



WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

TPAC Monthly Meeting Virtual Only via WebEx • March 20, 2025 • 9:00am-11:00am

MEETING Minutes

1. Welcome and Introductions (Kelly Blazey, TPAC Chair)

Everyone was welcomed to the March TPAC meeting. This is the first meeting at our new 9:00am start time. Stephanie recognized Catherine Miller, the new Transit Oriented Development Director at GoTriangle and members of the Raleigh Transit Authority attending TPAC for the first time.

3.20.25 TPAC Attendance & Voting Record		PM= Primary Member, VA= Voting Alternate, OA= Other Alternate, MG= Meeting Guest									
Agency/Org	Name	PM	VA	OA	MG	Agency/Org	Name	PM	VA	OA	MG
Chair/Cary	Kelly Blazey	1				Raleigh	David Walker	1			
Vice Chair/Apex	Katie Schwing	1				Raleigh	Andrew Miller	1			
CAMPO	Kenneth Withrow		1			Raleigh	Andrea Epstein		1		
CAMPO	Ben Howell	1				Raleigh	Het Patel			1	
CAMPO	Stephanie Plancich				1	Raleigh	Shavon Tucker			1	
CAMPO	Steven Mott				1	Raleigh	Tracey Chandler			1	
CAMPO	Suvir Venkatesh				1	Raleigh	Rachel Anderson				1
Cary	Christine Sodej	1				Raleigh	Mason Chamblee				
Cary	Mark MacDougall			1		Raleigh	Taylor Cooleen				1
Cary	Matt Cecil				1	Raleigh	Gabe Wilkins				1
Cary	Fabian Rodriguez				1	Raleigh	Melanie Rausch				1
Fuquay-Varina	Allyssa Holman		1			Raleigh	Reese Berman				1
Garner	Erin Joseph	1				Raleigh	Janice Copeland				1
GoTriangle	Paul Black	1				RTA - Raleigh	Latonia Williams				1
GoTriangle	R. Curtis Hayes		1			Rolesville					
GoTriangle	Meg Scully			1		RTF	Anne Calef		1		
GoTriangle	Steven Schlossberg			1		Wake County	Tim Gardiner	1			
GoTriangle	Kim Johnson				1	Wake County	Michael James	1			
GoTriangle	Gary Tober				1	Wake County	Nikki Abija				1
GoTriangle	Amber Warren				1	Wake County	Anita Davis-Haywood				1
GoTriangle	Catherine Miller				1	Wake County	Akul Nishawala		1		
Holly Springs	Sarah Sularz		1			Wake Forest	Emma Linn	1			
Knightdale	Andrew Spiliotis	1				Wendell	Ryan Burch		1		
Morrisville	Caleb Allred	1				Zebulon	Cate Farrell	1			
NC State Univ.	Andrea Neri	1				SVV-GoTriangle	Anne Lenart				1
No action items at the March 20, 2025 TPAC meeting.											

- 2. **Adjustments to the Agenda** (Kelly Blazey, TPAC Chair) - None
- 3. **General Public or Agency Comment** (Kelly Blazey, TPAC Chair) - None

TPAC ADMINISTRATIVE ITEMS

- 4. **Update to Meeting Template and new Agenda Item Summary Sheet**
(Information Item: Stephanie Plancich, TPAC Administrator, 10 minutes) **Attachment A**

In February, the TPAC Cabinet met and discussed several meeting process elements. Key takeaways included a request to develop a form that would help streamline the agenda item submission process and a desire of the Cabinet to have more clarity around due dates for agenda development tasks.

Stephanie Plancich pointed to the end of today’s agenda, where a new “Agenda Development Schedule” section has been added. She explained that this section has been added to the TPAC and subcommittee agendas. Anyone interested in presenting or adding an item to the agenda can reach out to her for more details about the process. She next show screen shots of the Agenda Item Summary Sheet form created to capture agenda information. It is divided into 3 sections: Meeting Information, Agenda Summary, and Presenter Information. The form is available at <https://forms.office.com/g/ZxTP4QQ5ZR>. Attachments are due the same day as the agenda summary sheet. Documents should be emailed to Stephanie directly.

Received as information.

