

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

TPAC Regular Meeting • January 13, 2021 • 9:30am-11:00am

WebEx Meeting Information:

Meeting Link: <https://cormp.webex.com/cormp/j.php?MTID=m028e300b9f95a9827bd4c95f54e6a46d>

Meeting #-Call-in Code: 160 834 7039

Call in Number: 1-650-479-3208

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AGENDA

I. **Welcome and Introductions** (Shannon Cox, TPAC Chair)

II. **Adjustments to the Agenda** (Shannon Cox, TPAC Chair)

III. **General Public or Agency Comment** (Shannon Cox, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to bret.martin@campo-nc.us in advance of the meeting. Comments received before 9:00am on December 9th will be summarized during the meeting and attached to the final meeting minutes.

TPAC ADMINISTRATIVE ITEMS

IV. **Meeting Minutes**

(Action Item: Shannon Cox, TPAC Chair, 5 minutes) **Attachment A**

Requested Action: Consider approval of the December 9, 2020 draft TPAC meeting minutes.

V. **2021 TPAC Meeting Calendar**

(Action Item: Stephanie Planchich, TPAC Administrator, 5 minutes) **Attachment B**

Each year the TPAC sets its regular meeting schedule for the next calendar year. The current schedule is the 2nd Wednesday of the month between 9:30am and noon.

Requested Action: Confirm the 2021 TPAC meeting schedule.

VI. **2021 TPAC Chair and Vice Chair Elections**

(Action Item: Stephanie Planchich, TPAC Administrator, 5 minutes)

In January each year, the TPAC Administrator conducts Chair and Vice Chair elections in accordance with the Transit Planning Advisory Committee (TPAC) bylaws. The term of office is one calendar year, and there are no limits on the number of consecutive terms a TPAC member may serve in a leadership role. Nominations for the 2021 term opened at the December 9th regular TPAC meeting.

Requested Action: Nominate and elect a TPAC Chair and Vice Chair to serve for the 2021 term.

*****Roll Call Vote for Action Items*****

VII. TPAC Weighted Voting Structure Update
(Information Item: Stephanie Planchich, TPAC Administrator, 5 minutes) **Attachment C**

TPAC weighted voting calculations are updated to reflect current population data in accordance with the TPAC bylaws each year. In 2021, the only change is Wake County's estimated 2019 population falling below 200,000, which results in a reduction of one (1) weighted vote each for Wake County, GoTriangle, and CAMPO. Consequently, it reduces the weighted vote based on population for all three agencies from five (5) to four (4). The updated weighted vote schedule is included as Attachment C.

Requested Action: Receive as information.

PLANNING AND PROGRAMMING ITEMS

VIII. Progress Update: Wake Transit Plan Update

A. Development Status
(Information Item: Bret Martin, CAMPO, 15 minutes) **Attachment D**

CAMPO staff will provide a brief update on our progress through the end of 2020 on the Wake County Transit Plan Update and our next steps to finalize the plan update document. This update will include an overview of the results of our efforts to reprogram future-year investments through FY2030, a summary-level look at the organization and content of the final plan update, and next steps to support ultimate adoption of the final plan update. A summary of the final project reprogramming results is provided as Attachment D.

Requested Action: Receive as information.

B. Wake Transit Plan Update Engagement Strategy
(Information Item: Liz Raskopf, GoTriangle, 10 minutes) **Attachment E**

In accordance with the adopted Wake Transit Public Engagement Policy, the Wake Transit Plan Update will be available for a 40-day public review and comment period scheduled to begin on January 22nd. An engagement strategy, included as Attachment E, has been developed that details the planned implementation schedule and tactics to share the draft with the community. The purpose of the comment period is to follow up on outreach conducted in August of 2020 and inform the public that the draft Wake Transit Plan Update is available for review.

Requested Action: Receive as information.

