



## **MONTGOMERY COUNTY** **BOARD OF ELECTIONS**

John Adams, Chair  
Teddi Benson, Secretary  
Kelsey Brown, Member  
Debbie Burris, Member  
Dree Wynkoop, Member

### **BOARD MINUTES** **Tuesday, September 8, 2026** **5:30PM**

The Montgomery Board of Elections (BOE) met on September 8, 2026, at the Montgomery County Board of Elections office located at 327 N Main Street in Troy for the required monthly meeting. Members John Adams, Kelsey Brown, Debbie Burris, and Dree Wynkoop attended. BOE staff, Director Kimberly Walter, was present.

Chair John Adams called the meeting to order at 5:30 p.m.

The Board Meeting Agenda was presented. Member Wynkoop made a motion to approve the agenda. Member Burris seconded the motion. All were in favor. The agenda was approved.

The minutes from August 11, 2026, Board meeting were presented. Member Brown made a motion to approve the minutes. Member Wynkoop seconded the motion. All were in favor. The minutes were approved, signed and returned to BOE office staff to file and to post on the BOE website.

Director Walter read the Director's Report which includes activities performed since the last meeting. See attached Director's Report for that information.

During the Director's Report the information was given concerning our ability to use the library as a polling site. The Clerk's office is currently using the space due to renovations at the courthouse. Chair Adams asked Director Walter to contact the County Manager to confirm use of the library as a polling site due to the Election Notice Posting Deadline. An answer needed to be received by Friday, September 11<sup>th</sup> to start posting next week. Director Walter assured him this would be done.

#### **Old Business**

There was no old business

#### **Public Comment**

No one signed up for Public Comments at this meeting.

#### **New Business**

There was one Voter Registration that needed to be reviewed by the Board due to a Felony Conviction. Once all Board Members reviewed the documents Member Burris made a motion to deny the registration at this time due to the voter's status reflecting an active Felony Conviction. Member Wynkoop seconded the motion. All were in agreement.

Review of the 2026 General Election Precinct Official Placement had some new developments that resulted from Precinct Official training information going out to all officials.

The CJ of the Eldorado precinct Heather Walker has resigned due to moving to Texas. She has been replaced by Kimberly Walker and Stephanie Tinfo has agreed to serve as the Republican Judge to fill the vacancy resulting in Kimberly Walker moving into the CJ position. The motion was made to appoint Stephanie Tinfo to serve as the Eldorado Republican Judge by Member Brown and seconded by Member Wynkoop.

Director Walter informed the Board that Benjamin Zech, who had resigned earlier in the year, has let her know he would be interested in being an emergency official if he did not have to work voter check-in. Motion was made for his reappointment by Member Brown and seconded by Member Wynkoop.

Christy Jordan informed Deputy Director Donna Moore that she desired to resign her position as Chief Judge for the PeeDee precinct due to scheduling conflicts with work. Donna mailed out the necessary form for her to be able to complete this process. As of meeting time we had not received the Letter of Resignation from Christy Jordan. Director Walter suggested if we did receive the Resignation from Christy, we could pull Deana Poole from Rocky Springs and place her as the Chief Judge for the PeeDee precinct. Deana would have been working as a Chief Judge for the duration of Early Voting in Mt. Gilead. And is more than able to be Chief Judge on Election Day as well. All were in agreement with the move, **IF** we received the Resignation.

Director Walter then let the Board know that Laura Anderson would be unable to work Early Voting on some of the days and all of the other days she was only able to work 8:00 a.m. to 2:00 p.m. Director Walter suggested we look for a replacement that could work the whole time, the Board agreed with this suggestion. Director Walter assured the Board that, that was what she would do.

Director Walter again confirmed with the Board the approval to pay the Precinct Officials for no more than 2 hours of setup the day before the election. This would include Early Voting setup and Election Day setup for all precinct officials that assist with setup at their precinct. Director Walter asked Chair John Adams if a motion was needed and he replied no, just to include the time worked up to the 2 hours on their timesheets.

