

**Wake Transit Vision Plan Update/FY 2021 Work Plan Reevaluation Next Steps and Schedule**

Completed Tasks	CAMPO/GoTriangle Staff Responsibilities	Project Sponsor Responsibilities	Touchpoints with Vision Plan Update CTT, TPAC, and TPAC Subcommittees	Public/Stakeholder Engagement Planning and Execution Touchpoints
Dates	Responsible Parties	Task	Context/Special Notes	
May 18 <sup>th</sup> – June 12 <sup>th</sup>	GoTriangle/CAMPO	Develop updated financial scenarios for FYs 21-30	This is an exercise to set the assumptions for each scenario. The starting point for this is to revisit/reset assumptions for revenues and possibly some expenditures for the financial scenarios developed for the Wake Transit Vision Plan Update in February based on revenue impacts resulting from the COVID-19 pandemic. The expenditure side of the scenarios will incorporate the results of project sponsors' verification of projects programmed through FY 2027 that is scheduled to occur May 26 <sup>th</sup> – June 12 <sup>th</sup> . The financial scenarios should cover a range of reasonable alternatives from austere/constrained to liberal. This will reveal a range of new investment and/or reprogramming possibilities or requirements in the form of a 'cone of uncertainty' for balancing revenues and expenditures.	
Week of May 18 <sup>th</sup>	CAMPO	<ol style="list-style-type: none"> <li>1) Update Vision Plan Update stakeholder group on status of Plan Update and next steps</li> <li>2) Set expectations for Vision Plan Update stakeholder group involvement in next phases of engagement</li> </ol>	The last touchpoint with the stakeholder group was in November of 2019. This is a high-level written update letting stakeholder group members know what we've been doing since we last engaged them, what we are doing next and when, that COVID-19 has impacted our schedule, and how and when they will be engaged later in the summer.	
May 26 <sup>th</sup>	CAMPO	Share FYs 21-27 project reprioritization and reprogramming plan with TPAC Planning & Prioritization Subcommittee and receive feedback		
May 28 <sup>th</sup>	CAMPO	Share FYs 21-27 project reprioritization and reprogramming plan with TPAC Public Engagement & Communications Subcommittee and receive feedback		
May 26 <sup>th</sup> – June 12 <sup>th</sup>	Project Sponsors	Verify cost, schedule, and scope information for all projects currently programmed for FYs 21-27	Project sponsors should verify that projects currently programmed through FY 27 in the Multi-year Operating Program and Capital Improvement Plan are still projects that the sponsors desire to implement, that the funding programmed for those projects is accurate, and that the assumed schedule for those projects is accurate. It is important to get this information correct before proceeding to a prioritization and reprogramming exercise that will involve more limited financial resources than usual. The results of this task will be needed to inform the expenditure side of updated financial scenarios for FYs 21-30.	
May 26 <sup>th</sup> – September 11 <sup>th</sup>	Project Sponsors	Internally prioritize FY 21 and future-year projects	This task needs to be done to inform a later prioritization and reprogramming effort. This provides a substantial amount of time for project sponsors to pull this together.	
June 4 <sup>th</sup>	CAMPO	Share FYs 21-27 project reprioritization and reprogramming plan with TPAC Budget & Finance Subcommittee and receive feedback		
June 8 <sup>th</sup> – June 19 <sup>th</sup>	GoTriangle/CAMPO	Produce results of updated financial scenarios for FYs 21-30	This should be informed by verification of project status, costs, and schedule completed by project sponsors for project currently programmed through FY 27 in the Multi-Year Operating Program and Capital Improvement Plan. This time period includes internal review time for CAMPO and GoTriangle staff.	
June 10 <sup>th</sup>	CAMPO	Share FYs 21-27 project reprioritization and reprogramming plan and updated next steps for Wake Transit Vision Plan Update with TPAC at its June 10 <sup>th</sup> regular meeting		
Week of June 22 <sup>nd</sup>	CAMPO/GoTriangle	<p>In a single joint meeting, share updated financial scenarios and results and share/discuss public/stakeholder engagement deployment plan for July/August timeframe with:</p> <ol style="list-style-type: none"> <li>1) Wake Transit Vision Plan Update CTT;</li> <li>2) TPAC Budget &amp; Finance Subcommittee;</li> <li>3) TPAC Planning &amp; Prioritization Subcommittee; and</li> <li>4) TPAC Public Engagement &amp; Communications Subcommittee.</li> </ol>		

