

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

TPAC Regular Meeting • February 12, 2020 • 9:30am-11:30am
CAMPO Conference Room A • Call-In: 919-996-8344

*NOTICE: If you are not a voting representative of a TPAC member agency, please use seating along the walls behind the tables. If you desire to speak on anything that is not part of the agenda, you may do so during **Item III** on the agenda. You must sign in and check YES on the sheet located outside the boardroom prior to the start of the meeting to make a general public or agency comment. If you desire to speak on a current agenda item, you must be recognized by the TPAC Chair or an official TPAC voting member or alternate.*

I. **Welcome and Introductions** (Shannon Cox, TPAC Chair)

II. **Adjustments to the Agenda** (Shannon Cox, TPAC Chair)

III. **General Public or Agency Comment** (Shannon Cox, TPAC Chair)

Limited to three (3) minutes per speaker. Speakers must sign in to speak before the start of the meeting.

IV. **Meeting Minutes**

(Action Item: Stephanie Plancich, TPAC Administrator, 5 minutes) **Attachment A**

Requested Action: Consider approval of the January 15, 2020 TPAC meeting minutes.

V. **TPAC Subcommittee Administrative Updates**

(Action Item: Stephanie Plancich, TPAC Administrator, 5 minutes) **Attachment B**

On 1/23/20, the Public Engagement and Communications (PE&C) Subcommittee voted unanimously to elect Mike Charbonneau (GoTriangle) as Chair and Andrea Epstein (Raleigh) as Vice Chair for the 2020 term.

The members discussed their draft February-July Work Task List and had until January 31st to submit any additional comments to the draft. No comments were received.

On 1/28/20, the Process Subcommittee met and voted to re-elect Tim Gardiner (Wake County) as Chair and Ben Howell (Morrisville) as Vice Chair for the 2020 term.

The TPAC will see its draft Work Task List at the March regular meeting.

Requested Action: Consider confirmation of the election recommendation and endorsement of the draft February-July 2020 Work Task List for the Public Engagement and Communications Subcommittee and confirmation of the election recommendation from the Process Subcommittee.

VI. **Greater Triangle Commuter Rail: Continued Discussion**

(Information Item: Bret Martin, CAMPO and Jay Heikes, GoTriangle, 30 minutes) **Attachment C**

Following up on a request from the TPAC at its January 15th meeting, GoTriangle staff will present the contents of a draft memorandum of understanding (MOU) that addresses roles and responsibilities of key project partners for completing early project development activities for a commuter rail project within the studied corridor. This presentation will include identification of proposed MOU parties, tasks that are proposed to be accomplished in the next phase of study, responsible parties for completing those tasks, the estimated timeline for the MOU's

execution and provisions for stakeholder and impacted municipal jurisdiction engagement and coordination along the corridor.

Requested Action: Receive as Information

VII. FY20 Wake Transit Work Plan 3rd Quarter Amendment Request

(Action Item: Bret Martin, CAMPO, 20 minutes) Attachment D

At its January 15th regular meeting, the TPAC tabled an amendment request submitted by GoTriangle to move \$6 million of previously allocated commuter rail project development funds from reserves to GoTriangle for completion of early project development activities for commuter rail. This requested allocation assumes that the Wake County share of the cost for the next proposed phase of study is two-thirds of the cost of the total scope of performance, with Durham County and other partner funds assumed to support the remaining one-third of total cost. The original amendment request form and the Planning & Prioritization and Budget & Finance Subcommittee joint disposition and voting record for this amendment request are included as **Attachment D**.

Requested Action: Consider recommending approval of the FY20 Work Plan 3rd Quarter amendment request to fund “Early Project Development Activities for Commuter Rail” to the Wake Transit governing boards, with the condition that no funds will be spent until an MOU detailing the cost share is approved by the appropriate Boards.

VIII. Wake Transit Plan Vision Update Progress Report

(Information Item: Bret Martin, CAMPO, 15 minutes)

CAMPO staff will report on the status of the Wake Transit Vision Plan Update, including results/findings from completed tasks and next steps for future tasks and stakeholder/public engagement.

Requested Action: Receive as information

IX. FY2021 Wake Transit Work Plan: Public Engagement Progress Report

(Information Item: Liz Raskopf, GoTriangle, 15 minutes)

The public review and comment period for the draft FY21 Wake Transit Work Plan is half-way complete; it runs from January 29 through February 29. This presentation is meant to provide the TPAC members with an overview of public participation to date, including a report on how engagement activities/events are going so far and providing a reminder of events and activities planned through the end of the comment period.

Requested Action: Receive as information

X. Subcommittee Chair Reports *(Information Item, 15 minutes)*

The (*) Notates 2020 election recommendations awaiting TPAC endorsement.

Subcommittee	Budget & Finance	Planning & Prioritization	Public Engagement & Communications	Process
Chair	Steven Schlossberg GoTriangle	Bret Martin CAMPO	Mike Charbonneau GoTriangle*	Tim Gardiner Wake County*
Vice Chair	Nicole Kreiser Wake County	David Walker Raleigh	Andrea Epstein Raleigh*	Ben Howell Morrisville*
Next Meeting	2/20	2/25	2/27	2/28
Time	1:00-3:00pm	1:30-3:30pm	1:00-3:00pm	9:30-11:30am

XI. **Other Business**

A. New/Old Business

- **Development of the Mobility Coordination Committee** (Crystal Odum, CAMPO)
In response to a recommendation of the 2018 Coordinated Human Services Transportation Plan, the region's Mobility Coordination Committee (MCC) has been created. CAMPO staff will introduce the MCC to the TPAC, answering questions including what is the MCC, what are its goals, what are the next steps, etc.
- **LAPP Recommendations Update** (Gretchen Vetter, CAMPO)
CAMPO held its regular TCC meeting on February 6th. As part of that agenda, the members reviewed and made approval recommendations for FFY2021 LAPP projects. The TPAC will receive an update on the LAPP approval process that highlights the transit-related recommendations that are proceeding to the CAMPO Executive Board on February 19th.

B. TPAC Discussion

XII. **Adjourn**

The next regular TPAC meeting is scheduled for March 11, 2020.

Future meeting agenda items:

- Process Subcommittee Work Task List
- CFA Program Selection Recommendations
- Review of Lead Agency Operating Guidelines
- FY21 Work Plan Public Engagement Update
- Mobility Coordination Committee (MCC) Overview

**Please be advised this list may or may not include all items for information/discussion/action.*