



MONTGOMERY COUNTY **BOARD OF ELECTIONS**

John Adams, Chair
Teddi Benson, Secretary
Kelsey Brown, Member
Debbie Burris, Member
Dree Wynkoop, Member

BOARD MINUTES **Tuesday, July 22, 2025** **12:00PM**

The newly appointed members of the Montgomery Board of Elections convened at the Montgomery County Board of Elections office located at 327 N. Main Street in Troy, NC on July 22, 2025, at 12:00PM, for their swearing in ceremony. Director of Elections, Kimberly Walter welcomed the public, the Members and guests. She announced that the regularly monthly meeting of the Board of Elections will take place following the ceremony. The Honorable John Deaton, Montgomery County Clerk of Superior Court administered the Oath of Office to all the newly appointed members. Members sworn were John Adams, Teddi Benson, Kelsey Brown, Debbie Burris and Dree Wynkoop.

Chair John Adams called the regular meeting of the Board of Elections to order at 12:25PM. All Members were present for the meeting. Also present were BOE staff, Director Kimberly Walter and Deputy Director Donna Moore.

The Board Meeting Agenda was presented for approval. Member Benson made a motion to approve the agenda and Member Wynkoop seconded the motion. All were in favor and the agenda was approved.

Director Walter shared the Director's Report regarding activities initiated and/or completed since the last Board meeting. A copy of the Director's Report dated 7/22/2025 is attached. Regarding the MAT (Multipartisan Assistance Team) training, Chair Adams emphasized that the MAT team members should be trained so that any documents they return are completed correctly as it is the duty of the MAT team to aid these individuals in completing their forms. Director Walter assured him that there are measures in place to make sure this will occur. Director Walter deferred the last item in her report regarding Precinct Officials to Deputy Director Moore who explained the efforts taken to recruit precinct officials and the verification process completed on the applications received which resulted in the Precinct Officials Status Report provided in the Member packets.

Old Business

There was no old business

Public Comment

No one signed the Public Comment Sign Up Sheet for this meeting. Chair Adams asked those in attendance if anyone wanted to speak and no one indicated that they did.

New Business

Board Secretary Appointment

Chair Adams explained that the first action of this Board is to appoint the Secretary of the Board. He said that there is no mandate regarding who can serve as secretary and noted that because he

was the Member with the longest time of service on the previous Board, he was appointed as the secretary resulting in a Chair of one party and Secretary of the opposite party, but it is not required for this to be the case. He opened the matter up for discussion. Member Benson commented that for optics, she felt it was beneficial to have opposite party members serving in the leadership positions. Member Wynkoop suggested that Member Benson be the Secretary because she, as the past Chair, had experience leading the meetings in the absence of the Chair. Member Burris stated she agreed with Member Wynkoop and Member Brown stated that he saw the benefit of having opposite parties serving as the leaders. Chair Adams confirmed that the Secretary would have the responsibility to open and preside over meetings in the absence of the Chair. Member Wynkoop made the motion that the Board appoint Teddi Benson as the Secretary. Member Burris seconded and all were in favor. The motion passed with a unanimous vote.

Board Member Etiquette

Chair Adams asserted that Members are not to get publicly involved in the political process including through social media platforms. He emphasized that it is his position that every voter, regardless of their party affiliation should be respected and it is this Board's responsibility to set the standard for respect of voter rights. He encouraged all Members to follow the lead. He noted that past email communications were sent using "blind copy" to prevent violation of open meeting laws, but this gives the appearance that something is being hidden. Therefore, any future emails will be sent to all Members to fully reflect the recipients. He cautioned them to be aware that if the Members "reply all" to any email, it could constitute an open meeting and would be public information. He noted that any replies should be individual and not "reply all" to avoid the appearance of a meeting. He reminded everyone that 3 or more Board Members together make up a quorum and that, although they may not be discussing Board business every time they get together, it can be viewed by the public that they are engaged in an official meeting. He asked all Members to be conscious of the open meeting laws and their interactions/gatherings together. He announced that if anyone needs to get in touch with him during his workday, to call or text and he will get back with them.

Felony Voter Registration

Director Walter presented to the Members two Voter Registration Applications that had been received by the BOE office since the last Board meeting that, during processing, were determined to have been submitted by individuals who are currently serving an active felony sentence. The individuals' voter registration applications and current criminal record checks were presented to the Members for review. Following the review of the documents by all Members, Chair Adams made a motion to deny the Voter Registration Applications based on information and research provided. Member Burris seconded the motion; all were in favor and the motion passed unanimously.

