

# TPAC Subcommittee Work Task List

Fiscal Year **FY21**

Subcommittee

**Public Engagement & Comms**

Time Period **August-January**

Task Type	Description	Task Month(s)	Lead Agency(s)		Partner Subcommittee		
			CAMPO	GoTriangle	B&F	P&P	PE&C
Recurring/Annual	With PE&C Lead Agency, review Public Engagement Policy to provide any recommendations to TPAC	August		x			
Specialized	With PE&C Lead Agency, update content for existing Public Engagement Policy Toolkit and Guidebook	September		x			
Specialized	Review Wake Transit Performance Tracker beta testing	December	x				
Specialized	With PE&C Lead Agency, develop the initial Wake Transit Communications Policy	TBD		x			
Recurring/Annual	Wake Transit Calendar	TBD	x	x			
Recurring/Annual	Review list of Work Plan plans, programs and projects that will need individual PE Plans in the next fiscal year	August		x			
Recurring/Annual	Adopt a schedule to Review and provide feedback on drafted Public Engagement Plan presentations from project sponsors	August		x			
Recurring/Annual	Review Public Engagement Plan for upcoming Annual Work Plan outreach	October		x			
Recurring/Annual	Review Frequently Asked Questions document	August		x			
Recurring/Annual	Receive ongoing Annual Work Plan, lead agency and project sponsor updates	August - January	x	x			
Recurring/Annual	Review and vote on February - July Work Task List drafted by Chair and Vice Chair	December	x				
Specialized	PE&C and Lead Agencies host a Wake Up Wake County Map Experience event for TPAC members	TBD	x	x			
Recurring/Annual	Support Project Sponsors and Lead Agency staff as other needs arise	August - January	x	x			