

LOCALLY ADMINISTERED PROJECT REVIEW

MENT OF TRANSPO
PATIFICATION OF TRANSPORT
THE STATES GOVERNMENT

Municipality:	

VIVES GON		
Review Date:		

incorporated into the contract?

Federal Aid Number	State WBS N	umb	er	TIP	Number	Project Description		
Local Agency	Local Agency	Agency Contact		NCI	OOT Contact	FHWA Representative Tammy S. Richards		
Date of Availability (NTP)	Date Work S	tarte	d	Cont	ract Completion Date	Percent Complete		
GENERAL		Yes	No	N/A	Comments			
Was project in STIP prior to A	uthorization date CTION ONLY?							
Was appropriate NEPA action (RC								
completed prior to Authorizat	ion date? If yes,							
what is the type/date of								
Did NCDOT provide a statem								
regarding the status of ROW/Utilit prior to the Authorization date? I								
prior to the reathorization date.	date?							
Does the project agreement in								
project agreement end date (if aut								
Was FHWA & NCDOT invited t	VA USE ONLY)							
Construction Meeting? (FHV								
Did they attend? (FHV								
MUNICIPAL AGREEME	NT							
AND CONTRACT		Yes	No	N/A	Comments			
Is there a copy of the Munic	ipal Agreement?							
Are Federal Re	gulations listed?							
Is there a copy	of the Contract?							
Is the FHWA-1273 contract prov	isions physically							

RESPONSIBLE CHARGE Is there a full-time employed public employee in responsible charge for administering the project within the LPA? If so, who? Is there a full-time employed public employee in responsible charge for administering the project within NCDOT? If so, who?

ADVERTISEMENT/BIDS	Yes	No	N/A	Comments
Was the project competitively bid?				
How many bidders?				
Were any rejected? If yes, why?				
Was there a public bid opening?				
What was the Advertisement date?				
What was FHWA's Authorization date?				
Was project authorized before it was advertised?				
CONSULTANT SELECTION	Yes	No	N/A	Comments
Was an engineering/design consultant used?				
Was a competitive selection process used?				
PAY ESTIMATES	Yes	No	N/A	Comments
Who at NCDOT receives the invoices for this				
project?				
Who reviews the quantities/records against the submitted invoice/pay application?				
Who approves the invoices for payment?				
Are there copies of all pay estimates?				
			-	
Are there quantity calcs shown for each pay item?				
Are there quantity calcs shown for each pay item?	NSTI Yes	RUCT No	ΓΙΟΝ ' N/A	TOUCHES EXISTING SIDEWALK ONLY) Comments
Are there quantity calcs shown for each pay item? SIDEWALK PROJECTS (WHERE CO Are construction detours in compliance with the				,
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WEIGHT TICKETS	Yes	No	N/A	Comments
Are there Ticket Books for this project?				
Are they bound in separate books by day/material?				
Are Weight Master's signature/initials on tickets?				
Do Inspector's signature/initials appear on tickets?				
Do station numbers/ locations appear on tickets?				
11		I	1	
SUPPLEMENTAL AGREEMENTS	Yes	No	N/A	Comments
Is there copies if all Supplemental Agreements?				
Has NCDOT been involved/aware of SA?				
Is there justification for SA's?				
Was a cost analysis performed & adequately				
documented for each negotiated change order? Are there updated project quantities for all SA's?				
Are there updated project quantities for all SA's?				
DAVIS-BACON/WAGE RATES (N/A if	fproi	ect is	not w	ithin NHS ROW); however, required on TAP-
funded projects)	Yes		N/A	Comments
(N/A if project is not within NHS ROW, however,				
required on TAP-funded projects)				
Have wage rate interviews been performed?				
DDE / CUDCONTD A CTODO	3 7	NI.	NT/A	Community
DBE / SUBCONTRACTORS	Yes	INO	N/A	Comments
Is the DBE goal in the Contract? If yes, what %?				
What is the actual %? Goal met? If no, why not?				
Are there copies of the DBE/subcontractor agreements?				
Are there copies of signed SAF Forms? If so, has				
the DOT also signed them?				
Did the DBE do the work listed?				
GRADING	Yes	No	N/A	Comments
Was there any compaction testing performed by				
the LPA or their agent?				
Was there any inspections performed by the LPA				
or their agent? Did all results pass?				
If not, how were they resolved?				
Did they meet the required testing frequency (per				
specs)?				
Is there required documentation?				
		1	1 1	
ASPHALT	Yes	No	N/A	Comments
Was there any testing performed by the LPA or				
their agent on this material?				
If so, what kind?				
Was there any inspections performed by the LPA				
or their agent? Do all results meet the requirements?				
If not, how were they resolved?				
Did they meet the required testing frequency (per				
specs)?				
Is there required documentation?				

