

ATTACHMENT C

FY 2020 Wake Transit Work Plan Agreement Groupings and Project Reporting Deliverables

<u>Grouping</u>	<u>Amount</u>
General Operating - Bus Operation	20,374,809
General Operating - Transit Plan Admin	3,457,199
General Operating - Tax District Admin	449,100
General Capital - Bus Infrastructure	9,905,229
General Capital - Bus Acquisition	8,364,808
General Capital - Planning	340,000
Special Funding -YGP	280,811
Special Capital - Bus Infrastructure - Cary	1,500,000
Special Capital - Bus Infrastructure - Cify of Raleigh	5,114,000
Special Capital - Bus Infrastructure -BRT	21,000,000
Special Capital - Planning -GoTriangle	458,333
Special Operating & Capital Technology	3,800,000
Total	75,044,289

GoCary General Operating Funding Agreement: Bus Operations		
1) Midday Frequency Increase - TO004-B	\$	455,471
2) Sunday Service All Routes, Expanded Paratransit & Holiday Hours - TO004-A	\$	598,676
3) Holly Springs Express Route - TO005-M	\$	134,243
4) Holly Springs Park and Ride - TO005-N	\$	7,880
5) Weston Parkway - TO005-H	\$	824,919
Deliverables		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
Deliverables		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		

GoRaleigh General Operating Funding Agreement: Bus Operations		
1) Increase Route 7 S. South Saunders Route Frequencies - TO004-D	\$	254,164
2) Sunday Service Expansion - TO004-E	\$	1,817,018
3) Southeast Raleigh Route Additions - TO005-I	\$	5,656,452
4) Northwest Raleigh Route Additions - TO005-J	\$	4,742,163
5) Route 33 / New Hope - Knightdale - TO005-P	\$	520,414
6) Route 401 / Rolesville - TO005-Q	\$	208,165
7) Route 20 & 20L / Garner - Garner South - TO005-R	\$	1,977,573
Deliverables		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
8) Rolesville Park and Ride Lease - TO005-S	\$	15,579
9) Knightdale Park and Ride Lease - TO005-T	\$	15,579
Deliverables		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		
10) Maintenance of Bus Stops & Park and Ride Facilities - TO005-V	\$	80,312
Deliverables		
General summary of quarterly maintenance and upkeep efforts		

GoTriangle General Operating Funding Agreement: Bus Operations		
1) Route 100 Improvements - TO005-A	\$	510,512
2) Route 300 Improvements - TO005-B	\$	1,012,837
3) Fuquay-Varina Express Route - TO003-A	\$	278,996
4) Durham-Raleigh Express Frequency Improvements - TO005-C	\$	239,078
5) Chapel Hill-Raleigh Express Frequency Improvements - TO005-D	\$	59,926
6) Route 310 (Interim Improvements) - TO005-X	\$	464,284
7) KRX Continuity of Service - TO003-F	\$	10,106
Deliverables		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
	\$	25,000

8) Regional Information Center Operating Hours - TO005-E		
Deliverables		
1. Phone Call Report		
2. Results of customer satisfaction survey		
9) Park and Ride Leases - TO005-F	\$	90,000
Deliverables		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		

Wendell General Operating Funding Agreement: Bus Operations		
1) ZWX Funding - TO003-G	\$	4,305
Deliverables		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		

Zebulon General Operating Funding Agreement: Bus Operations		
1) ZWX Funding - TO003-H	\$	5,795
Deliverables		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		

Wake County General Operating Funding Agreement: Bus Operations		
1) Wake County Access Improvements (Call Center, Rural, Elderly & Disabled) - TO005-G	\$	365,362
Deliverables		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		

