

# WAKE COUNTY TRANSIT PLAN

## Transit Planning Advisory Committee

TPAC Regular Meeting • June 10, 2020 • 9:30am-11:00am

### WebEx Meeting Information:

**Meeting link:** <https://cormp.webex.com/cormp/j.php?MTID=m6c53508385f5e3241249fec0685a6a25>

**Password:** TPAC

**Meeting #/Code:** 473 068 256

**Call in Number:** 1-650-479-3208

*\*If you need any assistance or support to participate in this or any other scheduled TPAC meeting, please contact [stephanie.plancich@campo-nc.us](mailto:stephanie.plancich@campo-nc.us) at least 3 business days in advance of the event.*

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### AGENDA

- I. **Welcome and Introductions** (Shannon Cox, TPAC Chair)
- II. **Adjustments to the Agenda** (Shannon Cox, TPAC Chair)
- III. **General Public or Agency Comment** (Shannon Cox, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to [bret.martin@campo-nc.us](mailto:bret.martin@campo-nc.us) in advance of the meeting. Comments received before 9:00am on June 10<sup>th</sup> will be summarized during the meeting and attached to the final meeting minutes.

- IV. **TPAC Administrative Updates**  
(Information item: Shannon Cox, TPAC Chair, 5 minutes)

1. **Notice:** Date change for the July TPAC meeting. Please update your calendars to reflect that the meeting has moved from July 8<sup>th</sup> to the 15<sup>th</sup>.
2. **Discussion:** By the July or August TPAC meeting, social distancing restrictions will be lifted allowing us to resume in-person meetings at CAMPO. The TPAC Chair will discuss options to blend on-site and virtual meeting methods with the members for the foreseeable.

**Requested Action:** Receive as information.

- V. **Schedule and Next Steps for FY21 Wake Transit Work Plan Reevaluation and Update of Wake Transit Plan** (Information Item: Bret Martin, CAMPO, 15 minutes) **Attachment A**

At its April 22<sup>nd</sup> regular meeting, the TPAC recommended an FY 2021 Wake Transit Work Plan that significantly limited funding for new projects and areas of investment for the upcoming fiscal year. This decision was made in response to uncertainty surrounding sales tax collections during the period most immediately impacted by the pandemic in the March-May timeframe of FY 2020 and for future fiscal years. Most new projects that were originally included in the FY 2021 Draft Wake Transit Work Plan that was released for public comment in January of 2020 were placed in an unbudgeted reserve queue. Built into the recommended FY 21 Work Plan was an expectation that funding for these new projects and the likely reprioritization and reprogramming of future-year projects would be revisited in the second quarter of FY 21, when revenue projections can be made based on actual sales tax collection data for the March-July timeframe.

To prepare the TPAC for this reevaluation of Wake Transit investment priorities for the remainder of FY 21 and subsequent fiscal years, CAMPO staff has produced a schedule outlining various steps of action and associated

roles and responsibilities for this effort through the end of calendar year 2020. This effort has been combined with another highly interrelated effort to complete our remaining steps for the Wake Transit Vision Plan Update. This schedule is provided as **Attachment A** and will be discussed with the TPAC at its June 10<sup>th</sup> regular meeting.

Requested Action: Receive as information.

## **VI. Wake Transit Workgroup Operating Guidelines**

*(Information Item: Stephanie Planchich, CAMPO, 10 minutes)*

As part of its February-July Work Task List, the Process Subcommittee was tasked with developing a process to track the creation and progress of workgroups that are developed in support of Wake Transit programs and projects. CAMPO staff presented the draft Workgroup Operating Guidelines to the subcommittee in May. The subcommittee members will review and finalize the draft in June, and the recommended version will be presented for the TPAC for its consideration in July. A preliminary overview of the Wake Transit Workgroup Operating Guidelines will be presented to the TPAC at its June 10<sup>th</sup> regular meeting.

The intended benefits of the Workgroup Operating Guidelines are to:

- Provide an easy and quick tracking process for new and existing workgroups
- Increase TPAC member awareness of workgroup activities and purposes
- Improve participation of interested partners in project planning activities

Requested Action: Receive as information.

## **VII. Wake Transit Performance Tracker Project Kick-off**

*(Information Item: Stephanie Planchich, CAMPO, 15 minutes) Attachments B & C*

In May 2020, CAMPO executed a consultant support contract to begin the development of the Wake Transit Performance Tracker, an interactive online platform to follow Wake Transit project and program progress. The tracker is divided into two components. First is an interactive project map that includes detailed information on completed, in-progress and planned future transit investments. Second is a graphically driven dashboard that will show progress toward meeting Wake Transit program-level goals and objectives.

The data collection and other initial planning steps are underway. A core technical team (CTT) is being created by the project management team to provide guidance and support throughout the development of the Performance Tracker. The first meeting of the CTT is scheduled for late June 2020. Full launch is planned by May 2021.

Requested Action: Receive as information.

## **VIII. Funding for Art & Culture Elements in Wake Transit Capital Projects**

*(Information Item: Sharon Chavis, GoTriangle, 15 minutes) Attachments D & E*

In recent years, there has been a significant reduction in funding support for nonfunctional art and landscaping elements included in FTA-funded projects. This change led to a question to the TPAC about whether or not Wake Transit should provide funding for art and cultural elements in its capital projects.

The TPAC showed its support for addressing this question when it endorsed a task to develop “new funding guidelines for incorporating art and culture elements” on both the Budget & Finance and Planning & Prioritization Subcommittee Work Task Lists. Since then, the COVID 19 pandemic has resulted in reduced sales tax collections. This impact is expected to limit available Wake Transit funding in the current fiscal year and for several years into the future. With this in mind, the TPAC is being asked to confirm its support before the project team moves into the next phase of policy development and the initiation of a workgroup to support the effort.

Requested Action: Receive as information.

**IX. May-June Public Engagement Update for Recommended FY21 Wake Transit Work Plan**

*(Information Item: Liz Raskopf, GoTriangle, 15 minutes)*

The 30-day public comment period for the recommended FY21 Wake Transit Work Plan opened on May 15<sup>th</sup> and will run through June 14<sup>th</sup>. GoTriangle staff, as the lead agency for public engagement for the Wake Transit Work Plan, continues to collect and compile comments received. This presentation will summarize the comments and provide a progress update to the TPAC. A full summary report will be produced by June 17<sup>th</sup> for the CAMPO Executive Board and GoTriangle Board of Trustees.

Requested Action: Receive as information.

**X. Informational Reports**

a. Subcommittee Report - **Attachment F**

<b>Subcommittee</b>	<b>Budget &amp; Finance</b>	<b>Planning &amp; Prioritization</b>	<b>Public Engagement &amp; Communications</b>	<b>Process</b>
<b>Chair</b>	Steven Schlossberg GoTriangle	Bret Martin CAMPO	Liz Raskopf GoTriangle	Tim Gardiner Wake County
<b>Vice Chair</b>	Nicole Kreiser Wake County	David Walker Raleigh	Andrea Epstein Raleigh	Ben Howell Morrisville
<b>Next Meeting</b>	6/18, 1:00-3:00pm	6/23, 1:00-2:30	6/23, 2:30-4:00pm	6/26, 9:30-11:30am
<b>Joint Meeting</b>	6/23, 2:30-4:00pm	6/23, 2:30-4:00pm	6/25, 1:00-3:00pm	

**XI. Adjourn**

The next TPAC meeting is scheduled for July 15, 2020.