

# TPAC Subcommittee Update: 4/22/2020

## **Public Engagement & Communications Subcommittee**

Chair: Liz Raskopf, GoTriangle

Vice Chair: Andrea Epstein, Raleigh

**Previous meeting dates:** April 23, 2020 and May 6, 2020 (no March meeting)

**Highlights from previous meetings:** April 23 – elected Liz Raskopf as Chair, discussed outreach plan for FY21 Recommended Work Plan and established next steps, roundtable share of responses to COVID19

May 6 – special meeting to review materials for FY21 Recommended Work Plan

**Upcoming Meeting date(s):** 5/28, 1-3:00pm

**Agenda items coming up:** Continue advancing work task list, COVID19 updates, FY21 Recommended Work Plan public engagement updates

**Other notes/updates:** COVID 19 has made many changes to how, when and where engagement activities are being done. PE&C members will continue to work toward completing work task list items and other objectives as the public health situation allows.

## **Budget & Finance Subcommittee**

Chair: Steven Schlossberg, GoTriangle

Vice Chair: Nicole Kreiser, Wake County

**Previous meeting dates:** 5/7/2020

**Highlights from previous meetings:** Discussion among committee members in regards to the preexisting services supplanted by Wake Transit Funded Implementation Elements and the committee continued the discussion of the methodology to budget and account for actuals as a result of increased federal revenue from FTA apportionments based on Wake Transit Funding,

**Upcoming Meeting date(s):** 5/21/20, 1-3:00pm

**Agenda items coming up:** The continuation to discuss the methodology to budget and account for actuals as a result of increased federal revenue from FTA apportionments based on Wake Transit Funding, Start the conversation to update to Wake Transit Billing, Payment and Reimbursement Policy and Guidelines to address encumbrances, Update on the task to develop funding guidelines for incorporating art and culture elements into Wake Transit capital projects.

**Other notes/updates:** B&F continues to complete all of the recurring/annual tasks on a timely basis. In addition, B&F made much traction on the specialized items of the Work Task List. Tasks that have been completed include the development methodology to apportion unallocated ADA funds and working with the Fare work group to finalize Hold Harmless and fare strategies.

## **Planning & Prioritization Subcommittee**

Chair: Bret Martin, CAMPO

Vice Chair: David Walker, Raleigh

**Previous meeting dates:** The most recent meeting of the Planning & Prioritization Subcommittee was held on April 28<sup>th</sup>.

**Highlights from previous meetings:** The subcommittee agreed to a template for tracking adjustments to pre-existing transit services supplemented or replaced by Wake Transit-funded implementation elements, discussed potential external funding sources to pursue for Wake Transit capital projects, and preliminarily discussed an approach for reprioritizing and reprogramming future-year projects and projects included in the FY 21 Work Plan unbudgeted reserve queue.

**Upcoming Meeting date(s):** Regular Meeting – May 26, 2020

**Agenda items coming up:** Continue discussion on prioritization methodology for future-year projects and projects included in FY 21 Work Plan unbudgeted reserve queue, Annual review of bus service performance metrics

**Other notes/updates:**

### **Process Subcommittee**

Chair: Tim Gardiner, Wake County

Vice Chair: Ben Howell, Morrisville

**Previous meeting dates:** 4/24/2020

**Highlights from previous meetings:** Reviewed the second draft of the Work Group Development Guide and Worksheet.

**Upcoming Meeting date(s):** 5/29/2020

**Agenda items coming up:** Review of the third draft of the Work Group Development Guide and Worksheet.

**Other notes/updates:** The Process Subcommittee plans to disband after completing work on the work group guidelines. Future work that may previously have been assigned/delegated to the Process Committee can be assigned/ delegated to another group through the work group guidelines.