CAMPO General Operating Funding Agreement: Transit Plan Administration		GoTriangle General Operating Funding Agreement: Transit Plan Administration	
1) 3.0 FTE	\$ 400,000	1) 9.84 Positions FTE	\$ 1,277,717
<ul style="list-style-type: none"> -Wake Transit Program Manager - TO002-V -Transit Planner - TO002-W -Transit Planning Support Staff and Admin (TPAC Administration) - TO002-L <p>Deliverables</p> <ol style="list-style-type: none"> 1. Status of hire 2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff) 		<ul style="list-style-type: none"> - (3.5 FTE) - Transit Planner (Multi-Year Bus Plan) / Public Engagement Manager (0.5 FTE) / Public Engagement Specialist / Transportation Planner - TO002-A - Paralegal - TO002-R - Wake Transit Director - TO002-S - Wake Transit Coordinator - TO002-T - Wake Transit Public Engagement Specialist - TO002-X - (0.4FTE) - Performance Data Analyst - TO002-U - (0.6FTE) - Project Manager for Regional Technology Integration - TO002-Y - (0.67FTE) - CRT Environmental Planner - TO002-AM - (0.67FTE) - CRT Rail Design Manager - TO002-AN <p>Deliverables</p> <ol style="list-style-type: none"> 1. Status of hire 2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff) 	
GoCary General Operating Funding Agreement: Transit Plan Administration		GoTriangle General Operating Funding Agreement: Transit Plan Administration	
1) 3.5 FTE	\$ 480,739	2) Administrative Expenses (Mileage, Travel, Training, Etc.); Outside Legal Counsel; Satellite Office - TO002-B / TO002-C / TO002-H	\$ 61,613
<ul style="list-style-type: none"> -Transportation Analyst - TO002-AC -Transportation Program Coordinator - TO002-AD -(0.5 FTE) Position Upgrade and Reorganization Deputy Transit Administrator - TO002 -AE -Capital Projects Coordinator - TO002-N <p>Deliverables</p> <ol style="list-style-type: none"> 1. Status of hire 2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff) 		<p>Deliverables</p> <ol style="list-style-type: none"> 1. Report on Miscellaneous Administrative Expenses 2. Report on Outside Legal Counsel 3. Report on satellite office 	
2) Outreach and Marketing - TO002-M	\$ 62,397	3) Transit Surveys - TO002-F	\$ 128,125
<p>Deliverables</p> <ol style="list-style-type: none"> 1. Project Report 		<p>Deliverables</p> <ol style="list-style-type: none"> 1. Summary reports of completed surveys 	
GoRaleigh General Operating Funding Agreement: Transit Plan Administration		GoTriangle General Operating Funding Agreement: Transit Plan Administration	
1) 5.0 FTE	\$ 675,000	4) Outreach/Marketing/Communications - TO002-D	\$ 99,425
<ul style="list-style-type: none"> -Transportation Analyst - TO002-AG - Transit Planner - TO002-AH -Transit Signal Timing Analyst - TO002-AI -Service Planning - T-0002P -Senior Engineer - TO002-AJ <p>Deliverables</p> <ol style="list-style-type: none"> 1. Status of hire 2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff) 		<p>Deliverables</p> <ol style="list-style-type: none"> 1. Report on outreach efforts 2. Report on miscellaneous marketing efforts 	
		5) Creative Design Consultant - TO002-Z	\$ 80,000
		<p>Deliverables</p> <ol style="list-style-type: none"> 1. Production of the Annual Report 2. Monthly production of outreach materials such as factsheets, web graphics and signs 	
		6) Property Maintenance, Repairs, Appraisals - TO002-I	\$ 51,308
		<p>Deliverables</p> <ol style="list-style-type: none"> 1.Summary of maintenance efforts 2.Report on appraisal activities 	
		7) Customer Feedback Management System - TO002-J	\$ 35,875
		<p>Deliverables</p> <ol style="list-style-type: none"> 1. Response volume 2."Themes" or common comments 	
		7) Paratransit Office Space Lease - TO002-AA	\$ 95,000
		<p>Deliverables</p> <ol style="list-style-type: none"> 1. Contract with a Real Estate agent to act as GoTriangle's representative in identifying possible locations that meets criteria for safe operation, accommodates space needs for personnel and maintenance operations, provides for effective fiscal operation of the paratransit operation and arrange meetings with the property owner . 2. Select a location that meets criteria for safe and cost effective operation 3. Develop a timeline for move-in and start of the operation from the new facility. 	
		8) Operations & Maintenance Facility for Passenger Storage - TO002-AL	\$ 10,000
		<p>Deliverables</p> <ol style="list-style-type: none"> 1. Number of shelters, benches, and other transit-related amenities that are stored at the space 2. Cost saving realized by not having to lease or purchase additional space to store and fabricate benches and shelters 	

