

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Regular Meeting

December 12, 2018

CAMPO Administrative Offices, Conference Room A

9:30 AM – 12:00 PM

*NOTICE: If you are not a voting representative of a TPAC member agency, please use seating along the walls behind the table. If you desire to speak on anything that is not part of the agenda, you may do so during **Item III** on the agenda and **MUST** sign in on the General Public or Agency Speaks Out Sign-In Sheet outside the board room. If you desire to speak on anything on the current agenda, you must be recognized by the TPAC Chair or an official TPAC voting member or alternate.*

- I. **Welcome and Introductions** – (Chip Russell, TPAC Chair)
- II. **Adjustments to the Agenda** – (Chip Russell, TPAC Chair)
- III. **General Public or Agency Speaks Out** – (Chip Russell, TPAC Chair – 5 minutes)

Limited to three (3) minutes per speaker. Speakers must sign in to speak before the start of the meeting.

- IV. **Meeting Minutes/Summary from November 14, 2018 Regular Meeting** (Discussion/Action Item – Adam Howell, TPAC Administrator; 5 minutes) – **Attachment A**

Requested Action: Consider approving the Meeting Minutes/Summary from the November 14, 2018, Regular Meeting.

- V. **January 2019 TPAC Meeting Date Confirmation** (Discussion/Action Item – Adam Howell, TPAC Administrator; 5 minutes)

Requested Action: Confirm, as a group, January 22nd or alternate date, time and location for January 2019.

- VI. **Summer 2018 Public Engagement CAQ's** – (Discussion/Action Item – Andy Willard, GoTriangle Staff; 10 minutes) – **Attachment B**

Summer 2018 Public Engagement, which was focused mostly on the Wake Bus Plan, wrapped up at the end of September 2018. Well over 100 comments were submitted from public meetings and an online survey. This set of CAQ's works to summarize the comments submitted into common themes and then provide appropriate answers.

Requested Action: Consider approving the CAQ's from the Summer 2018 Public Engagement period for publication.

VII. Wake Bus Plan: Community Funding Market Analyses – (Discussion/Action Item – Bret Martin, CAMPO Staff, 5 minutes) – Attachment C1 & C2

As communities in Wake County (which includes all towns and RTP outside the urban core of Raleigh and Cary) consider developing new community-centric public transportation services, they need to identify what types of transit markets exist based on an assessment of variables supporting transit propensity. This involves understanding where potential riders live, work and travel and matching these needs with appropriate service modes and capital investments to promote access and mobility. The purpose of the market analyses is to help the communities eligible for the Community Funding Areas Program (CFAP) understand both the need and potential for transit service in and between their communities by examining characteristics that shape the demand for public transportation.

A draft of the market analyses document was shared with the TPAC at its November 14th meeting, and the TPAC elected to delay taking an action of acceptance, as TPAC representatives had remaining comments. Comments on the document were accepted and are reflected in an updated market analyses document (**Attachment C1**). A comment disposition matrix was prepared documenting the comments received, as well as any changes to the document based on those comments (**Attachment C2**).

Requested Action: Consider acceptance of the Wake Bus Plan Community Funding Area Market Analyses.

VIII. Wake Bus Plan: Coordinated Human Services Transportation Plan – (Information/Discussion Item – Mary Kate Morookian, GoTriangle Staff, 15 minutes)

To serve the needs of seniors, people with disabilities, those with low incomes and veterans, the Raleigh Urbanized Area 2018 Coordinated Human Services Transportation Plan (CHSTP) Update sets regional priorities for transportation investments and initiatives for human services and public transit coordination. It also services as a federally required update to the 2013 Coordinated Human Services Transportation Plan and was completed in concert with the Wake Bus Plan, an implementation program for bus services funded through the Wake Transit Plan.

Requested Action: Receive as Information.

IX. Wake Bus Plan: Fare Analysis – (Information/Discussion Item – Mary Kate Morookian, GoTriangle Staff, 15 minutes)

The Wake and Durham Counties Fare Integration Study provides a comprehensive review of the current fare system and policies for four agencies operating in the region. Across the region, opportunities exist for more common fare purchase and collection procedures, as well as standardization of some fare policies among different providers. Analysis as part of this planning effort was conducted to help the region better understand how various policy and fare changes will impact the ridership and revenue of individual agencies and the region as a whole. This study includes a comprehensive evaluation of the existing fare structure, pricing and policies, a review of peer agencies and fare-related best practices, and input from stakeholders.

Requested Action – Receive as Information

X. **FY 2018 Wake Transit Plan Annual Report** - (*Information/Discussion Item –, GoTriangle Staff, 15 minutes*) – **Attachment D**

Wake Transit Tax District staff will present the first comprehensive annual report from the Wake Transit Plan's first full year of implementation.

Requested Action: Receive as Information

XI. **Subcommittee Chair Reports** – (*Information Item – Chip Russell, TPAC Chair – 10 minutes*)

- a. Budget and Finance
- b. Planning and Prioritization
- c. Process
- d. Public Engagement and Communications

XII. **Other Business** – (*Information Item – Chip Russell, TPAC Chair - 5 minutes*)

- a. New Business
- b. TPAC Member Discussion
- c. Next Steps

XIII. **Adjourn**

Upcoming Items to Note at January Regular TPAC Meeting (Date TBD)*

- TPAC Chair & Vice Chair Elections (Action)
- FY 2019 Wake Transit Plan Q3 Amendments (Action)
- Subcommittee Leadership Confirmations & Work Task Lists (Action)
- Calendar Year 2019 TPAC Meeting Calendar (Action)
- MIS – Concurrence Framework (Action)
- MIS: CRT – Existing Conditions Report (Information)
- MIS: CRT – System Guidelines and Evaluation Framework (Information)
- 2019 Update of TPAC Bylaws Exhibit A (TPAC Weighted Voting Structure) (Information)

**Please be advised this list may or may not include all items for information/discussion/action.*