

WAKE COUNTY TRANSIT PLAN: IMPLEMENTATION

From: Bret Martin, Wake Transit Program Manager, Capital Area MPO

To: Wake County Transit Planning Advisory Committee (TPAC)

Date: 8/31/2020

Re: Summary of Requested FY 2021, 1st Quarter Work Plan Amendment

One (1) amendment request that impacts the Fiscal Years (FY) 2020 and 2021 Wake Transit Work Plans was submitted for consideration of approval in the 1st quarter of FY 2021. The amendment request was reviewed by CAMPO staff to determine the appropriate amendment type classification (major versus minor) as outlined in the Wake Transit Work Plan Amendment Policy. The amendment request is categorized as a 'Major Amendment' for the following reasons:

- 1) The requested amendment requires a change in budgeted reserves to allocate the requested funding to a specific project sponsor; and
- 2) The requested amendment involves the creation of a new project with a scope that goes beyond the scope of the original reserve allocation.

The amendment request was released for public comment on August 7, 2020, and the public comment period closes on September 6, 2020. No public comments have been received to date.

The requested amendment, if approved, would allocate \$1.4 million from Project TC004-A (Project Development for Commuter Rail from Garner to Western Durham – Wake Share) to GoTriangle to reimburse the Federal Transit Administration (FTA) for its financial interest in five (5) parcels along the planned commuter rail corridor in Wake County. The parcels were previously purchased by GoTriangle with FTA funds in support of a rail project under development in prior years. The FTA's ownership share in the parcels is 55.7 percent. This reimbursement would give GoTriangle a 100 percent ownership interest in the subject parcels. GoTriangle plans to maintain the parcels for project-related uses, such as station facilities and laydown areas for construction and contractor access, should construction of a commuter rail project proceed.

Attached to this memorandum are the following:

- Proposed FY 2021 Q1 Amendment List (released for public comment)
- Completed Amendment Request Form (released for public comment)
- Joint Budget & Finance/Planning & Prioritization Subcommittee Disposition Memo and Voting Record

The amendment request was recommended for approval by the Planning & Prioritization and Budget & Finance Subcommittees at a joint meeting held on August 25th and will be considered for recommendation of approval to the Wake Transit governing boards by the TPAC at its September 9th regular meeting.

FY 2021, Quarter 1, Requested Wake Transit Work Plan Amendment

REQUESTED MAJOR AMENDMENT

Project ID #	Agency	Project Title	FY20 Original Funding Allocation	FY 21 Original Funding Allocation	FY21 Requested Funding Allocation	FY 21 Funding Impact	Reason for Major Amendment Status
Capital Budget Amendment Request							
TC004-A	GoTriangle	Commuter Rail from Garner to Western Durham (Wake County Share)	\$ 39,360,371.00	\$ -	\$ 1,400,000.00	\$ -	The original \$39,360,371 allocation for project TC004-A was placed in reserves in the Adopted/Amended FY 2020 Wake Transit Work Plan. This amendment request requires a change in budgeted reserves to allocate the requested funding to a specific project sponsor for a new but related project with an expanded scope beyond the scope of the original allocation.

Distributed for Public Comment on 8/7/2020

Public Comments Accepted Through 9/6/2020

Submit all comments to Bret Martin, Wake Transit Program Manager - Bret.Martin@campo-nc.us or 919-996-4410

FY 2021

Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE

7/1/2020

Wake Transit Project ID #
TC004A2

Type of Amendment

Minor

Major

Minor amendment – Required when there is:

A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000

A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000

Any change that does not meet any criteria of a major amendment

Major amendment - Required when there is:

