

TPAC Subcommittee Work Task List

Fiscal Year **FY21**

Subcommittee

Budget & Finance

Time Period **February-July**

| Task Type | Description | Task Month(s) | Lead Agency(s) | | Partner Subcommittee | | |
|--------------------|---|-----------------|----------------|------------|----------------------|-----|------|
| | | | CAMPO | GoTriangle | B&F | P&P | PE&C |
| Recurring/Annual | Review and provide a financial disposition for Quarterly Work Plan amendment requests | Quarterly | X | X | | X | |
| Recurring/Annual | Escalation in Model and Other Model Assumptions, including fare and federal assumptions updates from workgroups | February - June | | X | | | |
| Tracking/Oversight | Review financial components of Operating and Capital Agreements for FY 2022 | February - June | | X | | X | |
| Specialized | Review and recommend updated Wake Transit Billing, Payment and Reimbursement Policy and Guidelines to address encumbrances | February - June | | X | | | |
| Specialized | Develop funding guidelines for incorporating art and culture elements into Wake Transit capital projects | February - June | | X | | | |
| Specialized | Discuss and consider the option for a two (2) year reprieve of matching the Approved Existing Baseline Funding for fiscal years 2020 and 2021 due to COVID-19 impacts | February - June | | X | | | |
| Recurring/Annual | Review FY2022 Wake Transit Work Plan financials during transition from Draft to Recommended plan status | March - April | X | X | | X | |

TPAC Subcommittee Work Task List

| Subcommittee | Public Engagement & Comms | | Fiscal Year | | FY22 | | |
|------------------|---|----------------|----------------|------------|-------------------------|-----|------|
| | | | Time Period | | February-July | | |
| | | | Lead Agency(s) | | Partner Subcommittee(s) | | |
| Task Type | Description | Task Month(s) | CAMPO | GoTriangle | B&F | P&P | PE&C |
| Recurring/Annual | Receive the Wake Transit engagement development schedule | February | | x | | | |
| Recurring/Annual | Provide feedback and support for Annual Work Plan CE Strategy development, material creation and strategy | February | | x | | | |
| Recurring/Annual | Review and provide feedback on the draft update to the Community Engagement Policy | February-April | | x | | | |
| Recurring/Annual | Support the update process for the GoForwardnc.org/Wake County web pages | February-April | | x | | | |
| Recurring/Annual | Continuously disseminate information back to member agencies, community organizations and stakeholders | February-July | | x | | | |
| Recurring/Annual | Receive regular updates from Lead Agencies on current Wake Transit PE&C related activities | February-July | | x | | | |
| Recurring/Annual | Receive project sponsor Community Engagement Strategy presentations | February-July | | x | | | |
| Recurring/Annual | Receive new and updated Wake Transit materials, as needed | February-July | | x | | | |
| Specialized | Provide support throughout the Wake Transit Performance Tracker development process | February-May | x | | | | |
| Recurring/Annual | Receive list and presentation schedule of plans, programs and projects that need individual CE strategies in FY2022 | February-May | | x | | | |
| Specialized | Determine network of TDM Partners and methods of ongoing communication | March-May | | | | | |
| Recurring/Annual | Receive and recommend the establishment of an engagement focused quarterly reporting tool | May | | x | | | |
| Recurring/Annual | Receive the Annual Work Plan Community Engagement Summary Report | June | | x | | | |
| Recurring/Annual | Participate in the annual after-action review process and support needed revisions and updates | July | | x | | x | |
| Recurring/Annual | Receive and approve the PE&C Subcommittee August-January Work Task List | July | | x | | | |