PLANNING AND PROGRAMMING ITEMS

- 5. **2035 Wake Transit Plan Update: Phase 2 Summary Report and Phase 3 Strategy Overview**
(Information item: Ben Howell & Stephanie Plancich, CAMPO, 30 minutes) **Attachment B**

Phase 3 engagement, the draft review period, for the 2035 Wake Transit Plan Update (WTPU) will launch in May. Ben Howell provided an overview of the Phase 2 engagement summary report, outlined the engagement strategy being developed for Phase 3, Attachment A, and then walked through the components of the draft 2035 Wake Transit Plan with focus on our updated financial assumptions and the draft investment strategy.

REVENUE ASSUMPTIONS

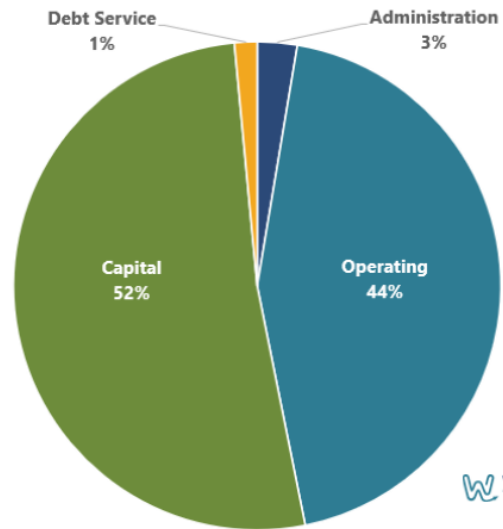
10-Year Revenue – Overview

- **FY26–FY35 Revenue estimated at \$3.3b**
- **90% of funds are from four sources:**
 1. **Sales Tax - 50%**
 2. **Long Term Bond Proceeds - 24%**
 3. **Baseline funding (multiple sources) - 9%**
 4. **Federal funds (multiple sources) - 7%**
- **Remaining 10% of funding equals \$330m (still a lot of funding)**
- **Potential challenges with funding assumptions ~ \$112m**
 - **Vehicle Rental Tax revenue = \$58m**
 - **Wake Transit Fare Box revenue = \$54m**

Breakdown of Spending by Type

PROPOSED INVESTMENTS FY26–FY35

FY26-FY35	
Capital	\$1.691b
Operating	\$1.447b
Administration	\$87m
Debt Service	\$49m



All numbers in presentation are draft.



Wake Transit Plan Priorities



Questions and comments about Wake Transit engagement plans and activities should be submitted to stephanie.plancich@campo-nc.us, technical questions about the Wake Transit Plan Update can be emailed to ben.howell@campo-nc.us as well.

Received as information.

6. Community Funding Area Program: FY 2026 Project Selection Results
 (Information item: Suvir Venkatesh, CAMPO, 15 minutes) **Attachment C**

There were four applications submitted for FY 2026 funding consideration: 2 from Apex, 1 from Holly Springs and 1 from Wake Forest. The Community Funding Area (CFA) Program Selection Committee met twice during the months of February and March to review and applications and has recommended that all four projects be included in the FY 2026 Wake Transit Work Plan.

Submitted Applications

Capital

- **Town of Apex**
Bus Stop Improvements

Operating

- **Town of Wake Forest**
Go Wake Forest Microtransit Service
- **Town of Apex**
Frequency Improvements for GoApex Route 1
- **Town of Holly Springs**
Holly Springs Microtransit Service