A project requested to be added to the Work Plan

A project requested to be removed from the Work Plan

Significant changes in scope of funded project

A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000

A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000

Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
CRT Related - Wake County Property	GoTriangle	Gary Tober - Director of Real Estate	Base Year	\$ -
		919-485-7577	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
11/01/20	TBD	Wake Transit Plan - Adopted Funding Cost Neutral	Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
Appraisals for five (5) parcels have been ordered that are instrumental in connection with the Commuter Rail Project. The Federal interest of these parcels are due by the end of calendar year 2020 to retain their availability in the overall Commuter Rail project. Representatives from Wake County have indicated that they wish to retain the parcels for future use. GoTriangle desires to utilize previously approved Wake Transit funding associated with the Commuter Rail (currently in reserve) to reimburse the federal portion of the parcels. The cost neutral amendment will guarantee that the parcels will be available for future use. The parcels are within Wake County adjacent to the proposed commuter rail corridor, and would be used for project-related purposes including construction of station facilities and/or for contractor access and laydown areas during construction. The FY21 Durham Transit Work Plan includes funding for repayment of the federal share of similar parcels along the commuter rail corridor in Durham County.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC004A2	Wake County - CRT Related Properties	CRT - GoTriangle	\$ 1,400,000	\$ -	Reallocate funds currently in reserve to GoTriangle. This amendment is cost neutral.
TOTAL			\$ 1,400,000	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC004A	Commuter Rail from Garner to Western Durham	CRT - Reserve	\$ 1,400,000.00	\$ -	Reallocate funds currently in reserve to GoTriangle. This amendment is cost neutral.
TOTAL			\$ 1,400,000	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as fully as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The amendment has zero financial impact to the Wake Transit Plan. The requested amount (from reserve) will impact FY21 Q2 as the payment is anticipated to be disbursed to the FTA (Federal Transit Administration) during the quarter.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

Possession of many key parcels that are needed for the CRT project will be surrendered. GoTriangle anticipates the price to reacquire the parcels will increase substantially if needed for a future project.

7. List below the Key Performance Indicators (deliverables) while this project is in progress. These performance measures will be reported quarterly. Are these the same measures as currently being reported?

a)	Appraisals Completed
b)	Payment Submitted to FTA
c)	Payment Accepted by FTA

8. List any other relevant information not addressed.

9. Please enter estimated appropriations to support expenses identified above. Enter FY 2021 and the estimated annualized cost in FY 2022 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2023 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2023 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

10. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

11. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

\$1.4M is anticipated to be the amount needed. The amendment is cost neutral as GoTriangle desires the utilization of approved previous year CRT funding that is currently in reserve. Financial assumption is based on discussions with the FTA and preliminary results from the appraisals performed on the parcels.

WAKE COUNTY TRANSIT PLAN: IMPLEMENTATION

Joint Disposition and Voting Record

Joint Meeting of the Planning & Prioritization and Budget & Finance Subcommittees

August 25, 2020 – 1:30pm-2:00pm

Per the Wake Transit Plan Amendment Policy, the TPAC Budget & Finance and Planning & Prioritization Subcommittees are tasked with jointly reviewing the quarterly Work Plan draft amendment list and amendment request forms when Major Amendment requests are submitted. The subcommittees consider appropriateness of changes in scope and, if applicable, financial choices and tradeoffs associated with the proposed amendments and create a disposition for TPAC consideration. Upon review of the disposition and related amendment requests, the TPAC will make recommendations to the GoTriangle Board of Trustees and CAMPO Executive Board for approval or disapproval of requested amendments to the Work Plan. Following is the voting record and disposition from the joint meeting of the Budget & Finance and Planning & Prioritization Subcommittees held on August 25th, where the requested amendment was reviewed.

