



# Wake County Transit Planning Advisory Committee

**TPAC Regular Monthly Meeting • October 23, 2025 • 9:00am-12:00pm**

<https://campo-nc.webex.com/campo-nc/j.php?MTID=m3dda985bdba912aa6b84329974fbff41>

**Meeting Code:** 2539 907 5747 **Join by Phone:** 1-650-479-3208

If you need assistance to participate in this event, please email [stephanie.plancich@campo-nc.us](mailto:stephanie.plancich@campo-nc.us) or call 984-542-3601 at least 72 hours (3 business days) in advance of the scheduled meeting.

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## MEETING AGENDA

1. **Welcome and Introductions** (Kelly Blazey, TPAC Chair)
2. **Adjustments to the Agenda** (Kelly Blazey, TPAC Chair)
3. **General Public or Agency Comment** (Kelly Blazey, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to [stephanie.plancich@campo-nc.us](mailto:stephanie.plancich@campo-nc.us) in advance of the meeting. Comments received before 9:00am will be summarized during the meeting and attached to the final meeting minutes.

## TPAC ADMINISTRATIVE ITEMS

4. **TPAC Meeting Minutes**  
(Action Item: Stephanie Plancich, TPAC Administrator, 5 minutes) **Attachment A & B1/B2**

Many of the Wake Transit partners are exploring options to utilize AI technology to streamline materials development, communications and other parts of their processes. The TPAC Administrator is doing the same. TPAC members have confirmed that they like to receive a highly detailed agenda to understand what will be discussed at their next meeting, but we have not visited the question of Minutes format in a while. Members have been provided with two versions of the September minutes for review. The template used for the past several years is included as Attachment B1 and a new streamlined version is included as Attachment B2. Staff are looking for the TPAC to vote on a preferred format for future meetings.

**Requested Action:** Select a preferred TPAC meeting minutes format.

**Requested Action:** Adopt the August and September TPAC meeting minutes.

## PLANNING AND PROGRAMMING ITEMS

5. **FY 2026 2<sup>nd</sup> Quarter Wake Transit Work Plan Amendment Requests**  
(Action Item: Steven Mott, CAMPO, 10 minutes) **Attachment C**

The FY 2026 2<sup>nd</sup> Quarter Wake Transit Work Plan amendment request packet was released for public review and comment from September 5 - October 5, 2025. Amendment cycles are scheduled throughout the fiscal year to allow Wake Transit partners the opportunity to update project scopes, schedules, budgets and/or

request funding for new projects or project phases. Three amendment requests were submitted for consideration:

1. GoTriangle, Wake Transit Tax District Administration, has requested an amendment to remove federal apportionment fund allocations from the FY 2026 Wake Transit Work Plan. Contact: Steve Schlossberg, [sschlossberg@gotriangle.org](mailto:sschlossberg@gotriangle.org)
2. GoTriangle has requested an amendment for an additional \$100,000 to support planned customer satisfaction surveys throughout Wake County. Contact: Curtis Hayes, [chayes@gotriangle.org](mailto:chayes@gotriangle.org)
3. Wake County has requested an amendment for \$801,632 (updated amount) to support administrative changes made to the NE Wake SmartRide and on-demand shuttle program. These funds are needed to maintain current service levels. Contact: Anita Davis, [anita.davis@wake.gov](mailto:anita.davis@wake.gov)

The Program Development Subcommittee reviewed the amendment requests at their September meeting and offered a unanimous favorable recommendation to TPAC for its consideration. CAMPO staff will present the amendment requests, Attachment C, and request a recommendation for adoption to the Wake Transit governing boards.

**Staff contact:** Steven Mott, [steven.mott@campo-nc.us](mailto:steven.mott@campo-nc.us)

**Requested Action:** Recommend adoption of the FY2026/Q2 Wake Transit Work Plan amendment requests to the Wake Transit governing boards.

