

# WAKE COUNTY TRANSIT PLAN

## Transit Planning Advisory Committee

TPAC Regular Meeting • March 11, 2020

### Meeting Attendance

#### Voting Members

<b>CAMPO</b>	Shelby Powell	<b>Town of Garner</b>	Gaby Lawlor
<b>Town of Apex</b>	Shannon Cox	<b>Town of Morrisville</b>	Ben Howell
<b>Wake County</b>	Tim Gardiner	<b>City of Raleigh</b>	David Eatman
<b>Wake County</b>	Nicole Kreiser	<b>GoTriangle</b>	Sharon Chavis
<b>Town of Fuquay-Varina</b>	Jim Seymour	<b>Town of Wake Forest</b>	Suzette Morales

#### Voting Alternates

<b>Town of Cary</b>	Kevin Wyrauch	<b>Town of Holly Springs</b>	Dirk Siebenbrodt
<b>Town of Cary</b>	Antony Wambui	<b>Town of Wendell</b>	Bryan Coates
<b>CAMPO</b>	Bret Martin	<b>GoTriangle</b>	Erik Landfried
<b>City of Raleigh</b>	David Walker		

#### Other Alternates

<b>GoTriangle</b>	Liz Raskopf	<b>City of Raleigh</b>	Eric Lamb
<b>GoTriangle</b>	Steve Schlossberg	<b>City of Raleigh</b>	Het Patel
<b>Town of Apex</b>	Jenna Shouse	<b>City of Raleigh</b>	Mila Vega
<b>CAMPO</b>	Bonnie Parker	<b>City of Raleigh</b>	Andrea Epstein

#### General Attendees

<b>TPAC Administrator</b>	Stephanie Plancich	<b>CAMPO</b>	Evan Koff
<b>GoTriangle</b>	Juan Carlos Erickson	<b>GoTriangle</b>	Samone Oates-Bullock
<b>City of Raleigh</b>	Shavon Tucker (ph)	<b>City of Raleigh</b>	Ryan Boivin
<b>GoWake Access</b>	Anita Davis (ph)	<b>JS Lane Co.</b>	Scott Lane
<b>CAMPO</b>	Crystal Odum	<b>CJI Inc</b>	Hugh Clark

Note: The TPAC presentation was uploaded to the CAMPO website the morning of the meeting so that attendees on the phone were able to follow along with the discussion as it took place. It is now saved along with the agenda at: <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/archives>.

- I. **Welcome and Introductions** (*Shannon Cox, TPAC Chair*)
- II. **Adjustments to the Agenda**- None
- III. **General Public or Agency Comment** – None
- IV. **Meeting Minutes**  
*Slide 5 (Action Item: Stephanie Plancich, TPAC Administrator) Attachment A*

Stephanie presented the draft February 12, 2020 TPAC minutes for consideration of approval.

**MOTION** to approve the January 15, 2020 TPAC meeting minutes was made by Ben Howell. Second by Bret Martin. Passed Unanimously.

**V. TPAC Subcommittee Administrative Updates**

*Slide 6 (Action Item: Stephanie Plancich, TPAC Administrator, 5 minutes) Attachment B*

Stephanie presented the Process Subcommittee's draft February-July Work Task List for TPAC consideration.

**MOTION to endorse the February-July Work Task List of the Process Subcommittee was made by Shelby Powell. Second by Kevin Wyrauch. Passed Unanimously.**

**VI. 2019 Community Survey Results Presentation**

*Slide 9 (Information Item: Hugh Clark, CJI Research) Attachment C*

Hugh presented the 2019 Community Survey results presentation to the TPAC via Go To Meeting. All of his slides are posted as part of the meeting presentation, and the full 2019 report has been saved in the TPAC document library located on the CAMPO website. The survey process was managed by GoTriangle and conducted by CJI Research in August & September of 2019. This phone-interview style survey captured overall community opinion and understanding of transit-related themes including: current travel behavior, awareness of transit services, awareness of planned improvements, attitudes toward public transportation as a community benefit and for personal usefulness and the nature of the current transit market.

The survey provides transit planners and other stakeholders with a county and regional benchmark from which to plan forward. CJI will provide the raw data to the TPAC for further review. A few result highlights include:

- 20% of the community is a regular or occasional user of transit services
- 21% of the community is "inclined" to ride but needs to be fully engaged
- 53% of the community does not recall hearing about transit plans
- 66% of the community is aware of or recalls hearing about "rail" service, 3% on BRT
- 83% said transit has community benefit
- 78% said that transit is a good use of tax money

Recommendations include: conducting substantial public communications work to increase public perception, increase understanding and awareness of BRT investments, setting a regular frequency for this survey (every 2 years was suggested or once some of the larger investments are operating), community benefits should be the focus of future outreach efforts, and make special effort to engage those rating in the "good" categories, as they are the swing group that can go either way.

Received as Information

**VII. FY21 Community Funding Area (CFA) Program Update**

*(Information Item: Evan Koff, CAMPO)*

The FY21 Community Funding Area (CFA) Program call for projects opened October 28, 2019, and closed January 3, 2020. Apex and Morrisville submitted applications for consideration. Apex scored 83 and Morrisville 81 out of a possible 100 points. Evan explained that these are very strong scores reflecting the significant benefit both are expected to make in their communities. Evan reported that the CFA Selection Committee met twice and that both projects are being recommended to receive full funding. A couple of conditions were placed on Morrisville's application, and the Town's staff will report back to the Selection Committee on May 11<sup>th</sup>. Apex had no conditions. Both projects are planned to be considered for inclusion in the recommended Wake Transit Work Plan.