Summary of CFAP FY26 Requests

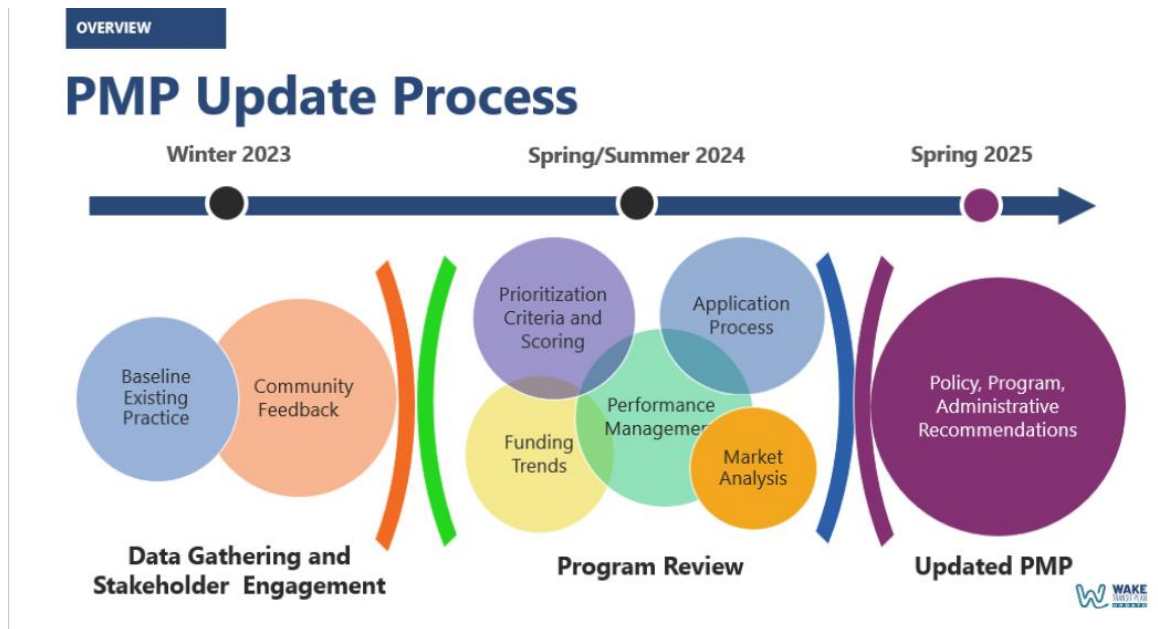
Request	FY26 Cost	Total Cost	Result	Context
Apex-Capital	\$110,000	\$110,000	12 stops identified for potential improvements	Town has 45 bus stops, potential improvements identified by town staff
Apex- Operating	\$67,257.30	\$550,024	All-day 30-minute service for <u>GoApex Route 1</u>	Apex is the 3 rd largest municipality in Wake County
Wake Forest	\$1,088,395	\$1,088,395	Continuation and Expansion of all-day <u>microtransit service</u>	Replaced the underperforming WF loop, circulator had a cost/rider of \$74/boarding and 1.5 Pax/Revenue Hour. Current Service operating at \$19/boarding and over 11 Pax/Revenue Hour. CFA cost of circulator in FY25 was \$425,180
Holly Springs	\$282,700	\$282,700	Implementation of all-day <u>microtransit service</u>	First all-day service for Holly Springs, 6 th largest municipality in Wake County

Suvir Venkatesh, CAMPO Wake Transit Planner, provided an overview of each application and the results of the scoring and selection process. The overview of the FY26 application process, submitted applications, scoring, and selection process was included as Attachment C. Questions and comments out the Community Funding Area Program should be emailed to Suvir.venkatesh@campo-nc.us.

Received as information.

7. Community Funding Area Program: Management Plan Update
(Information item: Suvir Venkatesh, CAMPO, 10 minutes) **Attachment D**

CAMPO staff collaborated with consultants from Cambridge Systematics to begin the update of the Community Funding Area Program Management Plan (CFA PMP). Stakeholder feedback on the draft presented last Fall, Attachment C, and the fact that several key questions remained unanswered led CAMPO staff to delay adoption of the updated PMP until additional policy discussions related to the broader Wake Transit Plan update could be had. The original draft document produced by the consultant team is included as Attachment D. The updated adoption schedule and additional recommendations for incorporation into the draft plan were presented By Suvir Venkatesh.



in March, the final recommended CFA PMP document will be provided in April, and public review will take place as part of the Wake Transit Plan Phase 3 engagement process launching in May. Questions should be emailed to Suvir.venkatesh@campo-nc.us.

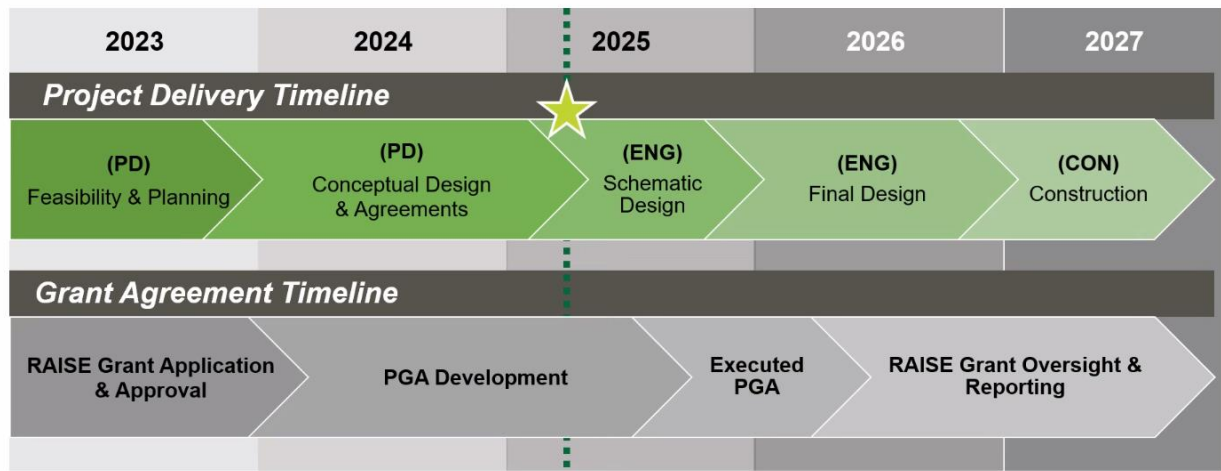
Received as information.