#### **6. FY 2026 Period of Performance Extension Requests**

(Action Item: Steven Mott, CAMPO, 10 minutes) **Attachment D**

In conjunction with the FY26/Q2 amendment cycle, project sponsors were asked to review their December 2025 expiring agreements to determine which may need a period of performance (POP) extension. All Wake Transit project agreements are tracked by GoTriangle staff and a list of those set to expire in the coming year were provided for partner review. In FY26, 11 requests for extension have been submitted. The POP extension requests will be reviewed by the TPAC at their October meeting where they will consider a recommendation to the Wake Transit governing boards.

**Staff contact:** Steven Mott, [steven.mott@campo-nc.us](mailto:steven.mott@campo-nc.us)

**Requested Action:** Recommend adoption of the FY2026 period of performance extension requests to the Wake Transit governing boards.

#### **7. Operations Security Funding Policy Draft for Review**

(Action Item: Steven Mott, CAMPO, 10 minutes) **Attachment E**

A Safety & Security Workgroup was convened in January 2024 to create a policy to guide the funding of safety and security projects with Wake Transit funds. Staff will provide a short overview of the Operations Security Funding Policy, including the funding and match mechanism outlined and what funding is allowed within the policy. The policy was reviewed by the PD Subcommittee, and a unanimous, favorable recommendation was offered for consideration by TPAC. Approval of this policy will provide funding for subject operations security projects approved in the FY 2027 Wake Transit Work Plan.

**Staff contact:** Steven Mott, [steven.mott@campo-nc.us](mailto:steven.mott@campo-nc.us)

**Requested Action:** Adopt the Operations Security Funding Policy

## **8. Recommend adoption of the Community Funding Area Program Management Plan**

(Action item: Suvir Venkatesh, CAMPO, 15 minutes) **Attachment F**

The Wake Transit Community Funding Area Program Management Plan (CFA PMP) was updated as part of the 2035 Wake Transit Plan development process. The CFA PMP outlines how the Community Funding Area (CFA) Program is structured, the application process, and performance metrics and defines reviews for CFA projects. Major updates to the PMP include more funding available and a lower local match requirement.

The CFA PMP was included in the May 2025 Phase 3 Community Engagement period for the Transit Plan and has also been reviewed by the Transit Plan Core Technical Committee and TPAC. While there were no substantive comments on the Guidelines during the Community Engagement period, CTT and TPAC members submitted comments that resulted in some minor revisions/clarifications to the CFA PMP. Changes include clarifying partners that are eligible to apply for projects and the scoring criteria for operating and capital projects. As a result a second public review was conducted from September 22 – October 21, 2025.

An engagement summary will be presented to TPAC for discussion in advance of a request to recommend adoption of the updated CFA PMP. We anticipate governing board approval in November so that it can be used for the FY 2027 CFAP application cycle.

**Staff contact:** Suvir Venkatesh, [suvir.venkatesh@campo-nc.us](mailto:suvir.venkatesh@campo-nc.us)

**Requested Action:** Recommend governing board approval of the updated Community Funding Area Program Management Plan.

## **9. Recommend adoption of the 2035 Wake Transit Plan**

(Action item: Ben Howell, CAMPO, 20 minutes) **Attachments G & H**

TPAC received a comprehensive overview presentation of the draft 2035 Wake Transit Plan in August and held a work session to discuss the draft Plan in more detail in September. During the work session discussion members of the TPAC requested revisions to the document to clarify the investments in the Plan, provide more background on the planning process and implementation, and ensure the Plan is written for the correct audience.

Staff has revised the Plan document based on the discussion at the work session and the recommended 2035 Wake Transit Plan is included as Attachment G. Staff will also provide an overview of the feedback received during the most recent engagement period that ended on October 5<sup>th</sup> at the meeting. Staff is requesting that TPAC vote to recommend adoption of the recommended 2035 Wake Transit Plan to the governing boards at this meeting. It is anticipated that adoption will occur at the board meetings scheduled for November 19<sup>th</sup>.

Included with the Plan are several appendices. The appendices have been provided as Attachment H, as they are not formally adopted with the Plan. The Engagement Summary appendix only includes a summary of engagement through Phase 3 (May 2025), and the Community Funding Area Program Management Plan (CFA PMP) appendix includes the version of the CFA PMP that is being considered for adoption at the October meeting. The Microtransit Guidelines are the Microtransit Guidelines approved by TPAC, and the Prioritization Guidance will be provided once it has been approved by the TPAC.

**Staff contact:** Ben Howell, [ben.howell@campo-nc.us](mailto:ben.howell@campo-nc.us)

**Requested Action:** Recommend adoption of the recommended 2035 Wake Transit Plan to the Wake Transit Governing Boards.

## **10. Annual Bus Service Performance and Project Progress and Expenditure Reviews**

(Information Item: Steven Mott, CAMPO, 20 minutes) **Attachment I & J**

The annual Bus Service Performance Review is to be conducted annually and provides insight into the performance of individual Wake Transit funded routes operated by GoCary, GoTriangle, and GoRaleigh. The data report included in Attachment I details the performance of these routes over the course of six quarters (FY24Q2-FY25Q3) along with a memo detailing takeaways and insights gained from the data analysis and conversations with partner staff.

CAMPO staff have worked with Wake Transit partners over the past several months to conduct the annual Project Progress and Expenditures (PP&E) Review. The PP&E Review provides analysis and discussion surrounding the expenditures and progress for Wake Transit projects sponsored by CAMPO, GoCary, GoRaleigh, GoTriangle, the Tax District Administration, and Wake County. The review is meant to understand the health of the Wake Transit Plan at large and provide for insight leading into the development of the FY 2027 Wake Transit Work Plan. The PP&E Review packet can be viewed in Attachment J and includes a memorandum summarizing the reviews, the agency expenditure reports, and the written question-answer portion of the review.

**Staff Contact:** Steven Mott, [steven.mott@campo-nc.us](mailto:steven.mott@campo-nc.us)

**Requested Action:** Receive as information.

## **11. Project Overview: Wake BRT: New Bern Ave Updates (Phase 2 construction and \$7.5million)**

(Information item: Het Patel, Raleigh, 15 minutes)

In the news recently, the City of Raleigh announced that it will be using the articulated “bendy” buses, originally purchased for use on the New Bern Bus Rapid Transit (BRT) corridor, for other high ridership routes until the corridor is constructed and ready to start service. Raleigh staff will provide an overview of this timeline, process and purpose. In addition, Raleigh staff will follow-up on their last BRT presentation which introduced the 3-phase strategy for getting construction on the New Bern corridor underway. Phase 1 was awarded at that time and Phase 2 was soon to accept proposals. Staff will provide an update on Phase 2 and Phase 3 progress.

**Staff contact:** Het Patel, [het.patel@raleighnc.gov](mailto:het.patel@raleighnc.gov)

**Requested Action:** Receive as information.

## **12. FY 2025 Annual Art Funding and Real Property Report**

(Information item: Paul Kingman, TDA, 15 minutes)

Wake Transit Tax District Administration tracks activities associated with the ‘Wake Transit Art Funding Eligibility Policy’ and the ‘Policy Framework for Use of Wake Transit Funds to Acquire Real Property’ throughout the year. Both policies are posted in the TPAC [Document Library](#). TDA staff will provide a report on FY2025 activities at the October TPAC meeting.

The report will include information on the purchase and disposal of land as well as art funding allocations and expenditures. As a reminder, projects eligible for art funding may receive up to \$30,000 for Artist Retention; reimbursable prior to the completion of 60% project design phase in addition to other. In FY 2025, 2 projects were approved for Artist Retention Fees. Other Art Funding allocations are calculated based on total estimated construction cost.