IX. Progress Update: Draft FY2022 Wake Transit Work Plan Development

A. Development Status
(Information Item: Bret Martin, CAMPO, 15 minutes)

The TPAC and its assigned lead agencies (CAMPO and GoTriangle) are responsible for the development of all components of annual Wake Transit Work Plans. This includes:

- Annual Operating and Capital Budgets;
- Multi-Year Operating Program;
- Multi-Year Capital Improvement Plan (CIP);
- Update of the Wake Transit Financial Plan and financial model assumptions; and
- Project-Level Operating and Capital Funding Agreements.

CAMPO staff will provide an update on the ongoing development of the Draft FY 2022 Wake Transit Work Plan, including progress made to date, a brief overview of anticipated FY 22 projects and their impacts on transit plan financials, and an overview of next steps and important dates. It is anticipated that the Draft FY22 Wake Transit Work Plan will be considered for public release by the TPAC at its February 17th regular meeting.

Requested Action: Receive as information.

B. FY2022 Work Plan Engagement Strategy (Draft #2)

(Information Item: Liz Raskopf, GoTriangle, 5 minutes) **Attachment F**

The Annual Work Plan Engagement Strategy addresses public comment periods for both the draft and recommended FY22 Work Plan. TPAC comments on draft #2 (**Attachment F**) are due by 5pm on Friday, January 15th. Email comments to ERaskopf@gotriangle.org. TPAC members are encouraged to join upcoming Public Engagement & Communications (PE&C) Subcommittee meetings if they would like to participate more actively in the development process. In February, the TPAC will receive the final FY22 Wake Transit Work Plan Engagement Strategy, with supporting materials, before the 30-day public comment period for the Draft FY 22 Work Plan begins on February 25th.

Requested Action: Receive as information

X. Wake Transit Community Engagement Policy Update

(Information Item: Liz Raskopf, GoTriangle, 5 minutes) **Attachment G**

GoTriangle and CAMPO staff conducted the first Wake Transit Engagement Policy review and made update recommendations that have been reviewed and refined by the PE&C Subcommittee. Major edits to the original policy include structural changes meant to streamline the document and more specific guidance to Wake Transit lead agency and partner staff tasked with executing community engagement as part of their planning and project development efforts. There will be a 45-day public review and comment period for the draft policy. The updated policy is provided as **Attachment G**.

TPAC comments on the draft Wake Transit Community Engagement Policy Update are due by 5pm on Friday, January 22nd. Email comments to ERaskopf@gotriangle.org. In February, the TPAC will receive a final version to review and release for a public comment jointly with the FY22 Work Plan on February 25th.

Requested Action: Receive as information.

XI. Greater Triangle Commuter Rail Phase II Study

(Information Item: Jay Heikes, GoTriangle, 10 minutes)

GoTriangle staff will provide a progress update on Phase II of the Greater Triangle Commuter Rail Study.

Requested Action: Receive as information.

XII. Arts & Culture Workgroup Planning Update

(Information Item: Meghan Finnegan, Raleigh, 10 minutes)

The Art & Culture Workgroup is being led by the City of Raleigh. The planning effort will kick off in January of 2021 with the purpose of the group being to address the incorporation of art elements in Wake Transit-funded projects. The workgroup will draft a funding policy for TPAC consideration in late summer. Governing board adoption is planned for September so the final policy can be adopted into the FY2023 Work Plan financial model.

Requested Action: Receive as information.

XIII. Subcommittee Reports: Attachment H

Subcommittee agendas and materials are posted online at least 3-days in advance of a scheduled meeting.
<https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittees>.

Subcommittee	Budget & Finance	Planning & Prioritization	Public Engagement & Communications
Chair	Steven Schlossberg, GoTriangle	Bret Martin, CAMPO	Liz Raskopf, GoTriangle
Vice Chair	Shavon Tucker, City of Raleigh	David Walker, City of Raleigh	Andrea Epstein, City of Raleigh
Next Meeting	1/14 (Joint) 1:00-4:00pm 1/21, 1:00-3:00pm	1/14 (Joint) 1:00-4:00pm 1/26, 1:30-3:30pm	1/28, 1:00-3:00pm

XIV. Other Business

XV. Adjourn

The next TPAC meeting is scheduled for February 17, 2021.

**Will be a big meeting with review and release of the Draft FY2022 Wake Transit Work Plan*