8. Concurrence Plan for the Triangle Mobility Hub
(Information item: Catherine Miller, GoTriangle, 15 minutes) **Attachment E & F**

Projects of a certain size, scope and level of regional significance are subject to the Wake Transit Concurrence process, Attachment E. Projects in the process include the Downtown Cary Multimodal Center and the Wake BRT corridors. On March 20, 2025, GoTriangle staff will present the concurrence plan, Attachment F, for the new regional transit center, the Triangle Mobility Hub. They will provide an overview

of the project, their concurrence schedule and concurrence team members. Questions and comments should be emailed to cmiller@gotriangle.org.

Project Overview



120



Stephanie Planchich asked if the execution of the land agreement between GoTriangle and the Research Triangle Foundation will align with the kick-off schedule presented. Catherine and Anne Lenart, the project’s consultant, both feel confident that the agreement will be finalized in the next couple of weeks. Anne commented that working with RTF has been a very positive experience and that they are a member of the concurrence team so will stay or so is going through necessary review steps but no challenges are anticipated

Received as information.

9. TPAC Subcommittee Update

Subcommittee meeting agendas and materials are posted online at least 3 days before each meeting at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

Subcommittee	Program Development	Community Engagement
Chair	Caleb Allred, Town of Morrisville	Tim Gardiner, Wake County
Vice Chair	Tracy Chandler, City of Raleigh	Andrew Miller, City of Raleigh
Next Meeting	Tues. 3/25, 1:30-3:30pm *In person meeting*	*Thurs. 4/17, 9:30am-12:00pm Thurs. 4/24, 1:30-3:30pm - Workshop

The venue for the CE meeting has yet to be determined- Calendar invitations will be updated as needed closer to the meeting dates.

10. Workgroup Updates

- Technology Workgroup (astanion@gotriangle.org) Next meeting 3/20 @ 1pm, 4/3 @ 10am
- Fare Workgroup (sschlossberg@gotriangle.org) Next meeting TBD

- Financial Policies Workgroup (pkingman@gotriangle.org) Next meeting TBD
- Baseline Funding Workgroup (ben.howell@campo-nc.us) Next meeting TBD
- Safety & Security Workgroup (steven.mott@campo-nc.us) Next meeting on 3/26 @ 3:00pm

* Request from TPAC Chair that all Workgroup Coordinators review their ID Worksheets and update them as needed. Submit the updated forms to the TPAC Administrator by April 11th.

11. Lead Agency Updates and Other Business

- Two Wake Transit engagement efforts are underway.
 - Public review of the draft FY26 Wake Transit Work Plan ends April 2nd.
 - Public review for the FY25/4th quarter amendment requests ends on April 4th.
- Wake Transit Conference Committee progress update.
- **Any other partner news or business to share?**
- Stephanie provided notice for the Wake Transit 101: State of the Plan event.
 - Wednesday, April 30th, 12:30pm sign in, 1:30-4:30pm presentation, 4:30-5:00pm Q&A session.
 - Target audience: TPAC members, lead agency program staff and leadership, CAMPO and GoTriangle Board members, other Wake Transit Partner board and council members.
 - Registration is now open at <https://www.campo-nc.us/programs-studies/transit/wake-transit-plan/wake-transit-101-state-of-the-plan>

12. Adjourn

The next TPAC meeting is scheduled to be held IN-PERSON at CAMPO on Thursday, April 24, 2025.

TPAC Agenda Development Schedule:

- 4/4 Email notice that you plan to present an item, stephanie.plancich@campo-nc.us
- 4/14 Agenda summary sheets (<https://forms.office.com/g/ZxTP4QQ5ZR>) and all attachments due
- 4/17 TPAC Agenda packet is posted online
- 4/21 All meeting slides are due (Widescreen, PPT)