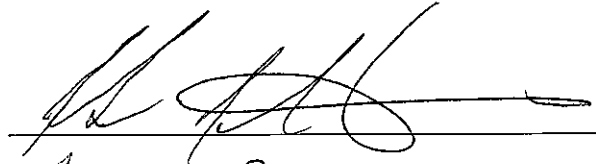
Per HB 834 times for Election Day closing of Early Voting machines and Provisional/Absentee meeting times were discussed.

The new rule states the Early Voting machines must be closed between the hours of 9:00 a.m. and 5:00 p.m. on Election Day. It was decided to have the Election Day Meeting start at 4:30 p.m. to meet and close the polls on the Early Voting machines to comply with the rule changes.

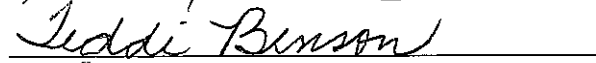
Due to the Provisionals/Absentees having to be counted and announced by 5:00 p.m. on the 5<sup>th</sup> Business Day after the Election, November 10, we will hold that meeting at 3:00 p.m. in order to complete all necessary tasks to meet that deadline.

It was also decided to hold the Hand to Eye Count on the morning of November 10 at 9:00 a.m.

Director Walter will have Resolutions available at the next Board Meeting on September 29th to reflect these decisions.



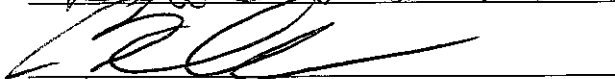
CHAIR



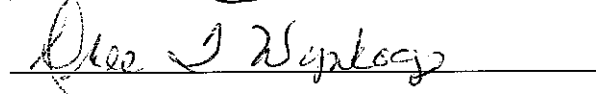
SECRETARY



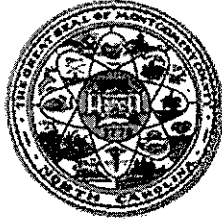
MEMBER



MEMBER



MEMBER



## RESOLUTION OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS

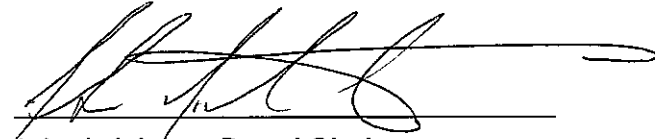
### SCHEDULE OF ABSENTEE and NECESSARY BOARD MEETINGS

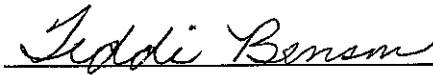
#### FOR THE NOVEMBER 03, 2026, GENERAL ELECTION

The following is a list of days on which the Montgomery County Board of Elections will meet to approve the applications for absentee ballots for the General Election to be held on November 3, 2026, pursuant to G.S. 163-230.1(f). The meetings will be held at the Elections Office located at 327 N. Main St. Troy. Included are our Provisional Meeting, Hand to Eye Count, and our Canvass Meeting.

|          |                              |         |                    |
|----------|------------------------------|---------|--------------------|
| 5:00 PM  | 1 <sup>st</sup> Absentee Mtg | Tuesday | September 29, 2026 |
| 5:00 PM  | 2 <sup>nd</sup> Absentee Mtg | Tuesday | October 6, 2026    |
| 5:00 PM  | 3 <sup>rd</sup> Absentee Mtg | Tuesday | October 13, 2026   |
| 5:00 PM  | 4 <sup>th</sup> Absentee Mtg | Tuesday | October 20, 2026   |
| 5:00 PM  | 5 <sup>th</sup> Absentee Mtg | Tuesday | October 27, 2026   |
| 5:00 PM  | 6 <sup>th</sup> Absentee Mtg | Monday  | November 2, 2026   |
| 4:30 PM  | Election Day Mtg             | Tuesday | November 3, 2026   |
| 9:00 AM  | Hand to Eye Count            | Tuesday | November 10, 2026  |
| 3:00 PM  | Provisional & Absentee Mtg   | Tuesday | November 10, 2026  |
| 11:00 AM | Canvass                      | Friday  | November 13, 2026  |

