE office staff to file and to post on the BOE website.

Director Walter read the Director's Report dated 10/14/2025 regarding activities initiated and/or completed since the last Board meeting. A copy of the Director's Report is attached.

Old Business

There was no old business

Public Comment

No one spoke publicly at this meeting.

New Business

Ralph Thompson Jr. Appointment

Member Wynkoop made motion to appoint Ralph Thompson Jr. as the Republican Judge in the Mt. Gilead Precinct filling the vacancy left from Jerry Thompson's resignation. The motion passed unanimously.

Member Benson made motion to appoint Michelle Balding as a Democrat Multipartisan Assistance Team Member replacing Shelia Perry who withdrew from the position. The motion passed unanimously.

Precinct Officials Update

Member Brown made a motion to temporarily appoint Deana Poole as the Republican Judge in the Candor Precinct to replace Karen Britt and Nancy Hinson as the Republican Judge in the

Biscoe Precinct to fill vacancy left by Jo Ann Richardson for the 2025 Municipal election. Member Wynkoop seconded. All were in favor and the motion passed.

Chair Adams noted that any vacancies from precincts which do not have an election until the 2026 Primary will be addressed during the regular Board meeting in December and any nominations from the Party Chairs for replacements/alternates will be considered at that time.

Compensation for Precinct Officials (Delivery Fee)

Agenda item tabled until the regular November Board meeting for discussion/action. Chair Adams directed Director Walter to do more research and reach out to the Elections Field Specialist, other county BOE offices and the State for guidance. He told her to share anything learned with the Board so they can review prior to the next meeting.

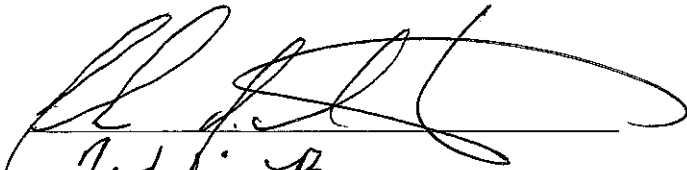
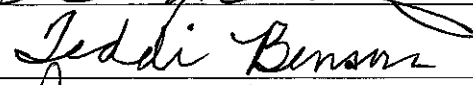
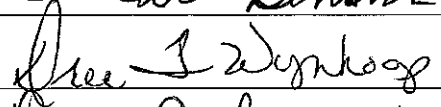
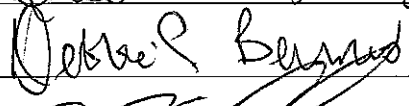
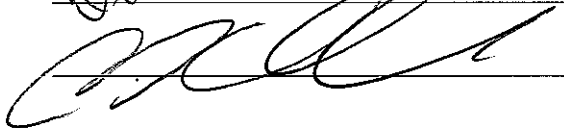
Election Buffer Zone Policy/Electioneering Guidelines

Chair Adams commented the policy/guidelines presented are a good base but need to be tweaked and resubmitted for consideration by the Board at a future regular meeting.

Felony Registrant Review

Member Wynkoop made a motion to deny the Voter Registration Application presented based on information provided documenting the applicant is currently serving a sentence for felony conviction. Member Burris seconded the motion. All were in favor and the motion passed.

With no further comments or business to discuss, Chair Adams called for a motion to adjourn. Member Wynkoop made the motion to adjourn. Member Benson seconded. All were in favor. The meeting adjourned at 6:44PM.

	CHAIR
	SECRETARY
	MEMBER
	MEMBER
	MEMBER

Director's Report 10/14/2025

Precinct Official Orientation was completed on 9/9/2025, this training went very well.

Donna continued with processing of all the Precinct Officials as HR requested so they could get paid for this training.

2 MAT training classes were held and the members were certified we have had two MAT visits completed by the members. One visit was at Autumn Care in Biscoe and the other visit was at an assisted living center in Mt Gilead. We have scheduled a MAT visit for Thursday, Oct. 16th, the MAT members will assist voters with voting their ballot as needed. The next visit will be Tuesday, Oct. 21st, at the Mt. Gilead facility at 10:00 a.m. to help those residents with their ballots.

So, we will have Absentee Ballots to review for sure next week.

We have surpassed the last municipal election's number of Absentee requests. Total number of ballot packets that have been sent out is 12. I believe this is a result of performing the MAT training and outreach to facilities in the county in advance of the election. When the MAT team assisted at the Independent Senior and Assisted Living MT. Gilead facility, they gained two residents that wanted to request a ballot that were not on the list.

We have performed One Early Voting and Four Election Day trainings for the Municipal Election. This included training all alternate precinct officials, I have also held a separate Chief Judge Training that the CJ's were thankful for and excited about the change. I will be incorporating the new steps for Early Voting procedures during early voting here at the office.

We have four laptops set up in the Admin Office as a lab for any Precinct Officials that would like extra training. Two laptops are programmed for Election Day practice and two are programmed for Early Voting practice.

L&A was performed on September 24th and there was a lot of information learned from the technician.

All machines checked out and are ready for the election.

MOCK election took place on October 2nd, we learned a lot through that process and it was completed.

Director's Report 10/14/2025

Donna continues to process Precinct Official payroll as they attend training or the MAT visits are completed. She is also working on the new registration repair list from the state that has a deadline of December 15th. Her list maintenance duties have grown to include Felon and Felon Completed reports so there is continued learning and taking care of required reports weekly.

The precinct that will be held in our office for early voting is set up and ready. Laptops are programmed.

On October 7, I walked to businesses within our Main Street block to introduce myself and let them know of the upcoming Municipal Election so they would be aware of the possible additional parking that voters would use during the Early Voting cycle. I also informed them of the curbside location in front of our office. I presented each location with a flyer that included early voting information. The visits went well and it was much appreciated. We are now included on a Main Street Email so that we will be aware of upcoming events and concerns from the businesses on Main Street.

Reg deadline was 10/10/2025---I have been going over Election night processes to be much more prepared than the last election.

Donna and I were able to attend an Absentee training on Monday, October 13th. I had questions that were answered about Absentee and a few about processes on Election Night.

Pam Hurley started yesterday full time and will work through the week of the Election with her last day being November 7th.

Kenneth came today to test curbside bells for Early Voting and Election Day precincts. We had a meeting to discuss a more effective way to meet with Chief Judges and deliver Precinct Supplies for the Municipal Election.