In other CFA program news, Evan reported that it was recommended by the Planning & Prioritization and Budget & Finance Subcommittees that FY 21 and future-year program allocations be increased to cover federally required ADA paratransit service for fixed-routes. The FY21 increase will be \$60,000, and the additional funding will ramp up in subsequent years. Overall program resources will be evaluated as part of the Wake Transit Plan Update process.

Received as Information

**VIII. Mobility Coordination Committee (MCC)**  
(Information Item: Crystal Odum, CAMPO) **Attachment D**

Crystal provided an overview of the 2018 Coordinated Public Transit - Human Services Transportation Plan, highlighting the seven short-term (2019-2022) goals with the TPAC. The first of which was establishing a representative body to oversee plan implementation. The Mobility Coordination Committee (MCC) was established to meet that need. The CAMPO Executive Board formally created the MCC and adopted an amended version of the plan at its February meeting.

The MCC now has a webpage on the CAMPO website where plan and program information can be easily accessed. This includes information about three MCC Subcommittees: ADA, Community Transportation and MCC Administration.

Received as information

**IX. FY21 Wake Transit Work Plan Progress Report**  
(Information Item: Liz Raskopf, GoTriangle and Bret Martin, CAMPO)

Liz provided the public engagement summary report for the Draft FY21 Wake Transit Work Plan comment period that ended on February 29<sup>th</sup>. GoTriangle staff collected all comments and feedback and compiled it into a report and presentation for the TPAC. Two highlights are that seven core themes emerged from the comments received, and 970 people visited the project webpage with an average time on the page of 4 minutes, a very high engagement rate for general community members. Liz explained that 20% of respondents elected to answer optional demographic questions and provided a summary of those results as well.

TPAC members asked if the comments received through social media outlets were going to be added to the master comments database. GoTriangle staff reported that they would double check to make sure that had been done.

Bret then provided a work plan development progress update and covered the schedule for joint subcommittee meetings that will guide the transition of the draft work plan to a recommended work plan w. The first is on March 17<sup>th</sup> from 9-11:30am and the second is on April 2<sup>nd</sup> from 1-3:30pm. The TPAC's consideration of the FY 21 Work Plan will occur at its April 22<sup>nd</sup> meeting. CAMPO will then initiate a public comment period on or about May 18<sup>th</sup> before CAMPO Executive Board consideration of the work plan at its meeting on June 17<sup>th</sup>. The GoTriangle Board of Trustees will consider it for adoption on June 24<sup>th</sup>.

Received as information

**X. Subcommittee Chair Reports**

**Budget & Finance (B&F):** (Chair: Steven Schlossberg)

The next B&F Subcommittee meeting will be a joint meeting with P&P on March 17<sup>th</sup>. The subcommittee will meet again on March 19<sup>th</sup> to discuss time-sensitive business, including making ADA apportionment adjustments to the Wake Transit budget. The subcommittee will also be discussing the development of a Hold Harmless policy utilizing the findings and recommendations of the Fare Work Group.

**Planning & Prioritization (P&P):** (Chair: Bret Martin)

The P&P Subcommittee will meet with B&F on the 17<sup>th</sup> and is cancelling its regularly scheduled March meeting. Major activities include scoping for the Wake Bus Plan update that is intended to kick-off in early 2021, and finalizing a method for portraying the reallocation and accounting of funds associated with pre-existing services that are being replaced, augmented, or transferred from one project sponsor to another. Bret then explained that the recommendation of the P&P and B&F Subcommittees to better accommodate ADA reimbursement and

accounting needs is to remove assumed ADA allocations assigned to each fixed-route service project in the work plan and create a single ADA budget line item for each provider.

**Public Engagement & Communications (PE&C):** (TPAC Administrator, Stephanie Plancich) The PE&C Subcommittee will be electing a new Chair at its next meeting since Mike Charbonneau has taken a new position outside of GoTriangle.

**Process:** (Chair: Tim Gardiner)

The Process Subcommittee will finalize the Lead Agency Operating Guidelines at its March meeting. Then the members will work on developing a process for creating and tracking Work Groups developed in support of the Wake Transit body of work.

## **XI. Other Business**

### A. New/Old Business

- a. Equitable Development Around Transit (EDAT) program update: Final engagement activities are occurring through March before a final report is published. The report will include recommendations for ensuring equity considerations along the planned BRT corridors. A presentation of the findings will be given to the TPAC at an upcoming meeting.

### B. TPAC Discussion

- a. Bret reminded the TPAC that any submitted FY20 Q4 amendment request will be reviewed, and subcommittee discussion about them will be added to the April 2<sup>nd</sup> joint meeting agenda.
- b. He then asked the members if there was a need to reschedule the April 22<sup>nd</sup> TPAC meeting to accommodate GoTriangle meeting attendees. There was discussion on options, but ultimately the group decided to keep the date and time as originally set for the 22<sup>nd</sup>.

## **XII. Adjourn**

*Adjusted Meeting Date:* The next TPAC meeting is scheduled for April 22, 2020.