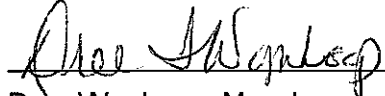
Approved this day September 29, 2026

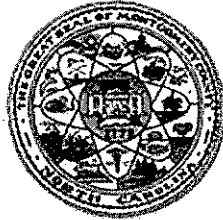
  
John J. Adams, Board Chair

  
Teddi Benson, Secretary

  
Kelsey Brown, Member

  
Debbie Burris, Member

  
Dree Wynkoop, Member



## **'RESOLUTION OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS**

**Regarding Delegation to Staff of Preparatory Steps for Absentee Ballots in the**

**November 03, 2026, General Election**

**WHEREAS, the Montgomery County Board of Elections hereby delegates to its director and staff so much of the administrative details of the election functions, duties, and work of the board, its officers and members, as is now, or may hereafter be vested in the board or its members as the county board of elections may see fit.**

**WHEREAS, the Montgomery County Board of Elections may not delegate to its director or other staff any of its quasi-judicial or policymaking duties and authorities.**

**WHEREAS, the Montgomery County Board of Elections delegates the following specific preparatory steps, as provided in Numbered Memo 2020-25, that staff can perform prior to absentee board meetings, and the delegation provides for oversight by the Board:**

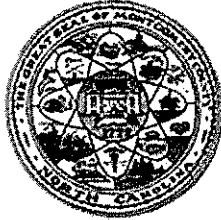
- (1) Inspecting container-return envelopes for deficiencies and contacting voters as required by Numbered Memo 2021-03;**
- (2) Sorting container return envelopes into categories for the board to review and approve;**
- (3) Verifying the list of ballot envelopes against the absentee pollbook**

**WHEREAS, the Montgomery County Board of Elections will review ballot envelopes for each meeting that have been reviewed and recommended by staff for approval and can accept staff's recommendations for those ballot envelopes if the recommendation is correct.**

**WHEREAS, the Montgomery County Board of Elections must individually review all ballot envelopes that: (1) have been recommended for disapproval by staff, (2) have a cure certification associated with that ballot envelope, or (3) where staff need further guidance from the board as to whether the envelope was properly executed.**

**WHEREAS, the Montgomery County Board of Elections shall have a quorum of three members physically present with at least one member from each political party represented at each absentee meeting to approve or disapprove whether an envelope is properly executed by a vote of the board as a whole.**

**WHEREAS, the Montgomery County Board of Elections authorizes the counting of approved ballots during absentee board meetings, in accordance with the rules as provided in Numbered Memo 2020-25, instead of waiting until Election Day.**



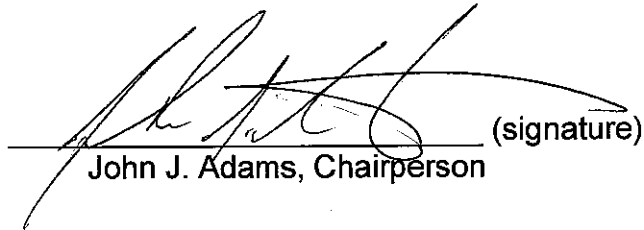
WHEREAS, the Montgomery County Board of Elections shall have a majority of the board members and at least one board member of each political party in attendance before the counting can commence. If a board member of each political party is not available, the chair or other member of the executive committee of the county political party may serve as an official witness to the counting and shall sign the absentee ballot abstract as an "observer."

WHEREAS, the Montgomery County Board of Elections shall perform the opening of the envelopes, counting of the ballots and entering approved ballots into the tabulator. It is not permissible for approved ballot envelopes to be opened, for ballots to be removed from the envelope, or for ballots to be inserted into the tabulator outside of a board meeting.

WHEREAS, the Montgomery County Board of Elections will use a bipartisan team of board members to duplicate ballots as necessary.

THEREFORE, BE IT HEREBY RESOLVED, that the delegation to staff of preparatory steps for absentee ballots be effective for the November 03, 2026, General Election.

Approved this September 29, 2026.

 (signature)  
John J. Adams, Chairperson