

# TPAC Subcommittee Update

## August 12, 2020

### **Budget & Finance Subcommittee**

Chair: Steven Schlossberg, GoTriangle

Vice Chair: Nicole Kreiser, Wake County

**Previous meeting date:** 7/16/2020

**Highlights from previous meetings:** Committee members discussed the methodology to budget and account for actuals as a result of increased federal revenue from FTA apportionments based on Wake Transit Funding. The discussion offered a clear path forward with an anticipated vote scheduled for the August 20<sup>th</sup> meeting. The Committee also discussed revising the format to meet once a month for the next few months and revisit in the fall if we desire the return to an every other week schedule. The committee reviewed the current Work Task List to identify and prioritize the key initiatives.

**Upcoming Meeting date(s):** 8/20/20, 1-3:00pm

**Agenda items coming up:** The committee is expecting to vote on the methodology to budget and account for actuals as a result of increased federal revenue from FTA apportionments based on Wake Transit funding and discuss the FY21 Q1 Amendments submitted by Partners.

**Other notes/updates:** Budget & Finance (B&F) continues to complete all of the recurring/annual tasks on a timely basis. The B&F subcommittee was sent an email on 7/29/20 that details three key attachments that were discussed at the Planning & Prioritization subcommittee. The attachments include the FY22 Wake Transit Work Plan Project Form, The FY21 Reporting and FY22 Work Plan calendar and FY21 Work Plan Amendment Schedule.

### **Public Engagement & Communications Subcommittee**

Chair: Liz Raskopf, GoTriangle

Vice Chair: Andrea Epstein, City of Raleigh

**Previous meeting date:** July 30, 2020

**Highlights from previous meetings:** On July 30<sup>th</sup>, the PE&C met for a shortened session. The meeting focused on the FY21 Work Plan After-Action Review. Members discussed outreach efforts to continue including advertising, accessibility via captioning and videos as well as additions such as encouraging small businesses to post on social media. Project sponsor and community partner updates included opportunities to share August outreach information and six upcoming surveys in the county. The meeting ended at 2 pm to allow members to attend a preparation workshop for August 2020 outreach for the Vision Plan Update / FY21 Work Plan Reassessment.

**Upcoming Meeting date(s):** 8/27/20, 1-3 pm via WebEx

## ATTACHMENT D

**Agenda items coming up:** August – review PE policy, receive list of FY21 projects recommended for PE plans, review list for receiving PE plans from project sponsors.

**Other notes/updates:** PE&C members will continue to work toward completing the work task list and other objectives, considering the public health situation and adapting outreach efforts as necessary.

### **Planning & Prioritization Subcommittee**

Chair: Bret Martin, CAMPO

Vice Chair: David Walker, Raleigh

**Previous meeting dates:** The most recent meeting of the Planning & Prioritization Subcommittee was held on July 28<sup>th</sup>.

**Highlights from previous meetings:** The subcommittee received a draft FY 22 Work Plan development calendar, a draft FY 21 and prior years Work Plan amendment calendar, and a draft project funding request form for the FY 22 Work Plan development cycle. The subcommittee discussed changes to the schedule for the FY 22 Work Plan development calendar that would delay the deadline for project funding requests until after the Vision Plan Update core design retreats in November so project sponsors would have clarity on which projects can be programmed for FY 22. The subcommittee also discussed delaying the release of the draft FY 22 Work Plan from January to late February so it does not conflict with the public comment period for FY 21 Work Plan amendments. The subcommittee also agreed that making changes to future-year programming in the adopted FY 21 Work Plan that shake out from the core design retreats would best be addressed with the development of the FY 22 Work Plan rather than through an FY 21 Work Plan amendment. CAMPO staff agreed with these changes and incorporated them into the draft calendar.

**Upcoming Meeting date(s):** Regular Meeting – August 25, 2020

**Agenda items coming up:** Continue discussion and develop disposition for over- or under-performing Wake Transit-funded bus services and review and develop scope disposition for FY 21 Q1 Work Plan amendment request.