



Transit Planning Advisory Committee (TPAC)
Regular Meeting
February 14, 2018 – 9:30 AM – 12:00 PM
Capital Area MPO Administrative Offices

NOTICE: If you are not a TPAC Member/Alternate entity representative, please use seating along the walls behind the table. If you are seeking to speak on anything not a part of the agenda, you may do so during Item IV on the agenda and MUST sign in on the Public/Agency Speaks Out Sign-In Sheet outside the board room. If you are seeking to speak on anything on the current agenda, you must be recognized by the TPAC Chair, or an official TPAC Member/Alternate entity representative.

- I. **Welcome and Introductions** – (Chip Russell, TPAC Chair)
- II. **Adjustments to the Agenda**
- III. **Meeting Summary/Minutes from December 12, 2017 & January 22, 2018 Regular Meetings** – (Action Item – Chip Russell, TPAC Chair – 5 minutes) – **Attachment A & B**
- IV. **Update on State Funding Decisions for Regional Transit** – (Information Item – Adam Howell, TPAC Administrator – 5 minutes)
- V. **General Public or Agency Speaks Out** – (TPAC Chair – 5 minutes)
 - a. *Limited to three (3) minutes per speaker. Speakers must sign in to speak before the start of the meeting.*
- VI. **FY 2018 Q2 Amendments – FTE Related Requests** – (Discussion/Action Item – Adam Howell, TPAC Administrator – 15 minutes) – **Attachment C**
- VII. **Lead Agency Assignments** – (Discussion/Action Item – Adam Howell, TPAC Administrator – 40 minutes) – **Attachment D**
- VIII. **Wake Bus Plan – Request for New Working Group as a Part of Bus Plan CTT for CHST-Related Tasks** (Discussion/Action Item – Jennifer Green, GoTriangle – 10 minutes) – **Attachment E**
- IX. **Wake Bus Plan – Service Measures & Performance Guidelines Update** – (Information/Discussion Item – Jennifer Green, GoTriangle – 15 minutes)
- X. **Major Investment Study – Progress Update** – (Information/Discussion Item – Darcy Downs, GoTriangle – 15 minutes)
- XI. **Interim Work Task Lists for Subcommittees** – (Discussion/Action Item – Adam Howell, TPAC Administrator – 5 minutes)



- XII. TPAC Administrator Updates** – (*Information Item – Adam Howell, TPAC Administrator, CAMPO - 10 minutes*)
- a. 2018 TPAC Meeting Schedule
 - b. 2018 TPAC Subcommittee Meeting Schedules
 - c. FY 2019 Draft Work Plan – Current Summary of Public Comments
 - d. TPAC Chair/Vice Chair & Subcommittee Co-Chairs Meeting on February 19th
 - e. Master Schedule Reminder - TeamUp
- XIII. Sub-Committee Chair Reports** – (*Information Item – Chip Russell, TPAC Chair – 5 minutes*)
- a. Budget and Finance
 - b. Planning and Prioritization
 - c. Process
- XIV. Other Business** – (*Information Item – Chip Russell, TPAC Chair - 5 minutes*)
- a. New Business
 - b. TPAC Member Discussion
 - c. Next Steps
- XV. On-Call Transit Planning Services Task Status Updates** – (*These items are presented in attachment form so as to provide TPAC Member Partners with updates on project progress. If there is any point with which you want to discuss, please bring to attention during ‘Other Business – TPAC Member Discussion’*) – **Attachment F**
- a. Public Engagement Policy – (*CAMPO Staff*)
 - b. Staffing Model and Expectations Plan – (*CAMPO Staff*)
 - c. Community Funding Area Program Management Plan – (*CAMPO Staff*)
 - d. Multi-Year Bus Service Implementation Plan – (*Jenny Green, GoTriangle/CAMPO Staff*)
 - e. Transit Corridors Major Investment Study – (*CAMPO Staff/Darcy Downs, GoTriangle*)
 - f. Transit Customer Surveys – (*Juan Carlos Erickson, GoTriangle*)
- XVI. Adjourn**