

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

TPAC Regular Meeting Adjusted Agenda • November 13, 2019 • 9:30am-11:30am
CAMPO Conference Room A • Call-In: 919-996-8344

*NOTICE: If you are not a voting representative of a TPAC member agency, please use seating along the walls behind the tables. If you desire to speak on anything that is not part of the agenda, you may do so during **Item III** on the agenda. You must sign in and check YES on the sheet located outside the boardroom prior to the start of the meeting to make a general public or agency comment. If you desire to speak on a current agenda item, you must be recognized by the TPAC Chair or an official TPAC voting member or alternate.*

- I. **Welcome and Introductions** (*Shannon Cox, TPAC Chair*)
- II. **Adjustments to the Agenda** (*Shannon Cox, TPAC Chair*)
- III. **General Public or Agency Comment** (*Shannon Cox, TPAC Chair*)

Limited to three (3) minutes per speaker. Speakers must sign in to speak before the start of the meeting.

- IV. **Wake Transit Vision Plan Update – Status Report**
(*Information Item: Bret Martin and Stephanie Plancich, CAMPO Staff, 15 minutes*)

CAMPO staff will provide a brief report on the status of the Wake Transit Vision Plan Update, including progress to date on early tasks, stakeholder and public engagement schedule changes, and next steps.

Requested Action: Receive as Information

- V. **Structured Review Process for Project Activity and Expenditure Monitoring**
(*Discussion/Action Item: Bret Martin, CAMPO Staff, 20 minutes*) – **Attachment B**

The Budget & Finance (B&F) Subcommittee has worked for the past couple of months to develop a recommended project activity and expenditure monitoring framework. This recommended framework facilitates a review of project progress and spending of budgeted funds for those projects with no or limited project activity. The framework identifies projects with slower than anticipated activity through a coding scheme based on quarterly progress reporting. These projects would be subject to further investigation and discussion between the Planning & Prioritization and Budget & Finance Subcommittees and respective project sponsors on an annual schedule to better understand the status of a project, its ability to recover its anticipated implementation schedule as budgeted or programmed, and to help find a solution. The recommended framework is described in **Attachment B: Structured Review Process for Project Activity and Expenditure Monitoring**.

Voting Record: The Budget and Finance Subcommittee voted unanimously at its Oct. 17th regular meeting and the Planning and Prioritization Subcommittee voted unanimously at its Oct. 29th regular meeting to recommend that the TPAC endorse the framework as drafted.

Requested Action: Consider endorsing the “Structured Review Process for Project Activity and Expenditure Monitoring” as provided in **Attachment B**.

- VI. **Greater Triangle Commuter Rail Alternatives Analysis Update**
(*Information Item: Shelley Blake Curran, GoTriangle Staff and Bret Martin, CAMPO Staff, 10 minutes*)

GoTriangle staff will provide a brief update on the status of the Greater Triangle Commuter Rail Alternatives Analysis, including progress to date on scoped tasks, how results are anticipated to be used, and when the TPAC can expect the results to be shared.

Requested Action: Receive as Information

VII. Wake Bus Rapid Transit (BRT) Program Update
(Information Item: Mila Vega and Het Patel, Raleigh, 20 minutes)

City of Raleigh staff will provide an update on the implementation of the program of Wake County bus rapid transit (BRT) projects.

Requested Action: Receive as Information

VIII. Fare Working Group Progress Update
(Information Item: Nicole Kreiser, Wake County Staff, 15 minutes)

The Chair of the TPAC Fare Working Group will provide an update on the status of the group's tasks.

Requested Action: Receive as Information

IX. Subcommittee Chair Reports (Information Item, TPAC Chair – 15 minutes)

Subcommittee	Budget & Finance	Planning & Prioritization	Public Engagement & Communications	Process
Chair Agency	Nicole Kreiser Wake County	Bret Martin CAMPO	Bonnie Parker CAMPO	Tim Gardiner Wake County
Vice Chair Agency	Steven Schlossberg GoTriangle	David Walker Raleigh	Mike Charbonneau GoTriangle	Ben Howell Morrisville
Next Meeting	11/14 Joint & 11/21	11/14 Joint	11/14 Joint	TBD
Time	1:00-3:00pm	1:00-3:00pm	1:00-3:00pm	

X. Other Business (Information Item: TPAC Chair, 5 minutes)

- A. New/Old Business
- B. TPAC Member Discussion
- C. Next Steps

XI. Adjourn - The next TPAC Meeting is scheduled for December 11, 2019.

Upcoming Items for next TPAC Meeting

- Regional Technology Study results presentation
- RusBUS Implementation Update
- FY 2019 Wake Transit Annual Report

**Please be advised this list may or may not include all items for information/discussion/action.*