

ATTACHMENT A1

“Joint Agency Agreement” (JAA)

Outline of Required Sections

Notes: This agreement is referred to in the ILA as “Master Joint Agency Operating Agreement” (sec 8.02). Sections required per the ILA are noted with “([section] ILA)”

Required Section	Location in JAA
1. Parties to the Agreement: all entities that may be parties to the agreements below this level such as a Master Implementation Agreements (MIA), Annual Capital Funding (ACFA) or Annual Operating Funding Agreements (AOFA)	Section II, clauses 1 and 4
2. Definition of Terms	Section III – To be added to by all
a. Terms used in this agreement	Section III – To be added to by all
b. Terms used in subsequent agreements (MIA/AOFA/ACFA) to be used in those by referencing this JAA	Section III – To be added to by all
3. Commitment of parties to “implementing all projects contained within the Wake County Transit Plan” (8.02 ILA)	Section II, clause 1
4. Commitment to using best practices (8.02 ILA)	Section II, clause 2
5. The following items will be referenced in the JAA as to be defined specifically in either a Master Implementation Agreement or Annual Operating or Annual Capital Agreements.	Section II, clause 4
a. Minimum Service Standards (8.02 ILA): A broad delineation of targets for services. In the subsequent agreements (MIA, AOFA or ACFA) standards for elements such as stops, frequency span and headways should be defined.	Section II, clause 4
b. Cost-effective Service Delivery Provisions (8.02 ILA)	Section II, clause 4
c. Transit Service Area	Section II, clause 4
d. Public Outreach and Engagement	Section II, clause 4
e. Reporting Requirements	Section II, clause 4
6. Non-Supplantation Clauses including definition of supplantation (8.01i ILA)	Section IV
7. Deferment of the \$7 County vehicle registration fee	Section II and last “Whereas” clause
8. Community Funding Areas	Section II, clause 9
9. Indemnity	Section V
10. Rules and regulations	Section V, Section II
11. Insurance	In progress
12. Cancellation of this Agreement	Section V, clause 2
13. Settlement of disputes	Section V

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14. Term and renewal	Section V
15. Amendment	Section V
16. Assignment	Section V
17. Inurement	Section II, clause 5
18. FTA Requirements	Section II, clause 7
19. Incorporation of Master Agreement into Annual Operating Agreement(s): Language that states that the various provisions of this JAA will be incorporated into the MIA/AOA/ACA	Section II, clause 4