

ATTACHMENT C



Wake County Transit Plan

TPAC Process Subcommittee

TPAC Sub-committee Chairs Proposal

The TPAC Process Subcommittee discussed the question of immediate or short term changes to the chairs of TPAC subcommittees as directed by the TPAC.

The TPAC Process Subcommittee determined that quick policy statements on the Subcommittees and their future operations would likely miss important elements and be unhelpful. The TPAC Process Subcommittee therefore has added an item to its work task list to determine some guidance elements for use in early in the FY 19 work plan cycle (Starting January 2017).

For this immediate concern the TPAC Process Subcommittee recommends:

1. That the Chair or Chairs of a TPAC Subcommittee identify a desire to serve a different role or leave the subcommittee at a subcommittee meeting. The identification of this desire should occur two weeks prior to a change in chairs and shall be recorded in the official records of the Subcommittee.
2. The Subcommittee shall identify a possible new chair from its membership. There shall be no requirement for a co-chair if deemed not needed by the Subcommittee members. The chair shall be a member of the TPAC.
3. The Subcommittee shall forward their pick of chair to the TPAC chair. The TPAC chair shall announce the change in chair to the Full TPAC and ask for an acclimation vote. If approved the new chair shall serve. If not approved the TPAC shall document reasons for the non-approval and provide guidance on how to select a chair for a particular Subcommittee. If not approved the Subcommittee shall return to step 2 (above) and reselect from its membership based on the TPAC guidance.
4. The Subcommittee may institute and operate with its newly selected chair without TPAC approval if a timely TPAC meeting is not warranted by other items. This grace period shall not limit the TPAC in further directing or correcting Subcommittee decisions if applicable.