

Fiscal Year:	2025	<u>TPAC Subcommittee Monthly Report Form</u> Program Development
Time Period:	January-June	

A 6-month cumulative report that tracks subcommittee progress toward accomplishing assigned tasks.

Task Type	Task Month(s)	Description	Monthly Progress Note
Recurring/Annual	Jan-Mar	Review and discuss updated financial assumptions through the draft Wake Transit Work Plan development cycle	January - CAMPO staff presented updated financial assumptions with the most up-to-date considerations from the conference committee's deliberation on the status of the vehicle rental tax in item #8.
Recurring/Annual	Jan-April	Review project funding requests, updated financial assumptions and public comments and make recommendations for inclusion in the FY26 Wake Transit Work Plan	January - CAMPO staff presented updated funding requests and financial assumptions for recommendation to the TPAC in item #8.
Recurring/Annual	March	Review and recommend Work Plan amendment requests including appropriate scope and financial dispositions	
Recurring/Annual	March-April	Review and discuss the findings of the annual review of project progress and expenditures.	
Recurring/Annual	March-April	Review financial components of Operating and Capital Agreements, proposed agreement groupings and reporting deliverables for FY2026	
Recurring/Annual	May-June	Develop the PD Subcommittee July-December Work Task List	
Recurring/Annual	June-July	Receive completed report with updated template to review and discuss the findings of the annual review of bus service performance.	
Specialized	Jan-June	Review results of TPAC Workgroup activities for recommendation to the TPAC (Ex. Baseline Implementation Policy, Safety & Security Policy, Financial Policy updates, fare strategies, technology planning, etc.)	
Specialized	Jan-June	Support the effort to review and update the Wake Transit lead agency assignments and associated Lead Agency Operating Guidelines	