Registration Repair Project

Director Walter explained she has included in the Board Members packets a copy of the memorandum sent by Sam Hayes, Executive Director of the State Board of Elections, regarding the "Registration Repair Project". The Registration Repair Project is aimed at making necessary corrections to Voter Registration records for missing HAVA-required information, specifically missing ID numbers and provides guidance to local BOE's for reviewing and correcting records.

She explained that the BOE staff received a list consisting of 252 Montgomery County voters identified by the State that need to be reviewed/corrected. She reported that she and Deputy Director Moore have been working through the list and making corrections as needed.

Budget Discussion

Director Walter reported that the 2025-2026 Fiscal Year Budget was passed by the Montgomery County Commissioners. She noted that she provided a copy of the requested and approved budgets in the Board Member packets. Chair Adams commented that the BOE will work within the budget but stated that if there is something that requires funding, such as a 2nd Primary, the matter would be presented to the Commissioners at that time.

Early Voting Plan for November 2025 Municipal Elections

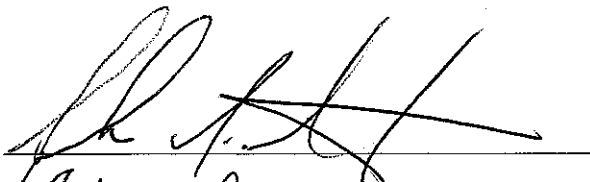
Director Walter advised that she had included a copy of the 2025 Early Voting Site Plan she has proposed. She placed a copy of the plan in the Board Member packets. Each Member reviewed the proposed plan. There was discussion regarding how many workers should be scheduled. Director Walter suggested 3 workers citing that it is a small election involving only 3 municipalities. Chair Adams echoed the Director's sentiment commenting that he believes 3 workers would be sufficient. Member Brown made the motion to accept the plan as presented. Member Benson seconded; and the motion carried unanimously.

Chair Adams presented the Resolution to Approve Establishment of Early Voting Plan, each Member signed it, and the resolution was adopted.

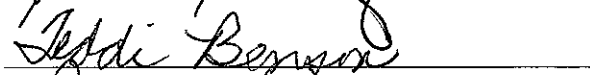
State Board of Elections Summer Convention

Director Walter provided a copy of the final itinerary for the State Board of Elections Summer Convention which starts Sunday, July 27, 2025 to all Members. She also gave them their reservation confirmations. She noted that the BOE staff will be traveling together, and each Member will coordinate their own transportation to/from the convention.

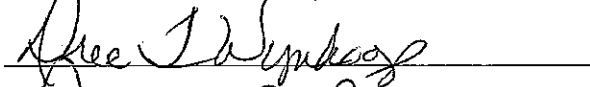
With no further comments or business on the agenda, Chair Adams called for a motion to adjourn. Member Wynkoop made the motion to adjourn. Member Benson seconded and all were in favor. The meeting adjourned at 1:13PM.



CHAIR



SECRETARY



MEMBER



MEMBER



MEMBER

Directors Report July 22, 2025

- NCOA mailings were completed on July 1, 2025
- July 3- Each precinct contact was called to confirm we had correct contact information, correct mailing information, and to learn the process to gain access to that particular facility. I mailed the Precinct Reservation letters located in the back of your packet to all locations.
- Candidate filing went smoothly-
- The 3 Current Municipal Mayors filed for their seats with no opposition.
- Biscoe Town Commissioners have 3 seats up for election and there are 4 Candidates.
- Candor Town Commissioners have 3 seats up for election and there are 4 Candidates.
- Mt. Gilead Town Commissioners have 2 seats up for election and there are 3 Candidates.
- We are planning a Candidate Orientation on August 7th at 6 p.m. Most Candidates were interested in coming. This is a new benefit to our Montgomery County candidates, and we would like to offer this opportunity for future elections as well. We were made aware of this idea from other counties, and it seemed like a positive way to better assist our candidates and answer questions before they become issues. Donna previously assisted with her brother's campaign for Sheriff and knows of many instances and situations that would be valuable for a candidate to know as they start their campaign. These will be covered in this orientation, she has also asked if they have any questions, to get those to us in advance so we can have that answer ready for them at the meeting.
- Summer Conference is next week. You have your reservation and Itinerary in your packet.
- GIS Audits were finished, and I received a new relations report on 6/30/2025 for review-Reviewed this report and compared the results against our mapping and jurisdiction areas and saw no issues.
- We now have an official MAT team training! Complete with power points on all topics. I reached out to Stanly County because I knew they had a very good training. I received all the Training Power Points, then edited them to reflect Montgomery County. I would like to have two teams of two multipartisan precinct officials for our MAT team. We plan to reach out to facilities, making them aware of this service. We will need to ask the county to add a line item on Precinct Official spreadsheets for MAT team training payment and mileage as they travel to assist voters at nursing facilities.
- **Troy Fest-Went well, many Montgomery County residents appreciated our presence.**
 - PO Applications received were-5-Rep-4-Dem-3 UNA
 - 3 Voter Reg forms were filled out
 - 1 voter updated his registration and had a Voter ID card made
 - Spoke to a few potential PO-thinking about it
 - Few voters had questions about upcoming elections.
- Tammy Dunn came by the office and offered to run an ad for Precinct Officials if Needed for free if the board members wanted her to.
- Donna's Precinct Officials Status Report