Artist Retention: Through the end of FY25:

- City of Raleigh was reimbursed \$15,000 for Artist Retention

Art Funding: Through the end of FY25:

- The City of Raleigh was reimbursed \$355,750 for Art Funding

- GoTriangle was reimbursed \$87,500 for Art Funding

**Real Property: Through the end of FY25:**

- The Town of Cary was reimbursed \$20.7M for Land Acquisition
- The City of Raleigh was reimbursed \$14.7M for Land Acquisition
- GoTriangle was reimbursed \$952K in FY21 for 5 parcels, however, in FY24 GoTriangle sold two parcels and refunded \$612K to the Wake Transit Fund; the Wake Transit Plan share of the 3 remaining parcels is \$383K.

**Staff contact:** Paul Kingman, [pkingman@gotriangle.org](mailto:pkingman@gotriangle.org)

**Action:** Receive as information.

### 13. TPAC Subcommittee Update

Subcommittee meeting agendas and materials are posted online at least 3 days before each meeting at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

| Subcommittee        | Program Development                      | Community Engagement              |
|---------------------|------------------------------------------|-----------------------------------|
| <b>Chair</b>        | Emma Linn,<br>Wake Forest                | Tim Gardiner,<br>Wake County      |
| <b>Vice Chair</b>   | Tracy Chandler,<br>City of Raleigh       | Andrew Miller,<br>City of Raleigh |
| <b>Next Meeting</b> | * Work Plan Session 10/28<br>1:00-5:00pm | * Thurs. 12/11<br>1;30-3:00pm     |

\* = Alternative Meeting Schedule

- CE Subcommittee will meet on December 11<sup>th</sup> to review FY26/27 task priorities and members will be asked to support several planning efforts.

### 14. Workgroup Updates

- Financial Policies Workgroup ([pkingman@gotriangle.org](mailto:pkingman@gotriangle.org)) - November
- Fare Workgroup ([sschlossberg@gotriangle.org](mailto:sschlossberg@gotriangle.org)) – November
- Technology Workgroup ([astanion@gotriangle.org](mailto:astanion@gotriangle.org)) – Bi-Weekly on Thursdays
- Baseline Funding Workgroup ([ben.howell@campo-nc.us](mailto:ben.howell@campo-nc.us)) – November

### 15. CAMPO Lead Agency Updates

- WakeTransit.org is live and is being built out. Stephanie may be contacting project sponsors to assist over the next few months.
- Bus Plan scoping is underway. Expect final version in mid-November and project kickoff in January.
- Staffing Plan is underway. The first Steering Committee has been held, and the consultants are working to finalize the interview questions and interview participants from each agency. The consultants are also reviewing background data and finalizing peer agencies for review.
- BRT Extensions Concept of operations study is underway. Three CTT meetings have been held to date, and the consultants are working to begin finalizing the BRT Design Guidelines, stop locations and analysis scenarios for the two corridors.
- Wake Transit engagement planning/prioritization is underway. CE members will review task list and be asked to volunteer for project support on December 11<sup>th</sup>.

### 16. GoTriangle/TDA Lead Agency Updates

- GoTriangle legal team met to review Period of Performance (POP) questions posed by the TPAC.  
Question 1: Can we extend the POP for large capital projects beyond 3 years when initially executed?  
Question 2: When an extension request is needed, can we request beyond 1-2 years? Is there a limit?  
Staff will discuss next steps with TPAC and the CAMPO Wake Transit team.

b. Reimbursement requests are due October 31, 2025.

**17. Other Business**

- Raleigh Union Bus Station Facility (“RUS Bus”), GoTriangle’s newly-opened transit hub located in the Warehouse District, has been named a recipient of the 2025 Imprint Award on behalf of the Downtown Raleigh Alliance. The Imprint Awards celebrate development projects that make a significant impact on Downtown Raleigh’s growth, design and vitality. GoTriangle was recognized with the Imprint Award at the State of Downtown Raleigh event on Thursday, August 28. The following week. Installation of the RUS Bus art Acorn was nearing completion.
- **Any other news or business to share?**

**18. Adjourn**

**Next Meeting:**

Thursday, November 20, 2025, 9:00am

Thursday, December 20, 2025, 9:00am