



WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

TPAC Regular Monthly Meeting • April 24, 2025 • 9:00am-12:00pm

<https://campo-nc.webex.com/campo-nc/j.php?MTID=m3dda985bdba912aa6b84329974fbff41>

Meeting Code: 2539 907 5747 **Join by Phone:** 1-650-479-3208

If you need assistance to participate in this event, please email stephanie.plancich@campo-nc.us or call 984-542-3601 at least 72 hours (3 business days) in advance of the scheduled meeting.

MEETING AGENDA

1. **Welcome and Introductions** (Kelly Blazey, TPAC Chair)
2. **Adjustments to the Agenda** (Kelly Blazey, TPAC Chair)
3. **General Public or Agency Comment** (Kelly Blazey, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to stephanie.plancich@campo-nc.us in advance of the meeting. Comments received before 9:00am will be summarized during the meeting and attached to the final meeting minutes.

TPAC ADMINISTRATIVE ITEMS

4. **TPAC Meeting Minutes**
(Action Item: Stephanie Plancich, TPAC administrator, 5 minutes) **Attachment A & B**

Due to unforeseen storage limitations, the March TPAC meeting did not record as planned. Attachment B is a summary of the March meeting discussion rather than a more complete set of minutes.

Requested Action: Adopt the February TPAC meeting minutes and March meeting summary.

PLANNING AND PROGRAMMING ITEMS

5. **FY 2025 4th Quarter Wake Transit Work Plan Amendment Requests**
(Action item: Steven Mott, CAMPO, 15 minutes) **Attachment C**

Two (2) Wake Transit Work Plan amendment requests were submitted for consideration in the FY25/Q4 amendment request cycle, both being major amendment requests. Both requests are for additional funds for the Low-Income Fare Pass projects for GoRaleigh and GoTriangle, also known as the Transit Assistance Program (TAP), or TAP Pass, which is in its inaugural year of operation coinciding with the return to fares.

At their March meeting the TPAC Program Development (PD) Subcommittee considered the FY25/Q4 Wake Transit Work Plan amendment requests. The subcommittee considered the appropriateness of requested changes in scope, the scope of new projects and any financial choices and tradeoffs associated with proposed amendments. The subcommittee recommended the attached scope and financial disposition that is up for consideration.

Requested Action: Recommend approval of the FY 2025 4th Quarter Amendment Requests to the Wake Transit Governing Boards.

6. Recommended FY 2026 Wake Transit Work Plan: Review and Release

(Action item: Steven Mott & Ben Howell, CAMPO & Steve Schlossberg, GoTriangle, 30 minutes)

Attachment D & E

CAMPO and GoTriangle staff will provide an overview of the recommended FY 2026 Wake Transit Work Plan (Attachment D), with emphasis on changes made between the draft and recommended versions from the submission of new or revised funding requests (Attachment E), considerations of public comments, and an update on discussions regarding the future of the Vehicle Rental Tax Allocation.

The Draft FY 2026 Wake Transit Work Plan was released by the TPAC on March 4th for a 30-day public comment period which ran through April 2nd. In early April public comments that were received during the comment period were reviewed and considered by project sponsors and CAMPO Wake Transit Program staff. On March 25th, the Program Development Subcommittee held a meeting to review revenue and expenditure assumptions, discuss any changes to project assumptions, and to recommend updated and new projects for inclusion in the Recommended FY 2026 Wake Transit Work Plan. The subcommittee agreed that the scope details and assumed expenditures associated with the projects included in the attached draft of the Recommended FY 2026 Wake Transit Work Plan were appropriate to move forward for investment.

Requested Actions:

- Recommend an amount of VRT to be included in the Recommended FY 2026 Wake Transit Work Plan.
- Release the Recommended FY 2026 Wake Transit Work Plan for a 14-day public comment period and public hearing on May 21st, 2025.