CONCRETE	Yes	No	N/A	Comments
Was there any testing performed by the LPA or				
their agent on this material?				
If so, what kind?				
Was there any inspections performed by the LPA				
or their agent?				
Do all results meet the requirements?				
If not, how were they resolved?				
Did they meet the required testing frequency (per				
specs)? Is there required documentation?				
is there required documentation:				
AGGREGATE BASE COURSE	Yes	No	N/A	Comments
Was there any testing performed by the LPA or				
their agent on this material?				
If so, what kind?				
Was there any inspections performed by the LPA				
or their agent?				
Do all results meet the requirements?				
If not, how were they resolved?				
Did they meet the required testing frequency (per				
specs)? Is there required documentation?				
is there required documentation.				
MATERIAL CERTS	Yes	No	N/A	Comments
Is there a notarized Buy America Certification?				
Are there materials receipts/certs for required items?				
Does the MRR's show a statement on the				
documents that they were made in America?				
TD A FEIC CONTROL	3 7	NI.	NT/A	Community
TRAFFIC CONTROL	Yes	NO	N/A	Comments
Are advanced warning signs in place?				
Are lane tapers installed per plans?				
Are detours in place per plans and plans?				
Is time of work in compliance with contract?				
EROSION CONTROL	Yes	No	N/A	Comments
Is erosion control installed per plans?				
Is erosion control maintained adequately?				
			1 1	
SIGNS	Yes	No	N/A	Comments
	1 00		_	
Are signs installed per plans?	1 05			
	105			
Are signs installed per plans? JOB-SITE POSTERS	Yes	No	N/A	Comments

PROJECT SCHEDULE	Yes	No	N/A	Comments
Is the project on schedule?				
If not, why?				
PROJECT CHALLENGES	Yes	No	N/A	Comments
Have there been any specific challenges of any				
type on this project? If so, what kind?				
How were they resolved?				
If so, was it timely?				
ii so, was it timery:		<u> </u>		
LPA OVERSIGHT/FINAL				
ACCEPTANCE	Yes	No	N/A	Comments
Has LPA done field inspections & project	1 05	110	1 1/2 1	Commence
management?				
Has LPA completed a contract close-out of the				
award which includes an assessment of liquidated				
damages, final inspection, formal acceptance and final invoice?				
Has LPA been paid by NCDOT in a timely				
manner?				
N.C.D.O.E. O.V.E.D.C.I.C.V.E.E.V.A.V.				
NCDOT OVERSIGHT/FINAL	T 7	N T	N T/A	
ACCEPTANCE	Yes	No	N/A	Comments
Has NCDOT provided oversight on this project?				
How many reviews/site visits has NCDOT conducted?				
Has a 1446B been sent to M&T for this project?				
Has M&T done a Materials Certification on this				
project?				
Has Division cleared any commitments and/or				
exceptions on this project? If yes, has a Material Certification letter been				
done?				
Has a Material Certification letter been issued yet?				

LINE CODE TESTING (These items will be checked from the last paid estimate against the appropriate project documentation, i.e. Weight Tickets, Pay Record Books, etc.)

Line No.	Description	Quantity Paid	Pay Record Quantity	Difference	Comments

ADDITIONAL COMMENTS: