

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Regular Meeting

April 23, 2019

CAMPO Administrative Offices, Conference Room A

9:30 AM – 11:30 AM

*NOTICE: If you are not a voting representative of a TPAC member agency, please use seating along the walls behind the table. If you desire to speak on anything that is not part of the agenda, you may do so during **Item III** on the agenda and **MUST** sign in on the General Public or Agency Comment Sign-In Sheet outside the board room. If you desire to speak on anything on the current agenda, you must be recognized by the TPAC Chair or an official TPAC voting member or alternate.*

- I. **Welcome and Introductions** – (Shannon Cox, TPAC Chair)
- II. **Adjustments to the Agenda** – (Shannon Cox, TPAC Chair)
- III. **General Public or Agency Comment** – (Shannon Cox, TPAC Chair – 5 minutes)

Limited to three (3) minutes per speaker. Speakers must sign in to speak before the start of the meeting.

- IV. **Meeting Minutes/Summary from March 13, 2019, Regular Meeting** (Discussion/Action Item – Matthew Cushing, CAMPO Staff; 5 minutes) – **Attachment A**

Requested Action: Consider approving the Meeting Minutes/Summary from the March 13, 2019, Regular Meeting.

- V. **Community Funding Area Program FY 2020 Project Selection** – (Information/Discussion Item – Matthew Cushing, CAMPO Staff – 25 minutes)

The Community Funding Area Program FYs 2019 and 2020 call for projects was announced in November of 2018 and closed in January of 2019. A total of two (2) applications were submitted by eligible applicants for consideration in FY 2019, and four (4) applications were submitted for consideration in FY 2020. At its March 13th meeting, the TPAC endorsed the Community Funding Area Program Selection Committee's recommendation to fund the FY 2019 projects, and the TPAC was introduced to the projects submitted for consideration for funding in FY 2020. CAMPO staff will share the Community Funding Area Program Selection Committee's recommendations for the FY 2020 projects at the TPAC's April meeting. The recommended FY 2020 projects are included in the draft of the FY 2020 Recommended Wake Transit Work Plan (Item VI). The TPAC will consider its recommendation of funding authorization for the FY 2020 projects in its consideration of an action to recommend the FY 2020 Wake Transit Work Plan to the Wake Transit governing boards.

Requested Action: Receive as information as discuss as necessary

VI. FY 2020 Recommended Wake Transit Work Plan - (Action Item – Bret Martin, CAMPO Staff and Steven Schlossberg, GoTriangle Staff; 30 minutes) – Attachment B

The Draft FY 2020 Wake Transit Work Plan was released by the TPAC on January 22nd and subsequently by GoTriangle for a 30-day public comment period running from February 1st through March 3rd. GoTriangle staff and staff from TPAC member organizations also participated in a number of events throughout the county to drive public review of and solicit input on the draft Work Plan. In early March, FY 2020 Work Plan project sponsors considered public comments that were received during the comment period and worked to refine cost estimates and scope details for FY 2020 requests. In mid-to late-March, the Budget and Finance and Planning and Prioritization Subcommittees held two joint meetings to review revenue and expenditure assumptions, discuss project scope details, and to determine whether assumed expenses for FY 2020 and future year projects could be accommodated by revised financial model assumptions. The subcommittees agreed that the scope details and assumed expenditures associated with the projects included in the attached draft of the FY 2020 Recommended Wake Transit Work Plan were appropriate to move forward for investment. The FY 2020 Recommended Wake Transit Work Plan is provided as **Attachment B**.

CAMPO and GoTriangle staff will provide an overview of the draft of the FY 2020 Recommended Wake Transit Work Plan at the TPAC's April meeting.

Requested Action: Consider recommending approval of the FY 2020 Wake Transit Work Plan to the Wake Transit governing boards

VII. FY 2020 Wake Transit Work Plan Project Agreement Groupings and Reporting Deliverables – (Action Item – Steven Schlossberg, GoTriangle Staff and Bret Martin, CAMPO Staff - 25 minutes) – Attachment C

Throughout March, the TPAC's subcommittees and CAMPO reviewed and provided feedback to GoTriangle on the agreement grouping structure for projects included in the FY 2020 Recommended Wake Transit Work Plan. The Planning and Prioritization Subcommittee also worked to recommend specific reporting deliverables for each type of project included in the FY 2020 Recommended Wake Transit Work Plan such that each project type, regardless of project sponsor, has consistent and useful reporting requirements. The project agreement grouping structure and associated reporting deliverables for each project type are provided in **Attachment C**.

Requested Action: Consider recommending approval of the FY 2020 Wake Transit Work Plan project agreement groupings and reporting deliverables to the Wake Transit governing boards

VIII. Fixed Guideways Major Investment Study – Commuter Rail (CRT) System Guidelines and Evaluation Framework - (Action Item – Patrick McDonough, GoTriangle Staff, 15 minutes) – Attachment D

The Commuter Rail System Guidelines and Evaluation Framework serves to identify the existing and future transportation problems in the Triangle region and provide guidelines for design of the Commuter Rail Transit (CRT) system, including stations and performance targets for operations and how these targets will be evaluated. The deliverables produced in this document are (1) System Transportation Problem Identification, (2) Design Guidelines and Performance Targets, and (3) Evaluation Framework. The document identifies challenges that affect mobility and accessibility, both now and in the future, within

the CRT corridor defined in the Wake and Durham County Transit Plans. The CRT design guidelines and performance targets were developed following a peer agency review. The review was used to represent different investment strategies and service levels and their applicability to the Wake-Durham CRT corridor. The evaluation framework will be applied to understand relative performance to different scenarios of operating plans and station locations, and their ability to meet the community's goals.

The System Guidelines and Evaluation Framework report was presented as information to the TPAC at its January meeting. The MIS Decision Plan for Interim Deliverables prescribes that the System Guidelines and Evaluation Framework be considered as an action item by the Wake Transit and Durham County Transit governing boards. The report is included as **Attachment D**.

Requested Action: Consider recommending approval of the MIS CRT System Guidelines and Evaluation Framework to the Wake Transit governing boards

IX. Subcommittee Chair Reports – (*Information Item, TPAC Chair – 10 minutes*)

- a. Budget and Finance
- b. Planning and Prioritization
- c. Process
- d. Public Engagement and Communications

X. Other Business – (*Information Item, TPAC Chair - 5 minutes*)

- a. New Business
- b. TPAC Member Discussion
- c. Next Steps

XI. Adjourn

Upcoming Items to Note at February Regular TPAC Meeting (April 23rd)*

- Commuter Rail Alternatives Evaluation Results

**Please be advised this list may or may not include all items for information/discussion/action.*