



Transit Planning Advisory Committee (TPAC)
Regular Meeting
September 20, 2017 – 9:30 AM – 11:45 AM
Capital Area MPO Administrative Offices

NOTICE: If you are not a TPAC Member/Alternate municipal representative, please use seating along the walls behind the table. If you are seeking to speak on anything not a part of the agenda, you may do so during Item IV on the agenda and MUST sign in on the Public/Agency Speaks Out Sign-In Sheet outside the board room. If you are seeking to speak on anything on the current agenda, you must be recognized by the TPAC Chair, or an official TPAC Member/Alternate municipal representative.

- I. **Welcome and Introductions** – (Chip Russell, TPAC Chair)
- II. **Adjustments to the Agenda**
- III. **Meeting Summary/Minutes from August 29, 2017 Regular Meeting** – (Action Item – Chip Russell, TPAC Chair) – **Attachment A**
- IV. **General Public or Agency Speaks Out** – (Chip Russell, TPAC Chair – 5 minutes)
 - a. Limited to three (3) minutes per speaker. Speakers must sign in to speak before the start of the meeting.
- V. **Reporting Templates for Approved WorkPlan Projects**– (Discussion/Action Item – Erik Landfried, Planning & Prioritization Sub-Committee Co-Chair, GoTriangle – 10 minutes) – **Attachment B**
- VI. **Multi-Year Bus Service Implementation Plan – Plan-Level Decision Making Structures** – (Discussion/Action Item – Jenny Green, GoTriangle – 15 minutes) – **Attachment C**
- VII. **FY19 WorkPlan Development Goals**– (Information/Discussion Item – Erik Landfried, Planning & Prioritization Sub-Committee Co-Chair, GoTriangle – 20 minutes)
- VIII. **FY19 Project Submission Process** – (Information/Discussion Item – Adam Howell, TPAC Administrator, CAMPO – 20 minutes) – **Attachment D** (Instructions Packet)
- IX. **October Outreach Plan** – (Information Item – Jenny Green, – 15 minutes) – **Attachment E**
- X. **TPAC Administrator Updates** – (Information Item – Adam Howell, TPAC Administrator, CAMPO - 5 minutes)
 - a. Updated TPAC Organization Chart
 - b. TPAC Meetings Scheduled
 - c. Master Schedule Update Discussion



- XI. On-Call Transit Planning Services Task Status Updates** – (*Information Item – 20 minutes*)
- a. Public Engagement Strategy – (*Bret Martin, CAMPO*)
 - b. Staffing Model and Expectations Plan – (*Bret Martin, CAMPO*)
 - c. Community Funding Area Program Management Plan – (*Bret Martin, CAMPO*)
 - d. Multi-Year Bus Service Implementation Plan – (*Jenny Green, GoTriangle/Bret Martin, CAMPO*)
 - e. Transit Corridors Major Investment Study – (*Bret Martin, CAMPO/Jason Morgan and Darcy Downs, GoTriangle*)
 - f. Transit Customer Surveys – (*Juan Carlos Erickson, GoTriangle*)
- XII. Sub-Committee Chair Reports** – (*Information Item – Chip Russell, TPAC Chair – 15 minutes*)
- a. Budget and Finance
 - b. Planning and Prioritization
 - c. Process
- XIII. Other Business** – (*Information Item – Chip Russell, TPAC Chair - 5 minutes*)
- a. New Business
 - b. TPAC Member Discussion
 - c. Next Steps
- XIV. Adjourn**