Tax District Administration General Operating Agreement

1) 2.5 FTE	\$	333,100
- 1.0 FTE - Financial Oversight Position <i>TO001-A</i>		
- 1.0 FTE - Budget and Financial Manager <i>TO001-D</i>		
- 0.5 FTE - Tax District Administrative Assistant <i>TO001-E</i>		
<u>Deliverables</u>		
1. Status of hire		
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		
2) Financial Consulting Work, Audits - <i>TO001-C / TO001-B</i>	\$	116,000
<u>Deliverables</u>		
1. Report on Debt Issuance		
2. Audit Progress		

GoCary General Capital Funding Agreement: Bus Infrastructure	
1) Systemwide Bus Stop Improvements / ADA Enhancements - TC002-C	\$ 399,110
Deliverables	
1. Contract award date for site or program of sites	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	
2) Holly Spring Park and Ride Improvements - TC002-W	\$ 55,000
Deliverables	
1. Contract award date for site or program of sites	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	

GoTriangle Capital Funding Agreement: Bus Infrastructure	
1) Raleigh Union Station Bus Facility - TC002-A	\$ 7,260,000
Deliverables	
1. For each project phase (planning, design, land acquisition, construction, etc.):	
a. Date RFP/RFQ released for professional services or construction	
b. Date contract awarded for professional services or construction	
c. Date of completion for each phase	
d. If land acquisition, date of closing on property	
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones	
2) Systemwide Bus Stop Improvements - TC002-Y	\$ 250,000
Deliverables	
1. Contract award date for site or program of sites	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	
3) Bus Stop Improvements for New Routes - TC002-M	\$ 494,000
Deliverables	
1. Contract award date for program	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as proportion of total site improvement budget, when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	
4) Existing Park and Ride Lot Improvements - TC002-K	\$ 333,000
Deliverables	
1. Contract award date for site or program of sites	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	

GoRaleigh General Capital Funding Agreement: Bus Infrastructure	
1) Systemwide Bus Stop Improvements - TC002-I	\$ 250,000
Deliverables	
1. Contract award date for site or program of sites	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	
2) Bus Stop Improvements for New Routes - TC002-S	\$ 250,000
Deliverables	
1. Contract award date for program	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as proportion of total site improvement budget, when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	
3) Rolesville P&R Improvements - TC002-X	\$ 55,000
Deliverables	
1. Contract award date for site or program of sites	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	
5) Cross Link/Rock Quarry Txfr point impr. - TC002-AD	\$ 62,623
6) Hillsborough / Gorman Txfr point impr. - TC002-AE	\$ 62,624
7) Hillsborough / St. Fairground Txfr point impr. - TC002-AF	\$ 62,624
8) MLK / Rock Quarry Txfr point impr. - TC002-AG	\$ 308,624
9) Hillsborough / Jones Franklin Txfr point impr. - TC002-AH	\$ 62,624
Deliverables	
1. Contract award date for site or program of sites	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	

GoRaleigh General Capital Funding Agreement: Bus Acquisition

1) Support Acquisition of Vehicles (15 buses - 3 expansion and 12 replacement) - *TC001-E & TC001-F* \$ 8,364,808

Deliverables

1. Date of order / release of purchase order, indicating number of vehicles
2. Date of receipt and date vehicles accepted, indicating number of vehicles

