

# TPAC Subcommittee Update: 4/22/2020

## **Public Engagement & Communications Subcommittee**

Chair: TBD

Vice Chair: Andrea Epstein, Raleigh

**Previous meeting dates:** No March meeting

**Highlights from previous meetings:** N/A

**Upcoming Meeting date(s):** 4/23, 1-3:00pm

**Agenda items coming up:** Planning 2<sup>nd</sup> round of outreach for FY21 Work Plan, Election of a new Chair

**Other notes/updates:** COVID 19 has made many changes to how, when and where engagement activities are being done. PE&C members will continue to work toward completing work task list items and other objectives as the public health situation allows.

## **Budget & Finance Subcommittee**

Chair: Steven Schlossberg, GoTriangle

Vice Chair: Nicole Kreiser, Wake County

**Previous meeting dates:** 4/2/2020

**Highlights from previous meetings:** FY20 Q4-Wake Transit Amendment, Financial Model Assumptions, FY21 Wake Transit Work Plan funding scenarios

**Upcoming Meeting date(s):** 5/7/20, 1-3:00pm

**Agenda items coming up:** Continue discussion of the methodology to budget and account for actuals as a result of increased federal revenue from FTA apportionments based on Wake Transit Funding, Start the conversation to update to Wake Transit Billing, Payment and Reimbursement Policy and Guidelines to address encumbrances, Update on the task to develop funding guidelines for incorporating art and culture elements into Wake Transit capital projects.

**Other notes/updates:** B&F continues to complete all of the recurring/annual tasks on a timely basis. In addition, B&F made much traction on the specialized items of the Work Task List. Tasks that have been completed include the development methodology to apportion unallocated ADA funds and working with the Fare work group to finalize Hold Harmless and fare strategies.

## **Planning & Prioritization Subcommittee**

Chair: Bret Martin, CAMPO

Vice Chair: David Walker, Raleigh

**Previous meeting dates:** Joint meetings with the Budget & Finance Subcommittee to finalize the FY 21 Recommended Wake Transit Work Plan and review the Q4 FY 20 Work Plan amendment request were held March 17<sup>th</sup> and April 2<sup>nd</sup>

**Highlights from previous meetings:** The subcommittee recommended inclusion of projects in the FY 21 Recommended Wake Transit Work Plan to be funded starting July 1<sup>st</sup> and an additional cache of projects, known as unbudgeted reserve projects, to be revisited for funding in Q2 of FY 21.

**Upcoming Meeting date(s):** Regular Meeting – April 28, 2020

**Agenda items coming up:** Continue discussion on methodology to account for adjustments to preexisting services supplemented by Wake Transit funded implementation elements and begin discussion on prioritization methodology for projects included in FY 21 Work Plan unbudgeted reserve cache

**Other notes/updates:**

### **Process Subcommittee**

Chair: Tim Gardiner, Wake County

Vice Chair: Ben Howell, Morrisville

**Previous meeting dates:** 3/27/2020

**Highlights from previous meetings:** Recommended that the Detailed Lead Agency Task Sheet be forwarded to the TPAC for consideration. Reviewed the first draft of the Work Group Development Guide and Worksheet.

**Upcoming Meeting date(s):** 4/24/2020

**Agenda items coming up:** Review of the second draft of the Work Group Development Guide and Worksheet.

**Other notes/updates:** The Process Subcommittee plans to disband after completing work on the work group guidelines. Future work that may previously have been assigned/delegated to the Process Committee can be assigned/ delegated to another group through the work group guidelines.