



WAKE COUNTY TRANSIT PLAN Transit Planning Advisory Committee

TPAC Regular Monthly Meeting • January 23, 2025 • 9:30am-12:00pm

Listen Only Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=m3dda985bdba912aa6b84329974fbff41>

Meeting Code: 2539 907 5747 Join by Phone: 1-650-479-3208

If you need assistance to participate in this event, please email stephanie.plancich@campo-nc.us or call 984-542-3601 at least 72 hours (3 business days) in advance of the scheduled meeting.

MEETING AGENDA

1. **Welcome and Introductions** (David Eatman, TPAC Vice-Chair)
2. **Adjustments to the Agenda** (David Eatman, TPAC Vice-Chair)
3. **General Public or Agency Comment** (David Eatman, TPAC Vice-Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to stephanie.plancich@campo-nc.us in advance of the meeting. Comments received before 9:00am will be summarized during the meeting and attached to the final meeting minutes.

TPAC ADMINISTRATIVE ITEMS

4. **Adoption of TPAC Meeting Minutes**
(Action Item: David Eatman, TPAC Vice-Chair) **Attachment A**

Requested Action: Adopt the December TPAC meeting minutes.

5. **2025 TPAC Chair and Vice Chair Election**
(Action Item: Stephanie Plancich, TPAC Administrator, 5 minutes)

Each January, TPAC members elect a Chair and Vice Chair from amongst its primary voting membership to serve for the new calendar year. The TPAC administrator opened nominations for the 2025 term on December 19th, 2024. Members will review the nominees and elect their leadership team on January 23rd.

Requested Action: Vote to elect the 2025 TPAC Chair and Vice Chair.

6. **2025 Monthly Meeting Schedule**

(Action Item: Stephanie Plancich, TPAC Administrator, 5 minutes) **Attachment B**

The TPAC sets its annual meeting schedule at its first meeting of each new year. The recommendation for 2025 is to continue the TPAC's current monthly meeting cycle which is to meet in-person at the CAMPO offices on the third Thursday of each month from 9:30am-12:00pm with notice of any schedule adjustments being made to the membership as soon as possible. The draft 2025 meeting schedule is posted as Attachment B.

Requested Action: Adopt the 2025 meeting schedule.

7. Weighted Voting Structure Update

(Information Item: Stephanie Plancich, TPAC Administrator, 5 minutes) **Attachment C**

In accordance with the TPAC bylaws, the TPAC's weighted voting structure is updated to reflect state certified population data each year. The 2025 update, Attachment C, reflects the 2023 population estimates published in December by the Office of State Budget and Management (OSBM).

Requested Action: Receive as information.

8. Subcommittee Work Task Lists and 2024 Election Results

(Action Item: Stephanie Plancich, TPAC Administrator, 5 minutes) **Attachment D & E**

The TPAC subcommittees are tasked with electing a Chair and Vice Chair to serve for the upcoming calendar year as well as adopting a 6-month Work Task List. The Community Engagement Subcommittee met on January 16th and the Program Development Subcommittee met on January 21st to review their materials and take action on their 2025 administrative items. Attachment D includes the voting record and summary of the subcommittee action items. Attachment E is the PD January-June Work Task List.

Requested Action: Endorse the 2025 Chair and Vice Chair election results, the Program Development Subcommittee's January-June Work Task List and a modified structure for the Community Engagement Subcommittee as discussed.

9. Development Progress of FY2024 Wake Transit progress report and ACFR

(Information Item: GoTriangle, 5 minutes)

Requested Action: Receive as information.

PLANNING AND PROGRAMMING ITEMS

10. Application of Vehicle Rental Tax Revenue in Draft FY2026 Work Plan

(Information/Action item: Ben Howell, CAMPO, 15 minutes)

CAMPO staff will provide the TPAC a brief update on the Wake Transit Conference Committee process, and provide a brief overview of the draft budget that has been developed for the Draft FY 2026 Work Plan. The draft budget for the Work Plan currently includes no Vehicle Rental Tax Revenue, since there has been no decision from the Wake Transit Conference Committee. CAMPO staff discussed the draft budget with the PD Subcommittee on January 21st and will bring forth any recommendation(s) from the PD Subcommittee on the amount of Vehicle Rental Tax revenue that should be included in the Draft Work Plan that will go out for Public Comment in February. The TPAC, which, pursuant to their responsibilities in the Governance ILA,

is asked to provide direction to CAMPO and the Tax District on the amount of Vehicle Rental Tax revenue that will be included in the Draft FY 2026 Wake Transit Work Plan.

Requested Action: Receive as information, provide direction to CAMPO and TDA staff on the inclusion of Vehicle Rental Tax revenue in the Draft FY 2026 Wake Transit Work Plan.

