

MONTGOMERY COUNTY **BOARD OF ELECTIONS**

Teddi Benson Chairperson
John Adams, Secretary
Debbie Burris, Member
Dree Wynkoop, Member
Tasha Medley, Member

BOARD MINUTES **Tuesday, April 8, 2025** **5:30PM**

The Montgomery County Board of Elections (BOE) met April 8, 2025 at 5:30PM at the BOE office located at 327 N. Main Street in Troy, NC. Board Members Teddi Benson, John Adams, Dree Wynkoop and Debbie Burris attended in person. Member Tasha Medley was present via phone. BOE staff present were Director Kimberly Walter and Deputy Director Donna Moore.

Chairperson Benson called the meeting to order at 5:31PM.

The Board Meeting Agenda was presented for approval. Member Burris made a motion to approve the agenda and Member Wynkoop seconded the motion. All were in favor and the agenda was approved.

The March 18, 2025 Regular Board meeting minutes were presented for approval. Member Wynkoop made a motion to approve the minutes and Member Burris seconded. All were in favor. The minutes were signed and returned to BOE office staff to file and have posted on the BOE website.

Director Walter shared the director's report regarding activities initiated and/or completed since the last Board meeting. A copy of Director's Report 4/8/2025 is attached.

Old Business

2025-2026 Budget Finalization

Director Walter provided each Member with a copy of the proposed final budget. Member Adams asked if there were any changes since the last spreadsheet that had been provided to the Members. Director Walter noted that the postage was changed to account for the additional postage that would be required if a precinct location change is needed. She also reported that she had spoken with County IT regarding purchasing a laptop. IT advised that they have purchased one and they are in the process of building it for BOE. They noted that it was paid for out of IT's budget and is not an expense BOE will have to incur. Member Medley asked if utilities are included in the proposed budget as there was no line on the budget for such expenses. Director Walter explained that those expenses are included in the Facilities Maintenance's budget and are not charged to nor require reimbursement from BOE budgeted funds. Member Adams made a motion to approve the budget as presented to the Board and to send it to the County. Member Burris seconded the motion. All were in favor and motion carried.

Public Comment

Deputy Director Moore advised that the Public Comment Sign-in Sheet was provided late but was available and no one had signed the sheet. Chairperson Benson asked those in attendance if anyone wanted to speak and no one indicated that they did.

New Business



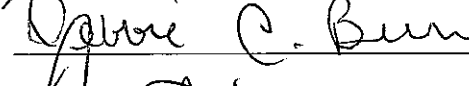
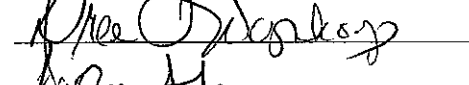
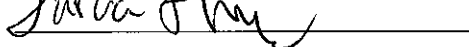
Felony Voter Registration

Director Walter presented to the Members a Voter Registration Application that had been received by the BOE office since the last Board meeting and was determined, during processing, to have been submitted by an individual who is currently serving an active felony sentence. The individual's voter registration application and current criminal record check were presented to the Members for review. Following the review of the documents by all Members, Member Adams made a motion to deny the Voter Registration Application based on information and research provided. Member Wynkoop seconded the motion, all were in favor and the motion passed.

Tour of Board of Elections Office

Director Walter advised the Board Members that a copy of the information packet she gives the Commissioners when they tour the BOE facility is included in the Members' packet for today's meeting. She reported that one Commissioner and Attorney Jeannie Blake had completed the tour earlier today. Chairperson Benson asked if she would prefer that anyone else who wanted to tour the BOE office come during the regularly scheduled Board Meeting and Director Walter said that they were welcome to come anytime. Chairperson Benson asked if she had given Tammy Dunn an official tour and she said that she had not. Chairperson Benson noted that would be a good idea.

With no further comments or business on the agenda, Chairperson Benson called for a motion to adjourn. Member Burris made the motion to adjourn. Member Wynkoop seconded and all were in favor. The meeting adjourned at 5:55PM.

	CHAIR
	SECRETARY
	MEMBER
	MEMBER
	MEMBER

Director's Report 4/8/2025

4/23/2025-4/25/2025

First, I want to recognize the gorgeous County Seal I was presented with yesterday from Kelsey and Deanne Brown. I cannot express my gratitude for this gift. A huge Board of Elections THANK YOU to them.

NCADE Conference went well, we participated in numerous sessions:

- Preparing for SB 382.
- New Director/New Staff round table.
- Precinct Official Management ideas.
- Testimonies from the Directors of the Counties greatly affected by Hurricane Helene in the western part of the state.
- We took a tour of the Durham County Board of Elections office. Which was eye opening and informative.

Our office Assistant Pam Hurley did a great job taking care of the office while we were gone.

Donna is planning a Precinct Official Social to invite all of our Precinct Officials, Party Chairs and our Board Members. This event is more of a confirmation of which precinct officials desire to stay with elections and also give the party chairs a chance to meet them and discuss future positions with our elections office. This is being done before Troy Fest so we will have an idea of how many precinct officials are needed for the 2-year appointment coming up in August.

Thank you! Donna for this idea and the implementation of all your ideas to make this happen!

The date for this event is May 1st. Time 5:30-7:30

The county shred day is April 9. Due to the high volume of items we must shred, the shred truck will be coming to us and will park on Liberty St. at our garage door to receive our shred retention inventory. Retention items have been buried at the landfill prior to this, I feel this is a better option.

I have reached out to the municipalities to confirm the cost of filing fees for their offices that will be on the ballot in November 2025. I have received a response from Candor confirming their filing fees for all offices would be \$5.00 which is what they were at the last municipal election.

As a part of a Certification of Compliance with the state, a survey must be submitted certifying that the county board of elections office has researched and removed all matching deceased voters between Nov. 4, 2020 and Nov. 7, 2024. Donna has begun this research and removal process. The deadline is May 19, 2025.

Donna has also begun working through the precinct tubs, taking inventory, sorting and repacking them for the next election.

We do have 1 new candidate for Sheriff. He has completed initial required candidate forms so that he can move forward with his campaigning at events for the office of Sheriff. He will officially file for this office in December.

As you all know I received a call from the Biscoe town Manager Kevin Baughn on 3/27/25. He said there were a couple of town commissioners that had asked him to check with us to see if there was another location that could be used for an early voting site instead of the town hall. They are fine with us using the town hall for Election Day voting.

-If the voting location is changed permanently, we need to send notification 30 days before the election to those voters. See attached.

Due to the cost of sending voter cards for the Municipal election and again for the 2026 Primary Election, I recommend we use the Biscoe Town Hall for Municipal voting on election day in November 2025. During the Municipal we can use this day as an opportunity to let the voters know of the change ahead and this will give us more time to secure a new early voting site and election day site if the board chooses to go this route.

Card Mailing Costs: Municipal Voters $922 \times .56 = \$516.32$

Primary Election Voters $1501 \times .56 = \$845.04$

This can be discussed further at the May 13th meeting if the board chooses.

Biennial Card Return Issue

- Cards returned past 30 day deadline/resulting in Inactive status
- Researched Postmark and Delivery Dates-Was not the voter's fault
- Reached out to the state board and the instructed me to change status to Active if it wasn't voter's fault.
- Visited the post office. Spoke to the Postmaster and explained the process. He said he was going to talk to his workers and let them know to be sure when these cards come in to get them to us ASAP.

I am continually making valuable contacts to assist in the areas of my position that I am not familiar with yet. This is greatly needed and appreciated.