CAMPO Capital Funding Agreement: Capital Planning

- | | |
|---|---------|
| 1) Extension of Planning Horizon for WT Vision Plan - <i>TC003-I</i> | 250,000 |
| 2) Online Architecture for Interactive Public-Facing Map for WT Projects - <i>TC003-K</i> | 90,000 |

Deliverables

1. Date RFP/RFQ released for plan/study
2. Date contract awarded for plan/study
3. Estimation of percent completion of scope on quarterly basis
4. Results and/or recommendations of plan/study

Youth GoPass

1) GoRaleigh	\$	201,443
2) GoCary	\$	30,533
3) GoTriangle	\$	48,835

Project ID(s) - T0005-L (1-2-3)

Deliverables

1. Youth Ridership (ages 13-18) - Totals & By Route
2. Number of Passes Provided by Transit Provider
3. Number of Passes Provided by Partner Agency

GoCary **Special** Capital Funding Agreement: Bus Infrastructure

1) Regional Bus Operations Maintenance Facility - *TC002-E* \$ 1,500,000

Deliverables

1. For each project phase (planning, design, land acquisition, construction, etc.):

a. Date RFP/RFQ released for professional services or construction

b. Date contract awarded for professional services or construction

c. Date of completion for each phase

d. If land acquisition, date of closing on property

2. If concurrence framework applies, date of concurrence for established concurrence points/milestones

GoRaleigh Special Capital Funding Agreement: Bus Infrastructure

1) Coordinated ADA Facility - <i>TC002-V</i>	\$ 2,750,000
2) Midtown Transit Center - <i>TC002-AC</i>	\$ 364,000
3) East Raleigh Community Transit Center - <i>TC002-T</i>	\$ 2,000,000

Deliverables

1. For each project phase (planning, design, land acquisition, construction, etc.):
 - a. Date RFP/RFQ released for professional services or construction
 - b. Date contract awarded for professional services or construction
 - c. Date of completion for each phase
 - d. If land acquisition, date of closing on property
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones

GoRaleigh **Special** Capital Funding Agreement: Bus Rapid Transit

1) Bus Rapid Transit Alternatives Refinement & Project Development - TC005-A \$ 21,000,000

Deliverables

1. Date RFP/RFQ released for project development professional services
2. Date contract awarded for project development professional services
3. Date of concurrence for established concurrence points/milestones
4. Date of completion of 30% design and NEPA
5. Date of completion of final design

GoRaleigh **Special** Capital Funding Agreement: Bus Infrastructure

1) ERP System - *TC003-D* \$ 458,333

Deliverables

1. Enter into a contract with the ERP developer
2. Develop the ERP System (All Phases)
3. Implement the ERP System (All Phases).

Special Operating Funding Agreement: Web Hosting and Maintenance of Fare Collection Technology

1) GoRaleigh - Web Hosting and Maint of Fare Collection - <i>TO005-U</i>	\$	90,000
GoCary - Maint for Fare Collection - <i>TO005-O</i>	\$	10,000
GoTriangle - Maint for Fare Collection - <i>TO005-Y</i>	\$	200,000

Deliverables

1. Percentage of total trips using mobile ticketing (will be revisited by reconstituted fare work group)

Special Capital Funding Agreement: Web Hosting and Maintenance of Fare Collection Technology

1) GoRaleigh - Fare Collection Technology Upgrade - <i>TC003-G</i>	\$	1,600,000
GoCary - Fare Collection Technology Upgrade - <i>TC003-F</i>	\$	500,000
GoTriangle - Farebox Upgrades & Mobile Ticketing Technology - <i>TC003-J</i>	\$	1,400,000

Deliverables

1. Name of project with brief description and objectives
2. Date project started
3. Date project completed

4. Ongoing improvements in service outcomes, including operational and/or cost improvements and efficiencies associated with the project objectives identified above