Voting Members for Budget & Finance

CAMPO, Bret Martin
Wake County, Chris Dillon
City of Raleigh, Shavon Tucker
Town of Cary, Christine Sondej
GoTriangle, Steven Schlossberg
Town of Apex, Jenna Shouse
Town of Garner, Gaby Lawlor
Town of Fuquay-Varina, Allyssa Stafford

Voting Members for Planning & Prioritization

CAMPO, Bret Martin
Wake County, Chris Dillon
Town of Cary, Christine Sondej
City of Raleigh, David Walker
GoTriangle, Sharon Chavis
Town of Apex, Jenna Shouse
Town of Garner, Gaby Lawlor
Town of Fuquay-Varina, Allyssa Stafford

Other Attendees

CAMPO (TPAC), Stephanie Plancich
CAMPO, Evan Koff
Town of Cary, Tony Wambui
TJCOG, John Hodges-Copple

Amendment Request Description: The requested amendment, if approved, would allocate \$1.4 million from Project TC004-A (Project Development for Commuter Rail from Garner to Western Durham – Wake Share) to GoTriangle to reimburse the Federal Transit Administration (FTA) for its financial interest in five (5) parcels along the planned commuter rail corridor in Wake County. GoTriangle has asserted that reimbursement of FTA's interest in these parcels is due by the end of calendar year 2020 to retain the parcels' availability to use for the planned commuter rail project. The parcels were previously purchased by GoTriangle with FTA funds in support of a rail project under development in prior years. The FTA's ownership share in the parcels is 55.7 percent. This reimbursement would give GoTriangle a 100 percent ownership interest in the subject parcels. GoTriangle plans to maintain the parcels for project-related uses, such as station facilities and laydown areas for construction and contractor access, should construction of a commuter rail project proceed.

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Joint Meeting of the Planning & Prioritization and Budget & Finance Subcommittees

August 25, 2020 – 1:30pm-2:00pm

Subcommittees' Disposition: The Planning & Prioritization and Budget & Finance Subcommittees found that the scope for the project requested to be funded is appropriate for the continued implementation of commuter rail as envisioned in the Wake County Transit Plan and that funding the request does not involve an unwarranted re-appropriation of funds. The allocation of funding to the requested project would come from a reserve allocation set aside for commuter rail project development (Project TC004-A) in the FY 2020 Wake Transit Work Plan. While the scope of the project requested to be funded does not fall within the original scope of Project TC004-A, moving funds from the original allocation in reserve was found to be an appropriate use of that funding as GoTriangle continues to plan for implementation of commuter rail.

Discussion: In the subcommittees' discussion of the amendment request, it was further discussed that this amendment request would remove FTA's financial interest in all properties in Wake County for which it had previously established an interest. It was also noted that the reimbursement to FTA of its financial interest in both Wake and Durham Counties should be tracked and accounted for when discussions on cost share for a commuter rail project occur between the two counties. In the subcommittees' discussion on the item, GoTriangle noted that it would reimburse Wake Transit as revenue to the Wake Capital Fund should a commuter rail project not proceed and that this particular provision will be detailed in GoTriangle's agreement with the tax district. CAMPO mentioned that GoTriangle will need to provide identifying information for the five (5), such as addresses, to attach to the scope to be included for the requested project in an amended Work Plan. Many subcommittee members requested that the TPAC and its subcommittees take a closer look at establishing rules and expectations for Wake Transit's involvement in real estate interests, including rules for disposal of real property assets, if necessary.

Vote: A motion was made by David Walker (City of Raleigh) and seconded by Bret Martin (CAMPO) to forward this disposition to the TPAC. The subsequent vote was unanimous.

ATTACHMENT B

FY21-Q1 Amendment Financial Impact

Ordinance Tag	Agency	Description	Wake Transit Adopted Funding	Wake Transit Proposed Amended Budget	Revised Adopted Wake Transit Plan Funding
Commuter Rail	Reserve	Commuter Rail from Garner to Western Durham (Wake County Share)	\$ 39,360,371	\$ (1,400,000)	\$ 37,960,371
Commuter Rail	GoTriangle	CRT Related - Wake County Property	\$ -	\$ 1,400,000	\$ 1,400,000
Total Financial Impact			\$ 39,360,371	\$ -	\$ 39,360,371