

Fiscal Year:	2025	<u>TPAC Subcommittee Monthly Report Form</u> Program Development
Time Period:	January-June	

A 6-month cumulative report that tracks subcommittee progress toward accomplishing assigned tasks.

Task Type	Task Month(s)	Description	Monthly Progress Note
Recurring/Annual	Jan-Mar	Review and discuss updated financial assumptions through the draft Wake Transit Work Plan development cycle	January - CAMPO staff presented updated financial assumptions with the most up-to-date considerations from the conference committee's deliberation on the status of the vehicle rental tax in item #8. COMPLETE
Recurring/Annual	Jan-April	Review project funding requests, updated financial assumptions and public comments and make recommendations for inclusion in the FY26 Wake Transit Work Plan	January - CAMPO staff presented updated funding requests and financial assumptions for recommendation to the TPAC in item #8. February - CAMPO staff presented Community Funding Area (CFA) program applications for FY26. COMPLETE
Recurring/Annual	March	Review and recommend Work Plan amendment requests including appropriate scope and financial dispositions	COMPLETE
Recurring/Annual	March-April	Review and discuss the findings of the annual review of project progress and expenditures.	Task shifted to July-Sept with annual service review
Recurring/Annual	March-April	Review financial components of Operating and Capital Agreements, proposed agreement groupings and reporting deliverables for FY2026	PD Subcommittee had the opportunity to review via email notice prior to TPAC's April meeting. COMPLETE
Recurring/Annual	May-June	Develop the PD Subcommittee July-December Work Task List	PD action in May TPAC in June
Recurring/Annual	June-July	Receive completed report with updated template to review and discuss the findings of the annual review of bus service performance.	This task is no longer needed. PD members will be involved in the July-Sept timeline noted above.
Specialized	Jan-June	Review results of TPAC Workgroup activities for recommendation to the TPAC (Ex. Baseline Implementation Policy, Safety & Security Policy, Financial Policy updates, fare strategies, technology planning, etc.)	Follow up with workgroup coordinators to identify specific tasks that will come before PD through June and beyond.
Specialized	Jan-June	Support the effort to review and update the Wake Transit lead agency assignments and associated Lead Agency Operating Guidelines	The PD received a presentation at the February meeting. Recommendations resulting from that discussion are going to be presented to TPAC in April for final FY26 assignment.