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June 23 <sup>rd</sup> – July 24 <sup>th</sup>	CAMPO/GoTriangle	Refine engagement approach and deployment plan based on feedback received from Vision Plan Update CTT and applicable TPAC subcommittees	
July 15 <sup>th</sup>	CAMPO	Share results of updated financial scenarios and public/stakeholder engagement deployment plan with TPAC at its July 15 <sup>th</sup> regular meeting	
Week of July 20 <sup>th</sup>	CAMPO	Provide information to Vision Plan Update stakeholder group with more specificity on next steps for both public and stakeholder engagement, including dates and formats for upcoming input solicitation	This can be in the form of a written update or a recorded presentation.
Week of July 27 <sup>th</sup>	CAMPO/GoTriangle	Hold engagement preparation workshop with planners and engagement/communications representatives to finalize logistics for engagement period	
August 3 <sup>rd</sup> – August 31 <sup>st</sup>	CAMPO/GoTriangle	Public engagement period	This will be an exercise to solicit input that will inform prioritization of projects currently programmed through FY 2027 that will need to be reprogrammed to rebalance expenditures with updated revenue assumptions through 2030. There is a preference to design this public outreach touchpoint to cover everything we need from the public to develop a final 2030 Plan Update and future-year program of projects in an amended FY 2021 Wake Transit Work Plan. The original scoped Vision Plan Update involved two public touchpoints involving active input solicitation.
August 31 <sup>st</sup> – September 4 <sup>th</sup>	CAMPO/GoTriangle	Summarize results of public input to share with Vision Plan Update stakeholder group	
September 14 <sup>th</sup> – 18 <sup>th</sup>	CAMPO	Vision Plan Update stakeholder group engagement period	
September 14 <sup>th</sup> – September 25 <sup>th</sup>	CAMPO	Prepare guidance on bus service and corresponding capital project prioritization based on evaluation of programmed projects using adopted project prioritization policy and project sponsors' internal prioritization	
September 21 <sup>st</sup> – September 25 <sup>th</sup>	CAMPO	Summarize Vision Plan Update stakeholder input	
Week of September 28 <sup>th</sup>	CAMPO	Share results of public and stakeholder input with Vision Plan Update CTT	Also invite membership of Planning & Prioritization, Budget & Finance, and Public Engagement & Communications Subcommittees
Week of September 28 <sup>th</sup>	CAMPO/GoTriangle	Joint Planning & Prioritization and Budget & Finance Subcommittee meeting to:  <ol style="list-style-type: none"> <li>1) Complete annual review of prior years' project progress and implications for future FYs;</li> <li>2) Get first look at and begin initial evaluation of revenue receipts for March-June of 2020;</li> <li>3) Review project prioritization guidance developed by CAMPO; and</li> <li>4) Review/confirm project sponsors' internal prioritization of projects</li> </ol>	This will be an exercise to evaluate prior-year project progress and expenditures through the end of FY 2020 and will help us better understand project readiness, which will factor into a next step of project prioritization and reprogramming. This step will also give us a first glimpse at how revenues are tracking during the period most immediately impacted by the pandemic and will bring together the results of both project sponsors' internal prioritization of projects and prioritization of bus service and corresponding capital infrastructure projects using the adopted project prioritization policy.
October 14 <sup>th</sup>	CAMPO/GoTriangle	Share results of public and stakeholder input with TPAC and provide general status update of process at its October 14 <sup>th</sup> regular meeting	
Week of October 19 <sup>th</sup>	CAMPO/GoTriangle	Joint meeting of Planning & Prioritization and Budget & Finance Subcommittees and Vision Plan Update CTT held to:	

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		<ol style="list-style-type: none"> <li>1) Receive, review and concur with final adjusted revenue projections through 2030 based on final selection of financial scenario to carry forward that is informed by revenue receipts for March-July of 2020; and</li> <li>2) Discuss proposed prioritization approach and next steps for exercise to (re)program projects through FY 2030 at upcoming core design retreats</li> </ol>	
Week of November 2 <sup>nd</sup>	CAMPO/GoTriangle	Core design retreat with all Wake Transit partners to develop project reprogramming alternatives through 2030 and program any additional projects if there is excess liquidity. Core design retreat can also be used to draw up unconstrained post-2030 vision for high capacity or fixed guideway transit projects.	This is a scoped Vision Plan Update task but will involve representatives from all project sponsors and TPAC member agencies in a structured format. Whether this involves any additional projects depends on whether the final selected financial scenario exhibits any excess liquidity through 2030.
Week of November 2 <sup>nd</sup>	CAMPO	Begin FY 21 Work Plan amendment process for any projects that are determined through the 1 <sup>st</sup> core design retreat to be high priorities for implementation during FY 21	This is an opportunity for any projects included in the FY 21 unbudgeted reserve queue that are deemed priorities and worthy of immediate investment to be considered by the CAMPO Executive Board and GoTriangle Board of Trustees for inclusion by amendment in the FY 21 Work Plan in January of 2021. Any amendment requests to include new projects will be subject to a 30-day public comment period and will be considered by the TPAC at its December regular meeting.
Week of November 16 <sup>th</sup>	CAMPO	Stakeholder engagement period to receive feedback on project reprogramming alternatives or new investment alternatives (if applicable)	
Week of November 30 <sup>th</sup>	CAMPO/GoTriangle	2 <sup>nd</sup> core design retreat, if necessary, to select final preferred investment alternative through 2030 and to select final preferred post-2030 unconstrained vision for high capacity or fixed guideway transit projects	This may not be necessary and depends on degree of variability among alternatives selected at first core design retreat and extent and variability of stakeholder feedback.
Week of November 30 <sup>th</sup>	CAMPO/Project Sponsors	Begin FY 21 Work Plan amendment process for projects to be considered for advancement in FY 21 and for programming of projects through FY 27	This will be for any additional investments that are prioritized and deemed appropriate through the core design retreat process for funding authorization in FY 21. This amendment will also include adjustments to future-year programming outlined in the multi-year operating program and capital improvement plan.
December 4 <sup>th</sup>	Project Sponsors	FY 2022 Work Plan funding requests due	This includes evaluation/verification of recurring base budgets and any requests for new projects to be funded in FY 22. It is important to get this information before locking down financial scenarios to use in upcoming core design retreats and to begin development of the FY 22 Work Plan.
Week of December 7 <sup>th</sup>	CAMPO	Begin process to finalize Wake Transit Vision Plan Update	
Weeks of December 7 <sup>th</sup> – 18 <sup>th</sup>	CAMPO/GoTriangle/Project Sponsors	<p>Joint Budget &amp; Finance and Planning &amp; Prioritization Subcommittee meeting to:</p> <ol style="list-style-type: none"> <li>1) Vet/confirm information submitted for project funding requests for FY 22 Work Plan; and</li> <li>3) Discuss available funding and choices and trade-offs for requested FY 22 projects based on results of (re)programming from core design retreats and recommend projects for inclusion in FY 22 Draft Work Plan</li> </ol>	