



Transit Planning Advisory Committee (TPAC)  
Regular Meeting  
December 12, 2017 – 9:30 AM – 11:45 AM  
Capital Area MPO Administrative Offices

*NOTICE: If you are not a TPAC Member/Alternate entity representative, please use seating along the walls behind the table. If you are seeking to speak on anything not a part of the agenda, you may do so during Item IV on the agenda and MUST sign in on the Public/Agency Speaks Out Sign-In Sheet outside the board room. If you are seeking to speak on anything on the current agenda, you must be recognized by the TPAC Chair, or an official TPAC Member/Alternate municipal representative.*

- I. **Welcome and Introductions** – (Chip Russell, TPAC Chair)
- II. **Adjustments to the Agenda**
- III. **Meeting Summary/Minutes from October 24, 2017 Regular Meeting** – (Action Item – Chip Russell, TPAC Chair – 5 minutes) – **Attachment A**
- IV. **General Public or Agency Speaks Out** – (Chip Russell, TPAC Chair – 5 minutes)
  - a. *Limited to three (3) minutes per speaker. Speakers must sign in to speak before the start of the meeting.*
- V. **Plan Implementation Spotlight** – (Adam Howell, TPAC Administrator – 5 minutes)
- VI. **Lead Agency Assignments** – (Discussion/Action Item – Shelby Powell & Tim Gardiner, Co-Chairs of Process Subcommittee – 10 minutes) – **Attachment B**
- VII. **Multi-Year Bus Services Implementation Plan: Project Prioritization Framework Policy** – (Discussion Item – Adam Howell, TPAC Administrator – 45 minutes) – **Attachment C**
- VIII. **Multi-Year Bus Service Implementation Plan: Service Standards & Performance Measures** – (Information Item – Jenny Green, GoTriangle – 20 minutes)
- IX. **FY19 Work Plan – Draft Project Requests Overview** – (Information/Discussion Item – Adam Howell, TPAC Administrator; Erik Landfried & Kelly Blazey, Co-Chairs of Planning & Prioritization Subcommittee; Nicole Kreiser & Sandra Freeman, Co-Chairs of Budget Finance Subcommittee – 15 minutes)
- X. **FY18 First Quarter Report** – (Information/Discussion Item – Adam Howell, TPAC Administrator; Jennifer Keep, GoTriangle – 10 minutes) – **Attachment D**



**XI. TPAC Administrator Updates** – (*Information Item – Adam Howell, TPAC Administrator, CAMPO - 10 minutes*)

- a. TPAC Organization – Roster Update
- b. TPAC Meetings Scheduled
- c. Chair/Vice Chair Elections
- d. Master Schedule Reminder - TeamUp
- e. FY19 Work Plan Development Schedule

**XII. Sub-Committee Chair Reports** – (*Information Item – Chip Russell, TPAC Chair – 10 minutes*)

- a. Budget and Finance
- b. Planning and Prioritization
- c. Process

**XIII. Other Business** – (*Information Item – Chip Russell, TPAC Chair - 5 minutes*)

- a. New Business
- b. TPAC Member Discussion
- c. Next Steps

**XIV. On-Call Transit Planning Services Task Status Updates** – (*These items are presented in attachment form so as to provide TPAC Member Partners with updates on project progress. If there is any point with which you want to discuss, please bring to attention during ‘Other Business – TPAC Member Discussion’*) – **Attachment E**

- a. Public Engagement Policy – (*CAMPO Staff*)
- b. Staffing Model and Expectations Plan – (*CAMPO Staff*)
- c. Community Funding Area Program Management Plan – (*CAMPO Staff*)
- d. Multi-Year Bus Service Implementation Plan – (*Jenny Green, GoTriangle/CAMPO Staff*)
- e. Transit Corridors Major Investment Study – (*CAMPO Staff/Darcy Downs, GoTriangle*)
- f. Transit Customer Surveys – (*Juan Carlos Erickson, GoTriangle*)

**XV. Adjourn**