7. FY 2026 Wake Transit Work Plan Agreement Groupings and Reporting Deliverables

(Information item: Steve Schlossberg, GoTriangle/TDA, 10 minutes) **Attachment F**

Tax District Administration (TDA) staff will provide a presentation on the Agreement Groupings and Reporting Deliverables related to the projects included in the FY 2026 Wake Transit Work Plan. Additionally, staff will submit draft operating and capital agreements for review by the Transit Plan Advisory Committee. Questions and comments should be emailed to Paul Kingman (Pkingman@gotriangle.org) and Kelley Smith (Ksmith@gotriangle.org). This item is presented as information in April and will be brought back for TPAC recommendation in May.

Requested Action: Receive as information.

8. Lead Agency Assignments Update

(Information item: Ben Howell, CAMPO, 20 minutes) **Attachment G**

Staff from the Lead Agencies have been meeting since January to prepare an update of Lead Agency assignments, including preparing for a transition of the communications/outreach/engagement Lead Agency assignment. Attachment G is the adopted Lead Agency Assignments matrix that was adopted by the Governing Boards in 2018. Staff will present the proposed changes to the adopted Lead Agency Matrix and will present an overview of communications/outreach/engagement responsibilities that are proposed to be undertaken with the transition to a new Lead Agency. Staff will ask the TPAC to review and provide comments on the proposed changes to the Lead Agency Matrix and the proposed communication/outreach/engagement responsibilities and recommend a Lead Agency to take over the communications/outreach/engagement responsibilities as outlined in the meeting. Staff will bring back the final Lead Agency Matrix for recommendation by the TPAC in May before going to the Governing Boards in June.

Requested Action: Consider and provide comments on the proposed path forward for lead agency assignment updates and recommend assignment of new lead agency for Wake Transit engagement and communications.

9. 2035 Wake Transit Plan Update Draft Investment Strategy and Phase 3 Public Engagement Overview
(Information item: Ben Howell, CAMPO, 40 minutes) **Attachments H, I J**

CAMPO staff will present the Draft Investment Strategy for the Wake Transit Plan Update to the TPAC, as well as the technical materials that will be released for public engagement in May – the Community Funding Area PMP Update (*Attachment H*), the Microtransit Guidelines (*Attachment I*) and the Prioritization Policy (*Attachment J*) – *note that these documents are still being reviewed, and will be updated prior to release for public comment*. Staff will also provide an overview of the upcoming Phase 3 Engagement strategy, materials and activities. The materials will also be presented and distributed at the Partner Outreach event.

Requested Action: Receive as information to support engagement set to begin on May 1, 2025.

10. TPAC Subcommittee Update

Subcommittee meeting agendas and materials are posted online at least 3 days before each meeting at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

Subcommittee	Program Development	Community Engagement
Chair	Caleb Allred, Town of Morrisville	Tim Gardiner, Wake County
Vice Chair	Tracy Chandler, City of Raleigh	Andrew Miller, City of Raleigh
Next Meeting	Tues. 5/27, 1:30-3:30pm	Thurs. 4/30, 9:00-10:15am

11. Workgroup Updates –

- Technology Workgroup (astanion@gotriangle.org)
- Fare Workgroup (sschlossberg@gotriangle.org)
- Financial Policies Workgroup (pkkingman@gotriangle.org)
- Baseline Funding Workgroup (ben.howell@campo-nc.us)
- Safety & Security Workgroup (steven.mott@campo-nc.us)

12. Lead Agency Updates and Other Business

- All TPAC members are encouraged to attend the Wake Transit 101 event on April 30th. Registration and agenda information is posted at bit.ly/WakeTransit101.
- Any other news or business to share?

13. Adjourn

The next TPAC meeting is scheduled to be held IN-PERSON at CAMPO on Wednesday, May 15, 2025.

TPAC Agenda Development Schedule:

- 4/28 TPAC Agenda Request email sent out to partners
- 5/2 Agenda summary sheets (<https://forms.office.com/g/ZxTP4QQ5ZR>) and all attachments due
- 5/5 Agenda packet review by Chairs
- 5/8 TPAC agenda packet is posted online
- 5/12 All meeting slides are due (Widescreen, PPT)
- 5/15 TPAC slide deck is posted online