Precinct Officials Status Report

Precinct Official recruitment started with the Stars of the Precinct social hosted by the BOE staff on May 1, 2025, and has actively continued through the date of this report. Donna reached out to everyone who served as a precinct official during the 2024 elections cycle via mail, telephone and/or email where information to inquire if they were interested in being a Precinct Official during the 2025-2027 election. Precinct Official applications were received during the social; during TroyFest at the BOE outreach booth; and through mail, email and in-person submissions. Donna continued reaching out to anyone who had not responded to the solicitations until 7/11/25.

In addition to reaching out to prior precinct officials and the word-of-mouth from officials to their friends/family/acquaintances, Donna placed Precinct Office recruitment pamphlets at the USPS offices located in all 5 municipalities. A total of 190 Precinct Officials recruitment pamphlets (35 at Mt. Gilead, Candor, Star and Biscoe and 50 at Troy) were left for the public to take. Approximately 66 of the pamphlets were taken (Troy USPS office was last checked on 7/21/25 and the others on 6/30/25). Unfortunately, none have been returned to the BOE office.

A total of 71 Precinct Official applications (55 prior precinct officials and 16 new applicants) has been received. (Note: There was one application submitted for a "runner" position which is not included in the Precinct Official application count noted above.) All applicants were reviewed and checked to verify current voter status and party affiliation. If any discrepancy noted between the application and their registration (i.e., different party affiliation, name, and/or address), the voter was contacted, informed about the discrepancy, and were given an opportunity to update their registration. There were 4 found with discrepancies, and only 1 updated their registration. There was one applicant who worked in the past election but is currently listed "INACTIVE" for not voting in the past 2 general federal elections. They were also notified of this finding and provided an opportunity to update their voter registration so that their status would be changed to "ACTIVE" but have failed to update their registration as of the date of this report.

Of the applications received, 37 were from registered Democrat voters, 28 were from registered Republican voters, and 6 were from Unaffiliated voters. All the applications received from those affiliated with a party were forwarded by email to the respective Party Chair and any application received from an Unaffiliated applicant was sent to both Party Chairs.



Montgomery County Board of Elections
327 N Main St./PO Box 607
Troy NC 27371
Telephone 910-572-2024 Fax 910-576-2118
Email: montgomeryboe@montgomerycountync.com

Resolution to Approve Establishment of Early Voting Plan

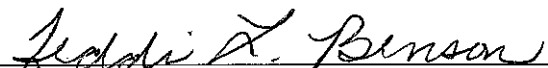
WHEREAS, The Montgomery County Board of Elections in a meeting duly assembled on July 22, 2025, in the Board of Elections office Board Room at 327 N Main St Troy NC considered the establishment of an Early Voting Plan for the November 4th, 2025, Election and:


WHEREAS, after careful consideration and review: THEREFORE, it is hereby resolved by the Montgomery County Board of Elections that the attached stated Early Voting plan is adopted for November 4, 2025, Municipal Election:

This, the 22nd day of July 2025.


Montgomery County Board of Elections

 Board Chair

 Member

 Member

 Member

 Member

Montgomery County Board Members and Staff

Board Chair, John J. Adams
Member, Teddi Benson
Member, Kelsey Brown
Member, Debbie Burris
Member, Dree Wynkoop

Director of Elections, Kimberly M. Walter
Deputy Director of Elections, Donna Moore
Office Assistant, Pam Hurley
Equipment Asst./Delivery Kenneth Blake



Montgomery County Board of Elections
327 N Main St./PO Box 607
Troy NC 27371
Telephone 910-572-2024 Fax 910-576-2118
Email: montgomeryboe@montgomerycountync.com

2025 Early Voting Site Plan

Location: Board of Elections Office Board Room

327 N Main St Troy NC 27371

Dates: October 16 – November 1, 2025

Times: Weekdays starting Thursday October 16th – October 31st

8:00 a.m.- 5:00 p.m.

Saturday, November 1st 8:00 a.m. – 3:00 p.m.

Montgomery County Board Members and Staff

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