



Transit Planning Advisory Committee (TPAC)
Regular Meeting
June 20, 2016 – 1:30 PM – 4:00 PM
Capital Area MPO Administrative Offices

- I. **Introductions From Initial Membership of TPAC** - (*Tim Maloney, Wake County – 10 minutes*)
- II. **Assignment of Temporary Co-Chairs from GoTriangle and CAMPO TPAC Membership** –
Co-Chairs will serve until TPAC bylaws are adopted and Chairperson and Vice Chairperson elections are held (*Tim Maloney, Wake County – 20 minutes*)
- III. **TPAC Roles and Responsibilities** – (*Information Item – Bret Martin, CAMPO – 20 minutes*)
 - A. Interlocal Governance Agreement – (**Attachment A**)
 - B. Annual work plan – Ongoing with Set Schedule
 - C. Other products/actions
- IV. **TPAC Operational Structure** –
 - A. Temporary TPAC Operating Structure/Procedures –
(*Information item - TPAC Co-Chairs – 5 minutes*)
 - B. Request to Agency of Resources to Meet TPAC Administrative Needs -
(*Action Item – TPAC Co-Chairs – 5 minutes*)
 - C. TPAC Decisions on Operational Structure –
(*Information item – Bret Martin, CAMPO – 45 minutes*)

By September 6, 2016, TPAC must make recommendation on the following:

 1. Bylaws (**Attachment B**), including:
 - a. Membership
 - b. Ongoing meeting schedule
 - c. Rules for TPAC function
 - d. Weighted Voting Examples (**Attachment C**)
 2. Deadlines for submittals defined in ILA (**Attachment D**)
 3. Lead agency(ies) for TPAC responsibilities

D. Subcommittees/Working Groups? – (*Discussion item – TPAC Co-Chairs – 5 minutes*)
- V. **Next Steps** – (*Information Item – TPAC Co-Chairs – 10 minutes*)
 - A. Development of TPAC Work Schedule
 - B. Establish Date/Time for Next Meeting(s)
- VI. **Other Business** – (*Information Item – 15 minutes*)
 - A. Multi-Year Service Implementation Plan – (*Erik Landfried, GoTriangle*)
 - B. New Business
- VII. **Adjourn**