11. BRT Extensions Concept of Operations Study

(Information item: Ben Howell, CAMPO, 10 minutes) **Attachment F**

CAMPO staff will provide an update on the BRT Extensions Concept of Operations Study, including the draft project scope, funded in the FY 2025 Wake Transit Work Plan. The funding partners have received the draft funding agreement and draft scope for the study, and the CAMPO Executive Board will consider approving the partner funding agreements and project contract and scope at their meeting in February, after which staff will work to execute the partner funding agreements and project contract. The project is expected to kick off in March.

Requested Action: Receive as information.

12. FY2025 3rd Quarter Wake Transit Work Plan Amendment Requests

(Action Item: Steven Mott, CAMPO, 15 minutes) **Attachment G**

Eight (8) Wake Transit Work Plan amendment requests were submitted for consideration in the 3rd quarter of FY2025. Documentation, including more information on the nature of each request, is provided in the FY 2025 Q3 Wake Transit Work Plan Amendments Request Packet (Attachment G).

Per the Wake Transit Work Plan Amendment Policy, the TPAC's Program Development (PD) Subcommittee met on December 17th to review the amendment requests, to determine the appropriateness of changes in scope, the scope of new projects and potential financial impacts. Members unanimously voted to move the eight (8) requested amendments forward for TPAC consideration. Since the PD meeting, Wake County has requested to amend one of their amendment requests for vehicle replacements, lessening the amount of the request by \$29,239 with the removal of a non-revenue vehicle. Information on this requested modification is included in the packet, along with an updated and original financial disposition showing the difference between the requests, as well as the financial impact from all of the collective amendment requests.

A memo and disposition that details the action taken by the PD Subcommittee for these amendment requests and the engagement summary from the December 9, 2024 to January 10, 2025 public comment period is included in Attachment G.

Requested Action: Consider recommending approval of the FY25 3rd Quarter Wake Transit Work Plan amendment requests to the Wake Transit governing boards.

13. BRT Construction Contracts Update

(Information item: Het Patel, Raleigh, 10 minutes)

On January 7, 2025, Raleigh City Council took action to reject a single bid received for construction of the linear horizontal component of Wake BRT New Bern Avenue project. This advertisement focused on the linear horizontal roadway component of the project after the City of Raleigh decided to separate the linear work from the vertical station work of construction activities in the fall of 2024. The single bid received was approximately 60% over the engineer's estimate. City staff will provide an overview of the challenges faced and will outline the plan to get better participation in the next iteration of the bidding process including holding another industry day for interested contractors on January 27, 2025.

Requested Action: Receive as information.

14. Wake Transit Supported Microtransit Services Update

(Informational Item: 10-15 minutes each presentation)

- a. **Morrisville Smart Shuttle** (Caleb Allred, Morrisville)
- b. **NE Wake Smart Ride** (Nikki Abija, Wake County)
- c. **GoWake Forest** (Emma Linn, Wake Forest)
- d. **GoRaleigh Microlink** (Dana Smith, Raleigh)

15. TPAC Subcommittee Update

Subcommittee meeting agendas and materials are posted online at least 3 days before each meeting at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

Subcommittee	Program Development	Community Engagement
Chair	TBD	Tim Gardiner, Wake County
Vice Chair	TBD	Andrew Miller, City of Raleigh
Next Meeting	Tues. 2/25, 1:30-3:30pm	Thurs. 2/27, 1:30-3:00pm

16. Workgroup Updates

- Fare Workgroup (sschlossberg@gotriangle.org)
 - Next meeting TBD
- Technology Workgroup (astanion@gotriangle.org)
 - Next meeting Thursday 2/6 @ 10:00am
- Financial Policies Workgroup (pkingman@gotriangle.org)
 - Next Meeting TBD
- Baseline Funding Workgroup (ben.howell@campo-nc.us)
 - Next meeting on 1/29 @ 2:00pm
- Safety & Security Workgroup (steven.mott@campo-nc.us)
 - Next meeting on 1/29 @ 3:00pm

17. Other Business

- CAMPO staff are requesting that partners help push the 2035 Wake Transit Plan Update, Phase 2 survey out through the end of the month. 4 video reels have been made available on the project webpage. Please share through your department channels, ask your board members to share it out to constituents, etc. Active engagement ends on January 31st. <https://publicinput.com/WakeTransit2035>
- Any other news or business to share?

18. Adjourn

The next TPAC meeting is scheduled to be held IN-PERSON at CAMPO on Wednesday, February 20, 2025.

*Members of the Cabinet - Please click over to the new meeting link.